

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE REGULARLY SCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD SEPTEMBER 6, 2011**

*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, September 6, 2011, and was called to order by President Pro Tem Raclaw at 7:00 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, DeJesu, Mitchell, Raclaw, Schofield, and Schaller.

The following Trustees were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: President Richardson

**Staff Present:** Village Administrator Martin, Village Treasurer Purcell,  
and Village Clerk Peterson

**Others Present:** Village Attorney J. Bateman, Assistant Village Attorney B. Bateman and  
Zoning Board Member Fortman

The meeting was heard out of sequence.

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

A. Minutes of the Regular Meeting held August 2, 2011

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes, item 4A above. The voice vote was unanimous and President Pro Tem Raclaw declared the motion carried.

**5. PRESIDENT'S REMARKS**

A. Lake Barrington Field House (LBFH) Grand Re-Opening September 16 & 17

Michael Maude, Director of Business Development for the Lake Barrington Field House, announced and gave highlights of the grand re-opening celebration set for September 16 and 17.

B. Other

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD - NON AGENDA ITEMS**

None

**7. CONSENT AGENDA-None**

**8. TREASURER'S REPORT:**

Mr. Purcell reported on the following:

- A.** The General Fund shows a net income of \$191,125 after the first three months of the fiscal year. He reported on revenues, non-MFT maintenance and equity balances. The State of Illinois owes the Village \$187,448. The auditor will discuss the audit at the next meeting. The General Fund Equity is greater than last year at this time.

Mr. Martin and Mr. Purcell answered questions regarding the increase in revenue and equity compared to last year. The comparative increase in revenues was attributed to higher income and sales tax revenues. Mr. Martin noted building permits have increased slightly and that those revenues should increase more due to the anticipated build out of the Flint Creek ProMed Building.

- B-C.** The Accounts Payable Warrants have been reviewed and should be approved.

**Board Action (A-C)**

A motion was made by Trustee DeJesu and seconded by Trustee Schofield to consider by omnibus vote and:

- A. Approve the Financial Statements as of 7/31/2011.
- B. Pay Bills in the amount of \$ 184,904.08 as Listed on the Accounts Payable Warrant "A" Dated September 6, 2011.
- C. Pay Bills in the amount of \$15,114.91 as Listed on the Accounts Payable Warrant "B" Dated September 6, 2011.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield,  
and President Pro Tem Raclaw

Nays: None

Abstain: None

Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

**9. ADMINISTRATOR'S REPORT**

- A.** Freier Farm Barn Stomp – Saturday, October 1
- B.** Potential Use of CUSD220 Property for Sports Fields

Joe Abbate, Sandy Mathias and Tim Lowery were in attendance on behalf of Barrington Youth Football to request use of the approximately 20-acre CUSD 220 property on Kelsey Road for two practice football fields. The organization has already received permission from CUSD 220 and agreed to place a fence around the building on the property as requested by the school district. The group explained the need for the fields, and the temporary lighting the organization will be using.

Mr. Martin indicated the Board is considering issuance of a temporary use permit for lighting, fencing and use of the property for athletic fields. He further explained permitted activity on the property will socialize people to use of the property which is set to be a school someday and that it will draw people to local businesses.

#### **Board Discussion**

The BYF representatives answered questions regarding the organization, frequency and timing of the practices, access and parking, bathroom facilities, and fencing. It was noted liability is between the organization and the school district. Comments were made and discussion held regarding the potential impact on nearby residents and allowing them to comment on the use, supervision of the players, and how to proceed.

Following discussion, Mr. Bateman recommended the Board authorize the Village Administrator to issue a temporary use permit for 60 days and to have the organization apply for a special use permit if they decide to return next year.

Mr. Martin asked the organization to trim back the landscaping at the end of the driveway to improve sight lines and suggested the fence be left up.

#### **Board Action**

A motion was made by Trustee Schaller and seconded by Trustee DeJesu to authorize the Village Administrator to issue a temporary use permit to Barrington Youth Football for fencing, lighting, washroom facilities and use of the CUSD 220 property for athletic fields for a period of 60 days. The voice vote was unanimous and President Pro Tem Raclaw declared the motion carried.

Mr. Abbate thanked the Board and asked that the organization be contacted if concerns are raised.

- C. Tallgrass Restoration-Update: Approximately one hundred trees were removed that were dead, dying or the wrong species. High grade and healthy species were retained and planting will be more organized pursuant to the original plan. Trillium Native Landscaping is working on the wall and structures. Next steps include removal of weeds through various techniques including a selective burn and ordering thousands of plugs and plants.
- D. Other-None.

#### **10. CLERK'S REPORT**

- A. Newsletter was delivered last week.
- B. Community events were announced
- C. Other- none.

#### **11. REPORTS OF STANDING COMMITTEES**

- A. Communications and Community Relations (C. Mitchell): Trustee Mitchell thanked staff for communications to residents.
- B. Environment & Open Space (L. DeJesu): Trustee DeJesu announced local events and provided information regarding open burning which begins October 1. She also spoke about the CFC invasives campaign. LBS residents volunteered to help the Lake County Forest Preserves remove buckthorn in Grassy Lake Preserve.
- C. Finance, Human Resources and Economic Development (D. Raclaw): No report.

- D. Gated Communities (J. Schaller): Trustee Schaller thanked the Village for reimbursing LBS for the special brush pick up in LBS following July's storms. He announced the upcoming garage sale and open house event.
- E. Intergovernmental & External Relations (K. Richardson): No report.
- F. Public Safety (J. Schaller): Trustee Schaller reported he, President Richardson and Mr. Martin met with Lake County Department of Transportation regarding the proposed roundabout prior to the information open house held at Village Hall. Village staff is coordinating a meeting between representatives of LBS and emergency service first responders to discuss emergency preparedness. ComEd's proposal to install high powered lines along Rt. 59 from Miller Road to the LBS entrance is concerning for LBS and unresolved.
- G. Roads and Infrastructure (A. Burke): Trustee Burke deferred to Mr. Martin who reported the Farm Trails project is largely completed with landscaping and striping to be completed by the end of the week. No drainage projects are set at this time, but work will be scheduled with the Cuba Township Road District for later in the fall.
- H. Village Hall and Grounds (C Schofield): No report.

## 12. OLD BUSINESS-None

## 13. ORDINANCES

### A. CONSIDERATION OF AN ORDINANCE AMENDING VILLAGE CODE – KELSEY, PLUM TREE ROADS AND U.S. ROUTE 14

Mr. Martin explained this Ordinance and consideration of the Resolution in Agenda Item # 14A are related to an IDOT project to reconfigure the intersection at Kelsey/Plum Tree Roads and Route 14 which includes replacing the traffic signals and adding a turn lane. The Ordinance tightens parking restrictions for the area around the intersection. Mr. Bateman added it covers parking restrictions for all of Rt. 14 and Kelsey Road within the Village plus pollutant and stormwater discharge. Both documents are required by IDOT.

#### Board Action

A motion was made by Trustee Schofield and seconded by Trustee DeJesu to pass Ordinance No. 2011-O-19, an Ordinance Amending the Village of Lake Barrington Village Code (Re: Section 5-3-6, "Regulations Relative to Specific Intersections").

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield,  
and President Pro Tem Raclaw  
Nays: None  
Abstain: None  
Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

## 14. NEW BUSINESS

### A. CONSIDERATION OF A RESOLUTION - APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF LAKE BARRINGTON AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION - KELSEY AND ROUTE 14 INTERSECTION

Mr. Martin explained though the Village has no right of way at the intersection, it does have pre-emption lights for fire vehicles. The cost to have the lights re-installed is \$6,900 which will be paid via previously collected impact fees.

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to pass Resolution No. 2011-R-18, A Resolution Approving an Intergovernmental Agreement Between the Village of Lake Barrington and the Illinois Department of Transportation.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield,  
and President Pro Tem Raclaw  
Nays: None  
Abstain: None  
Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

**B. REQUEST FOR CONTRIBUTION – BARRINGTON AREA COUNCIL ON AGING**

Joyce Palmquist, Executive Director of BACOA, was introduced. She made a request for continued funding support for the organization and gave a summary of services and rate of services provided to LBS residents. She indicated a special focus has been given to LBS residents due to the demographics within the community.

**Board Discussion**

Board members commended the organization and Ms. Palmquist for the high level services they provide to area seniors and their families.

Mr. Martin gave a summary of past contributions. Upon inquiry, he provided information regarding the Contributions budget line item and recommended a contribution amount based on a funding level he feels the Village can support with improving revenues.

Discussion was held regarding the level of contribution and a suggestion was made to have President Richardson involved in the decision.

**Board Action**

The Board came to a consensus to give at least the same contribution amount as last year and to raise the level over last year, if possible, based upon Village staff recommendation and President Richardson's input.

**C. CONSIDERATION OF 2011 PAVEMENT CONDITION SURVEY - PRESENTATION**

The Village's consultant engineering firm, Gewalt Hamilton completed the Village's *Pavement Condition Survey*. Mr. Martin explained it is an objective process to rate and rank the condition of the Village's roads and he outlined the Finance and Roads Committees' review process to develop the annual road maintenance plan.

Geoff Perry, Assistant Village Engineer, gave a presentation on the survey. He explained the rating system and reported the Village roads overall average score ranks higher than other communities. He explained the survey uses a baseline of \$400,000 budget for road maintenance to build a five year plan. He and Mr. Martin explained the other variables used to develop the plan such as geographic considerations and emphasized the plan is flexible to take into consideration variables such as real rate of deterioration.

### **Board Discussion**

Discussion and inquires were answered regarding a standardized road profile for the community, which was explained to be cost prohibitive, and variables that contribute to road deterioration. The report will be made available to the public.

### **Board Action**

A motion was made by Trustee Mitchell and seconded by Trustee Burke to accept the Pavement Condition Survey and forward it to the Finance and Road Committees for project prioritization. The voice vote was unanimous and President Pro Tem Raclaw declared the motion carried.

Mr. Martin informed the Board that the Finance and Roads Committees will review the Survey this fall to begin the road maintenance planning process.

## **D. DISCUSSION – GATEWAY SIGNAGE GIBBS PARCEL AND PEPPER ROAD**

Mr. Martin reported in his agenda summary that the Village Property Task Force has created a design concept for gateway signage at two locations pursuant to the Village's economic development objectives. The first; the Gibbs parcel, located at Cuba Road at Route 14, would be a larger "welcome" type sign. The second; Pepper Road at Route 14, and perhaps Pepper Road at Kelsey Road in the future, would be a multi-tenant sign similar to corporate parks.

He displayed sample designs and noted the need to have signage in the business park, because of the issues with the numerous temporary signs on Pepper Road. The business park sign is the priority.

The designs reflect the character of the Village (rural, natural, solid) and both signs would be similar, a horizontal design incorporating native materials and earth tones. The sign at Pepper Road would include slots for interchangeable placards to be made available to local businesses and it would be lighted. It was suggested the Village use solar lights.

Criteria have not been set as to which businesses would get a slot in the business park sign and there may be a challenge finding a location to erect the sign at Pepper Road and Route 14.

Pricing for the signs with the materials presented is between \$15-20,000. Mr. Martin asked for direction.

### **Board Discussion**

Comments were made about having a sign reflective of the Village and concerns over the cost. Discussion was held on where to place the business park sign, funding for both signs, process to choose which businesses get a slot in the business park sign, and finding alternative materials to lower the cost of the sign.

Mr. Martin will return to the Board with pricing.

## **E. CONSIDERATION OF A CONTRACT AWARD FOR FINAL SURFACE COURSE WITHIN THE TALLGRASS SUBDIVISION**

Mr. Martin reported bids were received for completion of the final surface course in the Tallgrass subdivision. The bid tab was provided at the meeting. Funding for the project is from the letter of credit which was called to complete the subdivision improvements. The Village received seven bids with Arrow Construction being the low bidder at \$177,647.70.

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Mitchell to authorize the Village Administrator to Enter Into an Agreement with Arrow Construction for Paving Services.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield,  
and President Pro Tem Raclaw  
Nays: None  
Abstain: None  
Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**16. CLOSED SESSION**

**Board Action**

At approximately 9:04 p.m., a motion was made by Trustee Schofield and seconded by Trustee Schaller That A Portion of The Meeting Be Closed To The Public, Effective Immediately, To Discuss Matters of Personnel, and/Or To Discuss Possible Real Estate Acquisitions, and/Or To Discuss Litigation Involving an Action Against This Municipality Which Is Pending in Court Or in an Administrative Tribunal, and/Or To Discuss Such Litigation Which Is Probable Or Imminent, the Board finding that Based Upon Advice of Counsel, Litigation is Probable or Imminent as to those Matters so Identified on the Record in Such Closed Session for the Reasons therein Stated.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield,  
and President Pro Tem Raclaw  
Nays: None  
Abstain: None  
Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

The Board reconvened at 9:11 p.m. with all members present as the original roll call.

**17. ACTION TO BE TAKEN FROM CLOSED SESSION**

None

**18. OTHER**

**ComEd Line Installation – Rt. 59 from Miller Road to the LBS Entrance**

Trustee Schaller raised a concern that ComEd will be moving forward at the end of the month to erect the pole line in front of LBS on Rt. 59 from Miller Road to the LBS entrance as he reported during his committee report.

Mr. Martin stated the cost to have the power line buried underground is approximately \$40,000. After Mr. Martin reviewed what options the Board can consider, Mr. Bateman indicated the Board cannot take a motion or any action on this subject, because the item is not on the agenda in any form. However, he recommended the Board come to a consensus at tonight's

meeting. He commented that the quoted price was a surprisingly low price to move infrastructure underground and that it possibly could be the incremental cost between aboveground and underground work. It was noted the Village cannot stop ComEd from installing the lines.

**Board Discussion**

Comments were made regarding how reasonable the cost estimate was and how the aesthetics for LBS and the Village along that corridor will be ruined. The Board came to a consensus that the Village President and/or Village Administrator should proceed due to the timing and that the Board would ratify their action at the next Board meeting. Discussion continued regarding how the Village might fund the project. Mr. Martin explained how the ComEd process works and provided options for funding.

**Board Action**

Following discussion, the Board came to a consensus to have the Village Administrator and/or Village President notify ComEd that the Village is interested in having the lines buried, and to put the bill and/or agreement for the project on a future agenda for Board approval and/or ratification.

- 19. ADJOURNMENT:** A motion was made by Trustee Schaller and seconded by Trustee Burke to adjourn the meeting. The voice vote was unanimous, the motion carried, and the meeting was adjourned at approximately 9:17 p.m.

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary