

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE REGULARLY SCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD APRIL 3, 2012**

*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, April 3, 2012, and was called to order by President Richardson at 7:02 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield, and President Richardson

The following Trustees were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

**Staff Present:** Village Administrator Martin, Village Treasurer Purcell, and Village Clerk Peterson

**Others Present:** Village Attorney J. Bateman, Assistant Village Attorney B. Bateman, and Zoning Board Member Fortman

President Richardson announced the meeting would be heard out of sequence.

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

**A. Minutes of the Regular Meeting Held March 6, 2012**

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes, item 4A above. The voice vote was unanimous and President Richardson declared the motion carried.

**5. PRESIDENT'S REMARKS (President Richardson)**

**A. Resolution - WaterSense Partnership**

President Richardson recused himself from this item, because he used to work in the green industry. He noted the Board's options to pass, defeat or defer this agenda item.

This item was tabled from the March meeting to allow Janet Agnoletti, BACOG Executive Director, to attend the Board meeting and answer questions about the program. Ms. Agnoletti provided information about the WaterSense program which promotes efficient use of water and products that use less water, and she explained why it is important to promote efficient use of water in the Barrington area. Samples of promotional materials were distributed to the Board. She reported BACOG is a member of the Northwest Water Planning Alliance which asked all of its member councils of governments and their respective individual members to consider becoming a WaterSense partner. She addressed the topic of voluntary programs which may lead to legislation.

**Board Discussion**

Board members who were not in attendance at last month's meeting expressed they wanted more time to review the program. Comments were made regarding concerns over impact on staff to meet reporting requirements, general support for educating the public about efficient water use, concern over the potential for the program to lead to product mandates and mandatory regulations, and the desire to yield to the Board members who would like more time to review the program. Ms. Agnoletti confirmed the Village could drop out of the program after joining.

**Board Action**

There being no objections, this item was tabled to a future meeting.

**B. Arbor Day Proclamation and Announcement of Tree City USA & Tree City Growth Award**

Ms. Peterson announced the Village received the Tree City USA Community designation for the tenth year in a row and a Tree City Growth Award.

**Board Action**

A motion was made by Trustee DeJesu and seconded by Trustee Schaller to pass the Proclamation to Celebrate Arbor Day. The voice vote was unanimous and President Richardson declared the motion carried.

**C. Other: Tallgrass Landscape Restoration Project Progress Report**

Chris Martin reported the roads in the Tallgrass Subdivision are done and that the Letter of Credit funds must be used by June. Kevin Rische of Trillium Native Landscapes, Inc., the company conducting the landscape restoration, reported they are on schedule. He reviewed past work including repairs to the wall, removal of dead and diseased trees, weed removal, burns, and the planting of trees, shrubs, grasses and seeds. He noted the areas near the gas pipeline are creating settling issues which will likely need to be addressed in the future.

**Board discussion**

Upon inquiry, it was confirmed the project is in its second of three seasons, that growth maturity will span from one to five years depending on the plant or flower, and that two years of maintenance is planned thus far. Mr. Rische provided an overview of what the berm will look like in 2014 and highlighted that there will be more grasses and color. He indicated the majority of the berm is in good shape, but the areas at the pipeline will need attention due to settling issues. President Richardson encouraged Mr. Rische to provide evaluations and recommendations to help ensure the viability of the berm project. Upon further inquiry from Board members, Mr. Rische explained why trees were removed, how the original developer did not locate trees and plants for optimum growth, for example, sun plants were located underneath deciduous trees, and he noted a specialist will be evaluating the growth progress three times a year to develop a plan for the following year. Discussion was held on invasive species. Board members individually thanked and commended Mr. Rische for the work and comprehensive review. Mr. Rische will provide a status report during the summer.

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS**

None

**7. CONSENT AGENDA-None**

**8. TREASURER'S REPORT:**

Mr. Purcell reported the following:

A. After ten months, Net Income is \$100,349, compared to a net loss of \$42,989 for the same period a year ago. Sales tax revenue is up \$127,600 from last year. The Village has received 25% of the grant funds for the dump site clean up project. The sales tax rebate to Fidelity Motor Group in the amount of \$41,104 is shown as an expense. The General Fund and MFT equity balances and the amount owed by the State of Illinois were provided.

B-C. The Accounts Payable Warrants have been reviewed and should be approved.

**Board Comment**

President Richardson thanked Mr. Purcell and Ms. Vernon for their financial reporting, and he thanked staff for the Village's strong fiscal position which illustrates to businesses the Village is stable and is a good place to locate and invest. Even with the Village's conservative fiscal policy, the Village has been able to spend a significant amount on drainage, road work and open space. Upon inquiry, Mr. Purcell explained how the amount owed by the State of Illinois is accounted for now and that if the State does not pay funds owed, it would be a direct loss. Trustee Mitchell noted the increased sales tax and building permit revenues are a positive sign for the Village.

**Board Action (A-C)**

A motion was made by Trustee Raclaw and seconded by Trustee Mitchell to consider by omnibus vote and:

- A. Approve the Financial Statements as of 2/29/2012.
- B. Pay Bills in the amount of \$ 196,036.43 as Listed on the Accounts Payable Warrant "A" Dated April 3, 2012.
- C. Pay Bills in the amount of \$ 18,654.15 as Listed on the Accounts Payable Warrant "B" Dated April 3, 2012.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**9. ADMINISTRATOR'S REPORT**

Mr. Martin reported on the following:

**A. FY2013 Financial Plan**

President Richardson reported he met with John Sfire, owner of Fidelity Motor Group, who suggested the village consider investment upgrades for signage and landscaping along Pepper Road as the current condition may discourage businesses from coming into the business park. Mr. Sfire offered to provide suggestions for aesthetic improvements for Pepper Road.

Mr. Martin presented the draft financial plan which includes the entire Village budget. He opened with an analysis of revenues and expenses. He highlighted capital expenditure planning which includes the purchase of the Cuba Township Road District truck and an aggressive road program. Revenues have increased and the trend is expected to continue. Sales tax revenue increased by 43% due to the opening of the Fidelity Motor Group, income tax increased, and businesses which closed were replaced with new businesses rather quickly.

The roof will be replaced to be paid for by funds from the Weinecke Trust and gateway signage will be addressed. It is likely this will be the last year an aggressive road program will be implemented. The Village will move to a program which will be funded by the motor fuel tax fund and general fund in alternating years. Motor Fuel Tax Funds will be used for the Woodland Bridge this year. The copier may need to be replaced.

Due to economic conditions, the Village will keep monies in the Illinois Fund.

Mr. Martin reviewed charts and graphs related to revenue funds, taxes by source, expenditure trends, and expenditures by category. President Richardson clarified the Village does not have an income tax, but it does receive a reimbursed share of the state income tax. Mr. Martin reported the Freier Farm Barn Stomp is being retained and there are no changes for larger contractual arrangements such as garbage and police services.

Some reserves will be used for the road program, however, the Village will still meet its conservative fiscal policy. President Richardson noted that prudence dictates to have a rainy day fund for unforeseen disaster, but not so much to hold too much money. The Village's goal is to work on the business park and enhance retail to increase revenues and further reduce reliance on residential property tax.

Mr. Martin concluded that things look optimistic and he invited Board members and residents to contact him with questions and comments. The Financial Plan will be on the May Board meeting agenda for approval. President Richardson directed Ms. Peterson to schedule a Special Meeting of the Committee of the Whole for final review of the plan.

President Richardson and members of the Board thanked the financial staff and Mr. Martin for the financial plan.

- B. Other: Upon inquiry, Mr. Martin indicated there has been no announcement regarding the OSLAD grant. IDOT is going to begin intersection work at Kelsey Road and Route 14. It is projected to be completed by the end of August. He reported the Business Park market consultant report is expected for review and he gave an overview of future action related to the study.

#### **10. CLERK'S REPORT**

Ms. Peterson reported on the following:

- A. Yard Waste Pick Up Resumes April 4
- B. Other: Community event announcements were made and caution regarding open burning was strongly encouraged due to the dry and windy conditions this season.

#### **11. REPORTS OF STANDING COMMITTEES**

- A. Communications and Community Relations (C. Mitchell): No report.
- B. Environment & Open Space (L. DeJesu): Trustee DeJesu suggested removing the buckthorn and planting trees at the corner of Old Barrington and Kelsey Roads at Village Hall as an Arbor Day project. She shared Mr. Martin's idea to have a community work day to remove buckthorn.
- C. Finance, Human Resources and Economic Development (D. Raclaw): No report.
- D. Gated Communities (J. Schaller): Upon inquiry, Mr. Martin reported other options are being explored for the Enclave subdivision.
- E. Intergovernmental & External Relations (K. Richardson): President Richardson is attending the U.S. Conference of Mayors water summit this month at his own expense.
- F. Public Safety (J. Schaller): Trustee Schaller reported he and Mr. Martin attended a Lake County Municipal League meeting which reviewed ComEd protocol for emergency preparedness and response. Trustee Schaller will be the back up person for the Connect CTY system and he is attending the Lake County Citizens Corp meeting. He asked residents to contact staff if they are interested in serving in a citizens corp.
- G. Roads and Infrastructure (A. Burke): No report.
- H. Village Hall and Grounds (C Schofield): Trustee Schofield deferred to Mr. Martin who reported the roof item that is on the agenda will be moved to a future agenda.

## 12. OLD BUSINESS

### A. CONSIDERATION OF A RESOLUTION AMENDING & RESTATING AN INTERGOVERNMENTAL SERVICE AGREEMENT WITH CUBA TOWNSHIP HIGHWAY DISTRICT INCLUDING PURCHASE OF NEW TRUCK

Mr. Martin reviewed that Cuba Township Road District Commissioner Tom Gooch provided information and made a request for a new truck at the March meeting. This would replace the truck originally purchased in 2001 and the residual value of the old truck will be credited back to the Village. Estimated net cost of the truck is approximately \$150,000 to be purchased mainly through the General Fund reserves and a portion from the Water Fund reserves based on lane miles serviced in the Business Park. The remainder of the agreement remains the same.

Mr. Bateman explained a revision that was provided to the Board adjusted language to match the text of the annual payment to the numerical amount.

#### **Board Discussion**

Upon inquiry, it was explained the Village receives a reduced rate for services provided in exchange for the purchase of the truck, in other words, the Village is pre-paying for service through the purchase of the truck and getting a benefit in the form of a lower per mileage for service over time. Trustee Schofield shared how the Village came to the agreement to buy the truck in 2001 in order for the Road District to provide expanded services the Village desired.

Mr. Bateman indicated the original agreement anticipated a six year life for the truck, that the truck has been in service for eleven years, and that the Village is getting a \$25,000 rebate for the residual value of the old truck.

It was confirmed that Lake Barrington is the only Village with this arrangement. Several Board members expressed the Village is receiving value for the discounted rate.

#### **Board Action**

A motion was made by Trustee Burke and seconded by Trustee Schofield to pass Resolution No. 2012-R-08, a Resolution Approving and Authorizing the Execution of an Amended and Restated Intergovernmental Agreement with the Cuba Township Highway District.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

### **13. ORDINANCES**

#### **A. CONSIDERATION OF AN ORDINANCE RE: CLASS A LIQUOR LICENSE**

Mr. Martin reported the franchisee for the former convenience store at the Market Place is opening a similar business independently at the same location and is applying for a Class A Liquor License authorizing the sale at retail of alcoholic liquor in the original package. Issuance of the liquor license will be conditioned upon submittal of all documents and fees as well as passing a background check.

President Richardson reported he met with the business owner and Ed James, who owns the Market Place. The Village offered a small incentive package to help the owner get started.

Trustee Schaller observed traffic in the Market Place has dropped since the franchise store closed.

Mr. Martin indicated the new lease is much less restrictive than the one with the franchise store which allows the opportunity for a sandwich or coffee shop to open at the Market Place.

#### **Board Action**

A motion was made by Trustee Schaller and seconded by Trustee DeJesu to pass Ordinance No. 2012-O-05, an Ordinance Amending the Village of Lake Barrington Village Code (Re: Paragraph A of Section 2-3-6, "Classification of Licenses, Fees")

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

### **14. NEW BUSINESS**

#### **A. CONSIDERATION OF AN INTERGOVERNMENTAL AGREEMENT WITH BARRINGTON TOWNSHIP AND CUBA TOWNSHIP RE: PACE "DIAL A RIDE" BUS SERVICE**

It was summarized the Village participates in a local share agreement with Barrington Township and Cuba Township to provide transportation for seniors. Joyce Palmquist, BACOA Executive Director, and Cuba Township Trustee Don Griffith were introduced. Ms. Palmquist reviewed how BACOA and Barrington and Cuba Townships became involved with the PACE Bus program after the Village of Barrington became less involved. Mr. Griffith reported on contributions provided by the two townships. Ms. Palmquist reviewed past ridership and costs noting Lake Barrington's ridership increased from approximately 500 rides to 700 rides in 2011, and the desire to provide equitable and reasonable funding requests. This year's

agreement is being changed to a set payment schedule based on a range of rides for the year to help provide predictability for the Village budgeting process.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee DeJesu to Pass Resolution No. 2012-R-07, A Resolution Approving a Certain Intergovernmental Agreement Among Barrington Township, Cuba Township, and the Village of Lake Barrington To Provide For Contribution Under A Local Share Agreement With Pace For Senior/Handicapped Bus Service.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**B. CONSIDERATION OF A CONTRACT FOR MOSQUITO ABATEMENT SERVICES**

Mr. Martin summarized the Village's two-year agreement with Clarke Mosquito has expired. Staff requested quotes from two firms, Clarke and Vector Disease Control (VDC). He recommended Clarke, because the quote was more responsive providing for additional treatments plus Clarke has performed well for the Village of the past several two-year contracts. The Village's budget for FY2013 is \$25,000.

George Balis of Clarke, indicated the mild winter likely will not affect the mosquito population as it is affected more by environmental factors later in the season such as rain.

**Board Discussion**

Upon inquiry, Mr. Balis provided the following information. Lake County Forest Preserve does not do mosquito control until the threat of disease such as West Nile virus. Cuba Township provides the larvacide program for area residents. The rate for service is the same as the previous contract. Mr. Balis indicated residents can sign up to be notified of treatments and to get options for personal abatement programs by calling 800-942-2555. He gave a recommendation on how often to replace repellent. He indicated the program provides for nine treatments for the entire 15-week season and he explained how Clarke analyzes mosquito population to determine when treatment should be conducted. He explained Clarke switched to an electric powered apparatus from gas powered equipment for treatment which is quieter and reduces the carbon footprint. It has the same type of fogging and droplet size. It was confirmed all streets in the Village are sprayed and that abatement vehicles are tracked by GPS. Residents are welcome to call the 800 number if they want to double check that their street was treated.



**Board Action**

A motion was made by Trustee Mitchell and seconded by Trustee Raclaw to authorize the Village Administrator to enter into a Services Agreement with Clarke for Abatement Services.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**C. CONSIDERATION OF A CONTRACT - ROOF REPLACEMENT AT VILLAGE HALL**

There being no objections, this item was deferred until the Village receives quotes from more service providers.

**D. CONSIDERATION OF CONTRACT FOR FENCE INSTALLATION AT THE WATER PLANT - 22003 KELSEY ROAD**

Staff requested quotes for fencing of the water plant for security purposes. Quotes were received for two types of fencing – dark post style aluminum and dark chain link. Staff considered wood fencing, but found it to be costly, requiring additional maintenance, and eliminating the ability to see inside the facility from the driveway, for example, by a Sheriff's Deputy. Mr. Martin recommended the industrial grade post style aluminum fence to set an example for businesses, because the Village often requires businesses to stripe parking lots and makes recommendations for improvements. Upon inquiry, he explained a fence is needed for the protection of the public utility as there is a considerable amount of equipment that is exposed but hidden and that kids have been caught in the area. He reviewed the warranty for the fencing.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee Mitchell to authorize the Village Administrator to enter into a Services Agreement with Aronson Fence for water plant fencing not to exceed \$22,800.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Raclaw, Schaller, Schofield,  
and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**16. CLOSED SESSION**

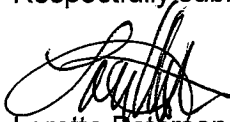
The Board did not enter closed session.

**17. ACTION TO BE TAKEN FROM CLOSED SESSION**

The Board did not enter closed session.

**18. ADJOURNMENT: A motion was made by Trustee Schaller and seconded by Trustee Schofield to adjourn the meeting, which was approved by a unanimous voice vote, whereupon the meeting was adjourned at 9:24 p.m.**

Respectfully submitted,



Loretta Peterson  
Village Clerk  
Recording Secretary