

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES HELD SEPTEMBER 4, 2012**

Approved

1. CALL TO ORDER

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, September 4, 2012, and was called to order by President Pro Tem Raclaw at 7:00 p.m. Village Clerk Peterson was appointed Recording Secretary.

2. ROLL CALL OF MEMBERS

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield, and President Pro Tem Raclaw.

The following Trustees were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: President Richardson

Staff Present: Village Administrator Martin, Village Accountant Vernon, and Village Clerk Peterson

Others Present: Village Attorney J. Bateman and Zoning Board Member Fortman

3. PLEDGE OF ALLEGIANCE

4. CONSIDERATION OF MINUTES

A. Minutes of the Regular Meeting Held August 7, 2012

Board Action

A motion was made by Trustee Schaller and seconded by Trustee DeJesu to approve the minutes of the regular meeting held August 7, 2012. The voice vote was unanimous and President Pro Tem Raclaw declared the motion carried.

5. PRESIDENT'S REMARKS

President Pro Tem Raclaw informed the Board that President Richardson was not able to attend due to the passing of his wife's mother, Roy Ellen Jolly. He expressed condolences to the family.

A. Wauconda Community Emergency Response Team (CERT) – Kim Gittings

Kim Gittings, Wauconda CERT, indicated she is in charge of continuing education and coordinator for mock disasters. She provided information on the implementation of

community emergency response teams (CERT) by the Federal Emergency Management Agency (FEMA), the role of CERT, and the Wauconda CERT program and training.

Trustee Schaller explained he has been working with the Wauconda CERT to have residents trained to provide support in the case of a major disaster. Ms. Peterson recognized the Lake Barrington residents who have expressed interest in becoming emergency response volunteers. CERT information is provided on the website and will continue to be communicated with residents and homeowners' associations.

B. Proclamation: September 19 "No Text on Board" Pledge Day

Mr. Martin indicated the Illinois Municipal League asked municipalities to pass the proclamation. He read the proclamation. Ms. Peterson announced a link to take the pledge would be provided on the Village website.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Burke to Pass a Proclamation Designating September 19 as "No Text on Board" Pledge Day.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield, and
President Pro Tem Raclaw.
Nays: None
Abstain: None
Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

C. Other: None

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS

None

7. CONSENT AGENDA-None

8. TREASURER'S REPORT:

Ms. Vernon, Village Accountant, provided the following report:

- A.** At the end of the third month of FY2013, which comprises 25% of the fiscal year, the flash report shows assets decreasing 18% and equity decreasing 24% from last year due to special one-time transactions as footnoted on the flash report. Net income is \$4,514. The 2nd half of the property tax revenue should be received in September. Expenses related to the Northpointe grading project, Cuba Township Road District truck, Dial-A-Ride donation, and the Village Hall roof replacement were reviewed. Four months of income tax revenue totaling \$215,000 is due from the State of Illinois. The actual to budget for the total expenses is at 29% which is in line for the first quarter of the year. The Motor Fuel Tax Fund balance of \$445,000 was reviewed and it was noted that a resolution to use \$115,000 of the MFT funds for the Woodland Bridge project is on the agenda for consideration. The balance of the fund can be applied to other MFT road

projects in future years. The Water/Sewer Fund has a balance of \$621,000 for future capital expenditures as needed.

The auditors have completed their onsite audit and will be presenting the final audit report to the Board at the October Board meeting. Everything was in order and there were no discrepancies.

B-C. The Accounts Payable Warrants have been reviewed and should be approved.

Board Discussion

Upon inquiry, it was explained the Water/Sewer Fund is for repair and replacement of equipment for the water and sewer system in the business park. Mr. Martin provided information regarding maintenance and recent work done on the equipment. Upon inquiry, confirmation was given that the State has been paying municipalities their state shared revenues though the payments have been delayed by 4-5 months.

Interim Treasurer Raclaw reported he met with the auditors who indicated the Village has a good system in place. He provided examples of procedures that protect the Village. He commended Ms. Vernon.

Board Action (A-C)

A motion was made by Trustee Schaller and seconded by Trustee DeJesu to consider by omnibus vote and:

- A. Approve the Financial Statements as of 7/31/2012.
- B. Pay Bills in the amount of \$ 202,781.44 as Listed on the Accounts Payable Warrant "A" Dated September 4, 2012.
- C. Pay Bills in the amount of \$ 9,353.45 as Listed on the Accounts Payable Warrant "B" Dated September 4, 2012.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield, and
President Pro Tem Raclaw.
Nays: None
Abstain: None
Absent: Village President Richardson

President Pro Tem Raclaw declared the motion carried.

9. ADMINISTRATOR'S REPORT

Mr. Martin reported on the following:

- A. OSLAD Update: Engineering is completed for wetland delineation. The Freier Farm Master Plan will be displayed at the Barn Stomp
- B. Other: The Eagle Scout project to refurbish the Freier Farm corn crib is proceeding. The roof was removed and efforts are underway to find a way to replace it. Appreciation was expressed towards the Cuba Township Road District for delivering and tamping the gravel at the site.

10. CLERK'S REPORT

Ms. Peterson reported on the following:

- A. Run the Shores at Lake Barrington 5K & 1 Mile Run/Walk – September 15, 2012
- B. Freier Farm Barn Stomp – October 13, 2012
- C. Garbage Pick Up – Thursday, September 6
- D. Newsletter will be delivered to residents within the next week.
- E. November 6, 2012 General Election Dates
- F. April 9, 2013 Consolidated Election Candidate Petitions
- G. Other: Art in the Barn was announced. Trustee Schaller and Ms. Peterson shared highlights of the Lake Barrington Field House multi-chamber of commerce function.

11. REPORTS OF STANDING COMMITTEES

- A. Communications and Community Relations (C. Mitchell): Trustee Mitchell commended Ms. Peterson for communications to residents.
- B. Environment & Open Space (L. DeJesu): Trustee DeJesu encouraged residents to conserve water due to the drought conditions. She announced open burning begins on October 1 and provided information regarding upcoming CFC programs.
- C. Finance, Human Resources and Economic Development (D. Raclaw): Trustee Raclaw stated the audit will be presented next month and that the auditors were pleased and congratulatory with the job the Village is doing. The Village is looking for a Treasurer. People who are interested in applying should send a resume to the Village office.
- D. Gated Communities (J. Schaller): Trustee Schaller reported the Nine Lakes Initiative meeting was held at the LBS Golf Club last week. The initiative includes Tower Lakes and Lake Barrington. It was brought up at the meeting that LBS has been treating Lake Barrington since 1995 which has been beneficial to other area waterways. CMAP and Lake County were also involved in the meeting. The next initiative meeting is in January. He also reported on a stormwater management challenge involving improvements to a hillside that impacts a buffer zone between the water and a path.
- E. Intergovernmental & External Relations (K. Richardson): Trustee Mitchell reported BACOG has been active regarding preservation of the Local Government Distributive Fund. Visits were made to local legislators to discuss BACOG issues. He reported on developments related to the DiMucci property.
- F. Public Safety (J. Schaller): Trustee Schaller noted the earlier presentation on the CERT program. He is representing the Village on the BACOG emergency response committee.
- G. Roads and Infrastructure (A. Burke): Trustee Burke reported paving is done and that a few final details such as striping need be completed for the Chesapeake and Harbor road projects. He thanked the Cuba Township Road District for administering the projects. He and Mr. Martin are meeting with the Village engineers this week to discuss future drainage and road projects.

- H. Village Hall and Grounds (C Schofield): Trustee Schofield reported the Village Hall roof project is done and that the Lake Barrington Countryside Park District is still working on their splash park.

12. OLD BUSINESS-None

13. ORDINANCES

A. CONSIDERATION OF AN ORDINANCE AMENDING ZONING CODE: SIGN REGULATIONS

Staff recommended tabling this item until the October meeting to allow the Village President to be present during discussion of this item.

Board Action

A motion was made by Trustee Schofield and seconded by Trustee Schaller to table this item to the October meeting.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield, and
President Pro Tem Raclaw.

Nays: None

Abstain: None

Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

14. NEW BUSINESS

A. CONSIDERATION OF A CLASS K LIQUOR LICENSE FOR THE FREIER FARM BARN STOMP

The Village is required to have a Class K liquor license to serve beer and wine at the Barn Stomp on October 13, 2012. The local liquor license is submitted with the application for the state special event license.

Board Action

A motion was made by Trustee Schofield and seconded by Trustee DeJesu to grant the Village of Lake Barrington a Class K liquor license for October 13, 2012.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield, and
President Pro Tem Raclaw.

Nays: None

Abstain: None

Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

B. CONSIDERATION OF A RESOLUTION FOR IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE - WOODLAND BRIDGE ENGINEERING

Mr. Martin reported that the resolution, which was provided at the Board meeting, is required for the Village to use Motor Fuel Tax (MFT) funds for the Phase 3 construction work relative to the replacement of the Woodland Bridge. He anticipates the state will sign a contract within the next 10-15 days and that construction will begin in October. The project is scheduled to take 2-3 months. One lane will be open throughout construction, and nearby residents will be notified once the Illinois Department of Transportation, which is administering this project, provides scheduling information. Fidelity Consulting Group lobbied support for the project.

Board Action

A motion was made by Trustee Burke and seconded by Trustee Mitchell to pass Resolution No. 2012-R-18, a Resolution for Improvement by Municipality Under the Illinois Highway Code.

Upon roll call the vote was:

Yeas: Trustees Burke, DeJesu, Mitchell, Schaller, Schofield, and
President Pro Tem Raclaw.
Nays: None
Abstain: None
Absent: President Richardson

President Pro Tem Raclaw declared the motion carried.

15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

None

16. CLOSED SESSION

The Board did not enter Closed Session.

17. ACTION TO BE TAKEN FROM CLOSED SESSION

The Board did not enter Closed Session.

18. OTHER

None

19. ADJOURNMENT: A motion was made by Trustee Schofield and seconded by Trustee Schaller to adjourn the meeting, which was approved by a unanimous voice vote, whereupon the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Loretta Peterson
Village Clerk
Recording Secretary