

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES HELD May 7, 2013**

Approved

1. CALL TO ORDER

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, May 7, 2013, and was called to order by President Richardson at 7:01 p.m. Village Clerk Peterson was appointed Recording Secretary.

2. ROLL CALL OF MEMBERS

Upon the roll being called, the following Trustees were physically present at said location: Trustees DeJesu, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: Trustee Burke

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Staff Present: Village Administrator Martin, Village Accountant Vernon,
and Village Clerk Peterson

Others Present: Village Attorney Bateman and Zoning Board Member
Fortman

The meeting was heard out of sequence.

3. PLEDGE OF ALLEGIANCE

4. CONSIDERATION OF MINUTES

A. Minutes of the Board of Trustees Meeting Held on April 2, 2013

B. Minutes of the Special Meeting of the Committee of the Whole Held on April 11, 2013

Board Discussion

Trustee Mitchell indicated he was not at the April 11, 2013 meeting and was in the minutes as having seconded the motion to adjourn.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes with the correction to the April 11, 2013 minutes, in block, items 4A & 4B above. The voice vote was unanimous, and President Richardson declared the motion carried.

5. INAUGURATION OF NEWLY ELECTED OFFICIALS-THE HONORABLE DIANE WINTER

(Village President Richardson, and Trustees Daulton Lange, Mitchell, Schofield)

The Honorable Diane Winter conducted the Oaths of Office for the newly elected officials. President Richardson invited Trustee Karen Daulton Lange up to the dais and proceeded with Agenda Item 8A.

6. BRIEF RECESS

7. ROLL CALL OF MEMBERS

At 8:00 p.m., the meeting was reconvened. Upon the roll being called, the following Trustees were physically present at said location: Trustees Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

Absent: Trustee Burke.

8. PRESIDENT'S REMARKS (President Richardson)

A. Resolution Honoring Lauren D. DeJesu

Trustee Burke entered the meeting by teleconference at 7:13 p.m.

Board members and staff recognized Lauren DeJesu for representing the community in its best interest; and for her remarkable and long standing service during an evolution in the Village's government, her thoughtful and thought provoking contributions to Board discussions, her warm nature, quiet strength, how she exhibited grace under pressure, and for how she was an ambassador of civility and good humor on the Board. She was commended for her devotion to protecting the environment. President Richardson thanked her for her valuable insight and wisdom.

Dennis DeJesu, husband, commented on Lauren's involvement with the community and her desire to do the best she could for the Village of residents who are genuine and care for their community. He introduced the family members in attendance and expressed how proud the family was with the great job she did as an official for the Village.

Lauren shared that how she began her service for the Village. She enjoyed serving the community as an official and that she plans to stay involved. She commended the Board and staff.

President Richardson read the resolution.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Schofield to pass Resolution No. 2013-R-10, a "Resolution Honoring Lauren DeJesu".

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried and the Board took a recess (Agenda Item 6). Trustee Burke exited the meeting.

B. Invitation to the LBS Memorial Day Ceremony – Veterans of LBS

Tom Gilder, Secretary, Veterans of LBS, reported on the program details. The group is looking forward to bringing residents from throughout Lake Barrington together to honor veterans and military personnel. He is meeting with representatives from Lake Barrington Woods to invite their residents to join the community for the ceremony. President Richardson will provide contact information to invite a local high school student to sing at the event.

C. Other

9. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS

None

10. CONSENT AGENDA-None

11. TREASURER’S REPORT:

Ms. Vernon provided the following report:

- A.** The first 11 months ending March 31, 2013 comprises of 92% of the fiscal year. Assets, corresponding liabilities and equity were reviewed and she indicated they were in balance.

Ms. Vernon explained more detail was added to the flash report to break out regular operations and one-time planned extraordinary expenses that were covered by reserve funds. This reporting change provides a better understanding of the Village’s financial status. Ms. Vernon reported the total of regular operations and planned extraordinary items to March 31, 2013 showed a net loss of \$367,000, however, the regular operations only through March 31, 2013 showed net income of \$147,000 compared to \$51,000 at this time last year. Interim Treasurer Raclaw noted the extraordinary items made the Village’s finances appear to be amiss though the Village is in good fiscal condition.

Ms. Vernon reported on the Actual to Budget highlighting that revenues are at budget or above and expenses are in line for this time of year. She provided the balances for the Motor Fuel Tax and Water/Sewer Funds, and she reported on the expenses and funding for the Woodland Bridget project.

- B-C.** The Accounts Payable Warrants have been reviewed and should be approved.

Board Action (A-C)

A motion was made by Trustee Schaller and seconded by Trustee Schofield to consider by omnibus vote and:

- A.** Approve the Financial Statements as of 3/31/2013.
B. Pay Bills in the amount of \$ 186,468.63 as Listed on the Accounts Payable Warrant “A” Dated May 7, 2013.

- C. Pay Bills in the amount of \$ 1,939.72 as Listed on the Accounts Payable Warrant "B" Dated May 7, 2013.

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: Trustee Burke

President Richardson declared the motion carried.

12. ADMINISTRATOR'S REPORT

Mr. Martin reported on the following:

- A. Woodland Bridge Update: The bridge deck and guard rail on the south side of the bridge are completed, and work has begun on the north side of the bridge.
- B. Communications Plan: Mr. Martin distributed and reviewed a memo which outlined how the Village will provide information to and invite input from residents on funding for future road and drainage projects and enhancing the recycling program. President Richardson noted the practice of this board to engage the community to be informed of the wishes of the residents. He reviewed funding sources which are no longer available that the Village had over the last few years to implement an aggressive infrastructure program. He commented on the success of the drainage work during the recent heavy rains and on the Village's history to gain public input on the direction of funding and programming. Trustee Schofield requested recycling bins be displayed at LBS so residents can see the sizes of the bins.
- C. OSLAD Project Update: He reviewed the work which will be done at Freier Farm.
- D. Other: The financial plan and appropriation ordinance will be considered at the next meeting. There will be a few modifications made from the draft plan. Trustee Mitchell provided information regarding work on Miller Road east of Route 59.

13. CLERK'S REPORT

Ms. Peterson reported on the following:

- A. Garbage pick-up delay due to Memorial Day – Thursday, May 30
B. Open Burning ends May 31
C. Next Board Meeting scheduled for Wednesday, June 5
D. Other: Community events were announced.

14. REPORTS OF STANDING COMMITTEES

- A. Communications and Community Relations (C. Mitchell): Trustee Mitchell announced a new website, Living 60010, which will provide comprehensive information about the Barrington area, will be debuting soon.
- B. Environment & Open Space (TBD): No report.

- C. Finance, Human Resources and Economic Development (D. Raclaw): Trustee Raclaw reported the Village is still looking for a Treasurer. An ordinance regarding employee compensation is being considered later in the meeting.
- D. Gated Communities (J. Schaller): Trustee Schaller announced the Memorial Day Ceremony and the LBS Garage Sale. Kinzie Real Estate has begun promoting to the real estate community 1.8 to 1.2 acre lots with 3,200-4,800 sq ft semi-custom homes in the Enclave of Heritage Estates. Mr. Martin reviewed past action taken by Kinzie Real Estate related to the Enclave.
- E. Public Safety (J. Schaller): Trustee Schaller reported he shared the Lake County Sheriff's Department's services with the LBS Rules and Regulations Committee and asked if they want to allow the sheriff to provide more services to the LBS community.
- F. Intergovernmental & External Relations (K. Richardson): Trustee Mitchell reported on BACOG's recent Lobby Days in Springfield and shared status on BACOG initiatives. President Richardson is working with an informal group of mayors on a personal level to work with federal legislators on the immigration bill.
- G. Roads and Infrastructure (A. Burke): No report.
- H. Village Hall and Grounds (C Schofield): Work at the Freier Farm is set to begin June 1. She has not received status on the splash park yet. Mr. Martin indicated people were working on the splash park earlier in the day. Trustee Mitchell inquired about people parking at the access drive down the street on the other side of the baseball field.

15. OLD BUSINESS-None

16. ORDINANCES

A. CONSIDERATION OF COMPENSATION ORDINANCE

Mr. Martin reported performance evaluations were conducted. The ordinance provides for merit increases for the Village staff and administrator.

Board Action

A motion was made by Trustee Schofield and seconded by Trustee Schaller to pass Ordinance No. 2013-O-05, an Employee Compensation Ordinance Effective May 1, 2013.

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson.
Nays: None
Abstain: None
Absent: Trustee Burke

President Richardson declared the motion carried.

17. NEW BUSINESS

A. CONSIDERATION OF AN INTERGOVERNMENTAL AGREEMENT WITH BARRINGTON TOWNSHIP AND CUBA TOWNSHIP RE: PACE "DIAL A RIDE" BUS SERVICE

Mr. Martin reported the Board discussed this item at length at the last meeting with representatives from BACOA and Barrington Township. The Board informed staff and the representatives this will be the last year the Village will be the lead contributor.

Board Discussion

Comments were made and discussion held regarding how the Board clearly communicated at the last meeting that this is the last year the Village will be the lead contributor for the program and that the PACE group needs to reach out to other communities for contributions. Upon inquiry, Mr. Bateman reviewed elements of the intergovernmental agreement related to payment and he confirmed there is an indemnification clause in the agreement. Comments were made regarding the need for contributions from other communities.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Mitchell to pass Ordinance No. 2013-R-12, A Resolution Approving an Intergovernmental Agreement Amongst Barrington Township, Cuba Township, and the Village of Lake Barrington To Provide For Contribution Under A Local Share Agreement With Pace For Senior/Handicapped Bus Service.

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson.
Nays: None
Abstain: None
Absent: Trustee Burke

President Richardson declared the motion carried.

B. CONSIDERATION OF A RESOLUTION APPROVING A PLAT OF CONDOMINIUM RE-SUBDIVISION – 28039 NORTHPOINTE PARKWAY, UNIT 2B

Mr. Martin indicated the Village received a request for approval of a plat of condominium for building four in the Northpointe development. The Village Board, following a recommendation from the Plan Commission, has the authority to approve plats of condominium (internal subdivisions) for this building. The intended use, Battle House Laser Tag, is a sports and entertainment venue which is a permitted use pursuant to the development agreement and a use that works towards the goal of a sports and entertainment campus for the development as a whole. The owners, Jane and Douglas Huckbody, were introduced.

Mr. Huckbody explained his business is mission based team laser tag, a new form of sports and recreation which is growing in popularity. There are currently ten facilities

in the U.S. including one in Milwaukee on which they are basing their business model. He provided information on the target market, use for corporate training and team building, the Milwaukee business, and how he and his wife discovered and decided to open this type of business.

With approval, they plan on beginning construction in June and anticipate opening in September. They project they will attract 12-13,000 customers per year with plans to expand in the future. Mr. Huckbody is a veteran who joined a national veteran-owned business group and plans to employ wounded veterans.

Board Discussion

Discussion was held regarding other similar businesses in the area, the business operations including plans for food, beverages, and a future liquor license, and site layout for emergency response such as sprinklers and emergency ingress/egress.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Raclaw to to Approve Resolution No. 2013-R-11, "A Resolution Granting Preliminary and Final Subdivision Approval and Approval of a Final Plat of Condominium For the Resubdivision of Unit 2-B Re: Commercial Condominium Unit Two-B of the Northpointe IV Condominium."

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson.
Nays: None
Abstain: None
Absent: Trustee Burke

President Richardson declared the motion carried.

C. CONSIDERATION OF THE PURCHASE/LEASE OF A COPY MACHINE SCANNER FOR VILLAGE HALL

Mr. Martin reported the nine year old copier has been breaking down frequently and that it was down for three days last week. In looking for a new copier, it was taken into consideration needs have changed with a focus on scanning for document archiving and webpage and other communications. Staff requested a quote from Genesis Solutions (a rep for several brands) for new copier/scanner device and software. Staff recommends the purchase of the Canon iR ADV 4045 for \$8,668 and service agreement for \$57.50 per month. This is well below the budgeted amount and will reduce service costs by about \$1,000 per year. It is a top brand, energy efficient piece of equipment.

Trustee Mitchell indicated he did a comparison and found the proposal was a good deal.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Raclaw to Purchase a Canon iR ADV 4045 from Genesis Solutions for \$8,668 and the accompanying service contract for \$57.50 per month.

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson.
Nays: None
Abstain: None
Absent: Trustee Burke

President Richardson declared the motion carried.

18. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

None

19. CLOSED SESSION

The Board did not enter closed session.

17. ACTION TO BE TAKEN FROM CLOSED SESSION

The Board did not enter closed session.

18. OTHER

None

19. ADJOURNMENT: A motion was made by Trustee Schaller and seconded by Trustee Raclaw to adjourn the meeting, which was approved by a unanimous voice vote, whereupon the meeting was adjourned at 9:24 p.m.

Respectfully submitted,

Loretta Peterson
Village Clerk
Recording Secretary