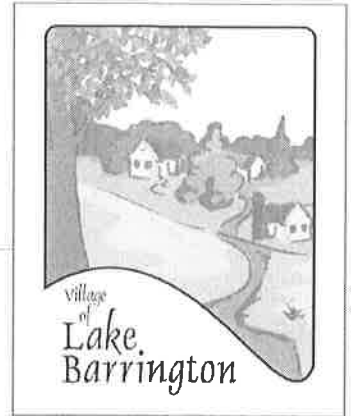


Village of Lake Barrington

23860 Old Barrington Road
Lake Barrington, Illinois 60010
www.lakebarrington.org
Email: Lakebarrington@lakebarrington.org
Phone: 1-847-381-6010 Fax: 1-847-381-8557



PRESIDENT

Kevin C. Richardson

TRUSTEES

Andrew F. Burke
Christopher D. Mitchell
Susie Perkins
Randall L. Rigby
John M. Schaller
James C. Thompson

VILLAGE ADMINISTRATOR

Karen Daulton Lange

VILLAGE ACCOUNTANT

Deborah E. Vernon

VILLAGE CLERK,

EXECUTIVE ASSISTANT &

FOIA OFFICER

Lisa C. Pena-Tlapa

BUILDING PERMIT

ADMINISTRATOR AND

DEPUTY CLERK

Erica A. Rezula

VILLAGE TREASURER

Margaret M. Hirsch

March 30, 2018

Dear Lake Barrington Business,

It is a requirement for businesses to have a current license to conduct business in the Village of Lake Barrington. Enclosed you will find the business license renewal form that is to be filled out and returned for the period of May 1, 2018 – April 30, 2019. The \$100 fee can be paid by check or credit card. Please fill in every line on the form. Your unit number must be provided as well. This form is also on the Village website: www.lakebarrington.org under Document Center. It can be returned by mail or email.

After application and payment is received by the Village Clerk, pre-numbered stickers will be given. They can be applied to your front door, window, or framed and hung in your office. Licenses will be mailed to you after paperwork is processed starting beginning of May. **Payments not made by May 31, 2018 will incur a \$100 late fee.**

Also enclosed is a newsletter that highlights Village of Lake Barrington Business Park News.

New as of last year is our Shop Lake Barrington directory on the Village website. It lists Village businesses with a brief description of their services and contact information. Forms can be downloaded from the Village website and sent in with a picture or logo, if interested. The business listing is free of charge for Lake Barrington businesses.

Please contact us if there are any questions, concerns or needs that you may have as a business in the community of Lake Barrington.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Lisa C. Pena-Tlapa".

Lisa C. Pena-Tlapa
Village Clerk