

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE REGULARLY SCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD JUNE 8, 2011**  
*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Wednesday, June 8, 2011, and was called to order by President Richardson at 7:02 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, DeJesu, Mitchell, Raclaw, Schofield, Schaller, and President Richardson

The following Trustees were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

**Staff Present:** Village Administrator Martin, Village Treasurer Purcell, Village Accountant Vernon, and Village Clerk Peterson

**Others Present:** Assistant Village Attorney B. Bateman and Zoning Board Member Fortman

The meeting was conducted out of agenda sequence.

**3. PLEDGE OF ALLEGIANCE**

Following the Pledge of Allegiance, President Richardson led a moment of silence in honor of State Representative Mark Beaubien who passed away last weekend.

**4. CONSIDERATION OF MINUTES**

- A. Minutes of the Regular Meeting held May 3, 2011
- B. Minutes of the Special Meeting of the Committee of the Whole held May 10, 2011
- C. Minutes of the Special Meeting of the Board of Trustees held May 27, 2011

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes, in block, items 4A-4C above. The voice vote was unanimous and President Richardson declared the motion carried.

**5. INAUGURATION OF NEWLY ELECTED OFFICIAL (Trustee Burke)**

Trustee Burke was sworn in by Village Clerk Peterson.

**6. PRESIDENT'S REMARKS (President Richardson)**

**A. Recognition of Dorothy H. (Connie) Schofield – Joyce Palmquist, BACOA Executive Director**

President Richardson announced Trustee Schofield was inducted into the BACOA Hall of Fame following nominations made by the Village and State Senator Pamela Althoff. Ms. Palmquist gave background on the Hall of Fame and read the ceremony notes regarding Trustee Schofield which commended her service as Village President and Trustee as well as her service with other organizations including BACOA. Her husband, Tom, shared Trustee Schofield's other accomplishments as an active member of her church and grandmother to their many grandchildren. President Richardson read the Resolution.

**Board Action**

A motion was made by Trustee Mitchell and seconded by Trustee DeJesu to approve Resolution No. 2011-R-14, a Resolution Recognizing Dorothy H. (Connie) Schofield.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

Trustee Schofield thanked the Board for the nomination and spoke of her evolution from housewife to Village President and encouraged people to get involved in the community.

**Board Comment**

Board members individually expressed appreciation and commended Trustee Schofield for her positive impact in Lake Barrington Shores and the overall community.

**B. Other**

President Richardson and members of the Board individually commended Mark Beaubien's service and character, commented on the great loss to the Barrington area and extended condolences to his family.

Trustee Chris Mitchell thanked and commended the Lake County Sheriff and the Wauconda, Lake Zurich, and Barrington Countryside Fire Protection Districts for saving his home from a fire caused by a lightening strike. He recounted the firefighters' efforts during and after the fire to clean up and preserve the family's belongings.

**7. BRIEF RECESS**

The Board took a recess at 7:14 pm and reconvened at 7:45 pm with all members of the Board present at roll call.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD - NON AGENDA ITEMS**

President Richardson explained the Village's process for developers to present concept plans, and for formal review and consideration of their plans.

Greg Schmitt, a resident of Lake Barrington Shores, provided background about himself and presented a concept plan for a professional office development at the northeast corner of Rt. 22 and Kelsey Road.

**Board comment**

Board members commented on Mr. Schmitt's research and balancing revenue opportunity with fit and need to the community with use of the parcel. They expressed concern with storm water management, access and aesthetic impact of piecemeal development. There was concern for neighboring subdivisions. Mr. Schmitt replied to Board members' comments. It was suggested that Mr. Schmitt communicate with neighboring subdivisions.

**9. CONSENT AGENDA**

- A. Approve the BACOG Budget for FY 2011-2012  
President Richardson commented on the BACOG budget, assessment and organization.
- B. Approve Resolution No. 2011-R-15, a Resolution Regarding Prevailing Wage Rates

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee Raclaw to approve the Consent Agenda, items 9A and 9B.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**10. TREASURER'S REPORT:**

Mr. Purcell reported on the following:

- A. The General Fund showed a loss of \$68,348 at the conclusion of the fiscal year with Net Equity at \$1,525,381. The major expenditure for the year was road maintenance and repairs which were partially offset by grants and repurposed open space funds. Fund balances and net equities were reviewed. The State of Illinois owes the Village \$171,221 for past due allocations of state income tax. The Village was advised the auditors will start their field work on July 11, 2011.

President recognized Fidelity Consulting Group for their assistance in obtaining grant funds and commented on the Village's ability to have a large amount of road work done and still maintain the fund balance within its 67% of budget policy.

- B-C. The Accounts Payable Warrants have been reviewed and should be approved.

**Board Action (A-C)**

A motion was made by Trustee Schaller and seconded by Trustee DeJesu to consider by omnibus vote and:

- A. Approve the Financial Statements as of 4/30/2011 (Pre-audit as of 6/2/2011)
- B. Pay Bills in the amount of \$ 187,534.19 as Listed on the Accounts Payable Warrant "A" Dated June 8, 2011.

- C. Pay Bills in the amount of \$ 5,195.87 as Listed on the Accounts Payable Warrant "B"  
Dated June 8, 2011.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

#### **11. ADMINISTRATOR'S REPORT**

No report.

#### **12. CLERK'S REPORT**

- A. Garbage, recycling and yard waste pick up will be July 7 due to the July 4<sup>th</sup> holiday.  
B. Other: Events and a website update were announced.

#### **13. REPORTS OF STANDING COMMITTEES**

- A. Communications and Community Relations (C. Mitchell): No report.
- B. Environment & Open Space (L. DeJesu): Trustee DeJesu announced the Citizens for Conservation summer volunteer schedule, the June 22 invasive plants workshop, SWALCO collection and movies hosted by the Lake County Health Department.
- C. Finance, Human Resources and Economic Development (D. Raclaw): Trustee Raclaw reported several meetings related to economic development are scheduled over the next few weeks.
- D. Gated Communities (J. Schaller): Trustee Schaller reported Lake Barrington Shores held its annual homeowners association meeting last night and the Lake Barrington Shores Golf Club is still in foreclosure.
- E. Intergovernmental & External Relations (K. Richardson): President Richardson reported there were no reductions to the LGDF in the budget legislation that was sent to the Governor and he thanked BACOG, legislators, officials and residents who took action. He reported on efforts to collect the capital budget funding for property clean up.
- F. Public Safety (J. Schaller): Trustee Schaller noted there is Village identification on the Lake County Sheriff's patrol car.
- G. Roads and Infrastructure (A. Burke): Trustee Burke deferred to Mr. Martin who reported drainage work began in Farm Trails. Consideration of a bid for the road work portion of the Farm Trails project is on the agenda.
- H. Village Hall and Grounds (C Schofield): No report.

#### 14. OLD BUSINESS

##### A. CONSIDERATION OF PARK DISTRICT PROPOSAL FOR SPLASH PARK - VILLAGE HALL GROUNDS

Mr. Martin reported the Board considered and tabled the splash park concept at its May meeting to obtain additional information from the Park District.

Michael Graft, Lake Barrington Countryside Park District Board President, was in attendance and answered Board member questions regarding estimated total cost of the project, estimated contribution requested of the Village via parks and open space impact fees, Park District fund balance – cash on hand as well as the financial condition of the District as a whole, information on maintenance, and any modifications required to the certificate of insurance already on file.

##### **Board comment**

Board members and staff individually commented regarding the concept, Park District amenities currently on the Village grounds, intergovernmental agreement, maintenance and operations of the splash park, concerns for liability, and options for materials that can be used for the splash park. Mr. Martin explained the park impact fee.

##### **Board Action**

A motion was made by Trustee Schofield and seconded by Trustee DeJesu to approve the splash park and the attendant site modifications and structures to the Village Hall grounds as presented by the Lake Barrington Countryside Park District.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield, and President Richardson  
Nays: Trustee Raclaw  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

#### 15. ORDINANCES

##### A. FY2012 APPROPRIATION ORDINANCE AND FINANCIAL PLAN

Mr. Martin indicated the Board reviewed the Plan at a workshop session in February and March. Recommendation was made to approve the Appropriation Ordinance as the Village's spending authority, and the Financial Plan as the Village's spending and planning guide. Mr. Martin gave an overview of the plan. He commented on the Village's generous reserve policy which has helped the Village weather the current economic conditions and spoke about commercial developments and optimism for increased commercial building permit revenue. A new chart was added to the Plan showing a breakout of outside services. The top three service provider expenditures were police protection, garbage services, and road and drainage projects totaling 75% of the budget.

##### **Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Mitchell to open a Public Hearing regarding the Appropriation Ordinance for Fiscal Year Ending April 30, 2012.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**Public Comment**

None

**Board Comment**

Trustees Mitchell, DeJesu and Schofield individually praised the Financial Plan, and commended and thanked Mr. Purcell, Ms. Vernon and Mr. Martin for their efforts.

Trustee Raclaw commented on use of the Open Space Bond Fund to maintain the buildings at Freier Farm.

Trustee Burke praised Mr. Purcell, Ms. Vernon and Mr. Martin for their efforts and commented on the Village's prudent spending required to improve conditions in the Village.

Trustee Schaller affirmed Trustee Burke's comment and asked for an update on the money's owed to the Village from the State. Mr. Martin explained the state shared income (LGDF) was retained in legislation and that Lake Barrington has the lowest property tax rate in Lake, Cook and Du Page counties.

President Richardson noted the average residential property tax bill for Lake Barrington residents and emphasized the importance of economic development in the business park to keep residential property taxes low. He spoke of how the Village continues to forge for transparency.

**Board Action**

A motion was made by Trustee Raclaw and seconded by Trustee DeJesu to close a Public Hearing regarding the Appropriation Ordinance for Fiscal Year Ending April 30, 2012.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**Board Action**

A motion was made by Trustee Mitchell and seconded by Trustee Schaller to consider accept the Fiscal Year 2012 Financial Plan, Certified Statement of Revenues, and Fiscal Polices.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**Board Action**

A motion was made by Trustee DeJesu and seconded by Trustee Schaller to pass Ordinance No. 2011-O-14 an Appropriation Ordinance for Fiscal Year Ending April 30, 2012.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**B. CONSIDERATION OF AN ORDINANCE AMENDING VILLAGE CODE - STOPPING, STANDING OR PARKING:**

Mr. Martin explained the current municipal code prohibits parking in the front yard/grass only and that staff is requesting an amendment to allow parking only on driveways in residential districts, thereby prohibiting vehicle parking in the grass anywhere on a residential lot.

**Board Discussion**

Board members inquired if the Ordinance included specific exceptions with time limits such as the need to park in the street when people seal their driveway, and for parties and special events.

Ms. Bateman explained the ordinance's application to hard surface driveways and gravel driveways.

**Board Action**

Following discussion, the Board came to a consensus to table this item for further revisions regarding exceptions.

**C. CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 7 OF TITLE 5 OF THE VILLAGE CODE - INOPERABLE MOTOR VEHICLES**

Mr. Martin explained the purpose of this amendment is to clarify sections relative to the outside storage of inoperable vehicles. The amendment removes the exemption for inoperable vehicles older than 25 years. Currently, older cars can be stored anywhere on a property regardless of drivability. The original intention was for antique vehicles, but with the passing of time, as it is written, a 1985 Chevy Cavalier is exempt, for example. Ms. Bateman reviewed other amendments included in the Ordinance.

**Board Action**

A motion was made by Trustee DeJesu and seconded by Trustee Schaller to pass Ordinance No. 2011-O-15, an Ordinance Amending Chapter 7 of Title 5 of the Village of Lake Barrington Village Code (RE: Chapter 7, "Inoperable Vehicles").

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**D. CONSIDERATION OF EMPLOYEE COMPENSATION ORDINANCE**

Mr. Martin indicated the ordinance provides for employee compensation pursuant to the municipal code and as previously discussed and approved by the Village Board.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee DeJesu to pass Ordinance No. 2011-O-16, an Ordinance Amending the Village of Lake Barrington Village Code (Re: Salaries).

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**16. NEW BUSINESS**

**A. CONSIDERATION OF CONTRACT AWARD TO ARROW ROAD CONSTRUCTION FOR FARM TRAILS RESURFACING PROJECT**

Mr. Martin reported the Village Engineer has secured bids for resurfacing of Farm Trails. The lowest bid was received from Arrow Construction in the amount of \$346,214.31 which was below the engineer's estimate.

**Board Discussion**

Upon inquiry, Mr. Martin confirmed that the bidding was done in concert with North Barrington and Tower Lakes for better pricing and that the bid requires the acceptance of all participating municipalities. The Village has not had experience with Arrow Construction, however, Gewalt Hamilton has worked with them and recommended the company.

**Board Action**

A motion was made by Trustee Burke and seconded by Trustee Mitchell to authorize the Village Administrator to contract with Arrow Construction for services as described.



Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

## **B. CONSIDERATION OF AN OSLAD GRANT APPLICATION**

Mr. Martin provided an overview of the Freier Farm master planning process and reported the Village will be pursuing an Open Space Land Acquisition and Development (OSLAD) grant to complete the improvements. The OSLAD Grant Application "*Resolution of Authorization*" for the Freier Farm Park OSLAD Project requires the Village to certify that it has the funds necessary to complete the proposed project and that the Village will comply with all terms, conditions and regulations of the OSLAD program. The proposed total budget is \$609,073.15 of which 50% will be requested for grant funding. The remainder will be funded via impact fees and open space funds.

Mr. Martin displayed the plan and described the amenities.

Mr. Dalziel of 3D Design, the plan consultant that worked with Village Property Task Force to develop plan, outlined the grant process.

### **Board Discussion**

Members of the Village Property Task Force (VPTF) commented on the good working relationship with the planning consultant and noted implementation of the plan will be over a period of several years to develop. Board members praised the VPTF, the plan and proposed use of the property. Upon inquiry, some terms of the grant were explained. Mr. Martin noted that if the grant is not awarded, the VPTF will reconvene to prioritize amenities to implement within the 50% portion of Village funding.

Ms. Bateman indicated that if the Village is awarded a grant in excess of \$250,000 that as a practical matter it would create a business enterprise in accordance with the Illinois finance laws through ordinance.

Mr. Dalziel thanked the members of the VPTF and the Board.

### **Board Action**

A motion was made by Trustee Raclaw and seconded by Trustee DeJesu to approve "DOC-3 Resolution of Authorization" for the Freier Farm Park OSLAD Project and to authorize the Village to direct staff and the Village's Consultant 3D Design Studio to proceed with the preparation and submittal of the Freier Farm IDNR OSLAD Grant Application for fiscal years 2012-2013.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**17. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

President Richardson announced the Board would be entering closed session and that no action would be taken.

**18. CLOSED SESSION**

**Board Action**

At approximately 10:04 p.m., a motion was made by Trustee Schaller and seconded by Trustee Raclaw That A Portion of The Meeting Be Closed To The Public, Effective Immediately, To Discuss Matters of Personnel, and/Or To Discuss Possible Real Estate Acquisitions, and/Or To Discuss Litigation Involving an Action Against This Municipality Which Is Pending in Court Or in an Administrative Tribunal, and/Or To Discuss Such Litigation Which Is Probable Or Imminent, the Board finding that Based Upon Advice of Counsel, Litigation is Probable or Imminent as to those Matters so Identified on the Record in Such Closed Session for the Reasons therein Stated.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

The Board reconvened at 10:20 p.m. with all members present as the original roll call.

**19. ACTION TO BE TAKEN FROM CLOSED SESSION**

**20. OTHER**

President Richardson stated he will be meeting with Mr. Sciacotta of the United Sports Organization of Barrington and the new Lake Barrington Field House management team. A joint meeting of the Board of Trustees, Plan Commission and Zoning Board of Appeals will be scheduled to discuss economic development.

**21. ADJOURNMENT: A motion was made by Trustee DeJesu and seconded by Trustee Schofield to adjourn the meeting. The voice vote was unanimous, the motion carried, and the meeting was adjourned at approximately 10:24 p.m.**

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary