

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE REGULARLY SCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD APRIL 2, 2013**

*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, April 2, 2013, and was called to order by President Richardson at 7:01 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Mitchell, Schaller, Schofield, and President Richardson.

The following Trustees were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: Trustees DeJesu and Raclaw

**Staff Present:** Village Administrator Martin, Village Accountant Vernon, and Village Clerk Peterson

**Others Present:** Village Attorney Bateman and Zoning Board Member Fortman

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

A. Minutes of the Regular Board of Trustees Meeting Held on March 5, 2013

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes, item 4A above. The voice vote was all ayes with President Richardson abstaining. President Richardson declared the motion carried.

**5. PRESIDENT'S REMARKS (President Richardson)**

A. PACE Dial-A-Ride - Joyce Palmquist, BACOA, Executive Director

Gene Dawson, Barrington Township Supervisor, and Joyce Palmquist, BACOA Executive Director, were introduced. Ms. Palmquist thanked Lake Barrington for its past support. She provided history regarding the transfer of the program from the Village of Barrington to Barrington and Cuba Townships. An information sheet was

distributed to the Board which reported contributions and ridership by local government unit.

### **Board Discussion**

Discussion was held regarding the information sheet which indicated the Village of Lake Barrington is the only other governmental unit besides the two townships that is providing funds. The Village of Barrington, the community with the highest ridership, has not contributed to the program since it released the program to the townships in 2009. Ms. Palmquist and Mr. Dawson provided a presentation and made a request for funding assistance to Barrington recently.

President Richardson stated the Village of Lake Barrington cannot subsidize other communities' residents, however, the Village would consider providing funding under the current support structure for one more year. Discussion was held regarding the Village of Barrington's position, and comments made regarding the impact of the CN issue on Barrington and the monetary support provided to Barrington for the CN issue by the BACOG communities including Lake Barrington, the need for the service by seniors and the disabled in the area, ridership trends in and out of the Barrington area, and other avenues to fund or provide the service. Comments emphasized that other communities need to contribute for equity and fairness. The townships and BACOA are planning to approach the other participating entities for contributions now that ridership data is available. Costs per ride were discussed.

Mr. Dawson commended Ms. Palmquist for her work in preserving the PACE program.

Board members were polled for further comments which included recognition of the benefits the program provides and how LBS benefits greatly from it, the impact on seniors and the disabled if the program ended, support for the program, and the need to find equity in the contributions.

President Richardson commended Ms. Palmquist. He concluded that the Village wants to participate and will provide a contribution to support the program for the next year with the understanding that these issues will be addressed.

- B. Other: Lake County Sheriff Mark Curran was introduced. He reported there are substantially more officers resulting in better response times. He thanked the Village for its partnership and commended the Village for being fiscally responsible. He reported ground has been broken for the courthouse expansion which will provide a more efficient courthouse and jail space.

Board members commended the Lake County Sheriff Department's officers that serve the Village noting positive feedback is received from residents. Trustee Schaller reported that patrol hours were reduced in LBS with its new security firm and that the community will rely on the Lake County Sheriff more. LBS is working on educating residents about contacting the Lake County Sheriff for assistance. Sheriff Curran provided information regarding the Citizen Police Academy.

## **6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS**

None

## 7. CONSENT AGENDA

- A. Proclamation in Celebration of Arbor Day, Friday, April 26, 2013. Ms. Peterson announced the Village would be providing tree seedlings at the Barrington Area Kid Fest again this year. She provided instructions on how Lake Barrington residents can request a tree seedling.
- B. Salvation Army (Revised Request): to conduct two annual fund raisers for 2013: 1) Donut Day on *Friday and Saturday, May 31 and June 1 (additional dates added)*; Friday and Saturday, June 7 and 8; and 2) Holiday Kettles on Friday, November 15 through Tuesday, December 24.

### Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Schofield to approve the Consent Agenda, items 7A & 7B above.

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Schaller, Schofield, and President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustees DeJesu and Raclaw

President Richardson declared the motion carried.

## 8. TREASURER'S REPORT:

Ms. Vernon provided the following report:

- A. The first 10 months ending February 28, 2013 comprises of 83% of the fiscal year. Assets, corresponding liabilities, and equity were reviewed. Fiscal year to date revenues and expenses resulted in a net loss of \$382,000. Actual to budget revenues are at or above budget levels and routine expenses are in line for this point in the year. Motor Fuel Tax and Water & Sewer fund balances were provided.
- B-C. The Accounts Payable Warrants have been reviewed and should be approved.

President Richardson explained the reason for the significant decrease was due to extraordinary expenses that were incurred for the dump truck purchase, the inflow and outflow of letter of credit funds used for projects and repurposed open space funds for road and drainage projects. These items are not troublesome and the Village is on top of the budget. He has confidence the Village's financial situation is excellent as was confirmed by the auditor.

### Board Action (A-C)

A motion was made by Trustee Schaller and seconded by Trustee Burke to consider by omnibus vote and:

- A. Approve the Financial Statements as of 2/28/2013.  
B. Pay Bills in the amount of \$ 173,173.59 as Listed on the Accounts Payable Warrant "A" Dated April 2, 2013.

- C. Pay Bills in the amount of \$ 6,984.27 as Listed on the Accounts Payable Warrant "B" Dated April 2, 2013.

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Schaller, Schofield, and President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustees DeJesu and Raclaw

President Richardson declared the motion carried.

#### **9. ADMINISTRATOR'S REPORT**

Mr. Martin reported on the following:

- A. April 11 Financial Planning Workshop
- B. Pre-Application – Kelsey at Route 14 (tentative): This item will be presented at a future meeting.
- C. Woodland Bridge Update
- D. Other: He reported on other projects in the Village.

#### **10. CLERK'S REPORT**

Ms. Peterson reported on the following:

- A. Yard Waste Pick Up Resumes April 3
- B. April 9, 2013 Consolidated Election
- C. May 4 Barrington Area Kids Fest
- D. Other: The Village's Facebook and Twitter sites were rolled out to the public this week. Ms. Peterson shared information regarding the LBS Memorial Day Ceremony. Other community events were announced.

#### **11. REPORTS OF STANDING COMMITTEES**

- A. Communications and Community Relations (C. Mitchell): Trustee Mitchell expressed appreciation for the Recycle Day signs the Cuba Township Road District provided. He thanked Ms. Peterson for her efforts with the Village's social media.
- B. Environment & Open Space (L. DeJesu): No report.
- C. Finance, Human Resources and Economic Development (D. Raclaw): No report.
- D. Gated Communities (J. Schaller): Trustee Schaller spoke with Lake County Sheriff Sgt. Sittig regarding concern with the reduction in patrol hours by the LBS security company. LBS will be educating its residents regarding the Sheriff's non-emergency number. He wants to explore more patrol and enforcement participation in LBS by the Lake County Sheriff. Mr. Bateman provided information regarding the ability for a private community to enter into a recorded agreement relative to traffic regulation and parking enforcement.
- E. Public Safety (J. Schaller): Trustee Schaller reported on the spring session of CERT training. He shared information regarding the LBS Memorial Day Ceremony.

- F. Intergovernmental & External Relations (K. Richardson): Trustee Mitchell reported he attended the BACOG Lobby Days last month. The BACOG group made personal contact with over two dozen state legislators and networked with local officials from throughout the state. Lobbying efforts emphasized protection of the LGDF. President Richardson expressed his appreciation for Trustee Mitchell's participation on behalf of the Village. President Richardson met with a representative of Americore Vista which provides assistance to help low income individuals. The organization will be providing a presentation on the Northern Illinois Food Bank at a future Board meeting. He touched upon nutritional needs especially in low income areas.
- G. Roads and Infrastructure (A. Burke): Mr. Martin reported staff is working on the bid package for road work in the Rivers Bend and Tanglewood subdivisions.
- H. Village Hall and Grounds (C Schofield): The Village is anticipating the start of the Freier Farm project. Trustee Schofield announced food donations are being accepted at the Recycle Day this weekend.

## **12. OLD BUSINESS**

### **A. CONSIDERATION OF A RESOLUTION – CIVILTECH: WOODLAND BRIDGE PROJECT**

Mr. Martin reviewed that the resolution is required due to the rebidding of the Woodland Bridge project. It appropriates an additional amount of expenses not included in a previously adopted resolution.

#### **Board Action**

A motion was made by Trustee Burke and seconded by Trustee Mitchell to pass Resolution No. 2013-R-08, a "Resolution for Improvement by Municipality Under the Illinois Highway Code" in the amount of \$11,647.00.

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Schaller, Schofield, and President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustees DeJesu and Raclaw

President Richardson declared the motion carried.

## **13. ORDINANCES-None**

## **14. NEW BUSINESS**

### **A. CONSIDERATION OF A RESOLUTION REGARDING CASH BOND FORFEITURE**

Cash bonds may be forfeited to the Village if they have been unclaimed for two (2) years. The cash bonds included in the resolution remained unclaimed after thirty (30) days written notice was attempted via certified mail. The total amount of the forfeited bonds is \$ 30,419.98. The bond forfeiture process was explained.

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to pass Resolution No. 2013-R-09, a Resolution Regarding Forfeiture of Cash Bond Deposit.

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Schaller, Schofield, and President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustees DeJesu and Raclaw

President Richardson declared the motion carried.

**B. CONSIDERATION OF A RESOLUTION APPROVING A PLAT OF CONDOMINIUM RE-SUBDIVISION – 28039 NORTHPOINTE PARKWAY, UNIT 2B**

This item was tabled for a future meeting.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**16. CLOSED SESSION**

The Board did not enter closed session.

**17. ACTION TO BE TAKEN FROM CLOSED SESSION**

The Board did not enter closed session.

**18. OTHER**

None

**19. ADJOURNMENT:** A motion was made by Trustee Schaller and seconded by Trustee Burke to adjourn the meeting, which was approved by a unanimous voice vote, whereupon the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary