

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE REGULARLY SCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD JULY 2, 2013**  
*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, July 2, 2013, and was called to order by President Pro Tem Raclaw at 7:00 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Daulton Lange, Schaller, Schofield, and President Pro Tem Raclaw.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: Trustees Burke and Mitchell, and President Richardson.

**Staff Present:** Village Administrator Martin, Village Accountant Vernon, and Village Clerk Peterson

**Others Present:** Village Attorney Bateman and Zoning Board Member Fortman

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

A. Minutes of the Board of Trustees Meeting Held on June 5, 2013

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Daulton Lange to approve the minutes, item 4A above. The voice vote was unanimous, and President Pro Tem Raclaw declared the motion carried.

**5. PRESIDENT'S REMARKS (President Richardson)**

None

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS**

Jay Gerak, 22380 N. Linden Drive, indicated he would comment during the Administrator's report.

**7. CONSENT AGENDA-None**

**8. TREASURER'S REPORT:**

Interim Treasurer Raclaw provided the following report:

**A.** The financial statements ending May 31, 2013, the first month of FY2014, showed the balance sheet was appropriately balanced and that the first month of the fiscal year had net income of \$12,000. He reviewed operations with and without extraordinary items. Regular operations without the one-time expenses resulted in a net income of \$15,000 as compared to \$35,000 at this time last year. He reviewed the actual to budget which is in line for the first month of the fiscal year. Current and incoming Motor Fuel Tax funds will be used for the Woodland Bridge project and this year's planned roadwork including Tanglewood and Rivers Bend. There is \$709,000 in the Water/Sewer Fund which is available for future capital expenditures as needed.

**B-C.** The Accounts Payable Warrants have been reviewed and should be approved.

**Board Discussion**

Mr. Martin explained, upon inquiry, that the Water and Sewer Fund will likely be used in three to five years for capital outlays and maintenance such as painting and pump replacement for the approximately 15 year old system. Ms. Vernon and Mr. Martin were thanked for monitoring expenses and doing a good job with the Village finances.

**Board Action (A-C)**

A motion was made by Trustee Daulton Lange and seconded by Trustee Schofield to consider by omnibus vote and:

- A.** Approve the Financial Statements as of 5/31/2013.
- B.** Pay Bills in the amount of \$ 190,345.73 as Listed on the Accounts Payable Warrant "A" Dated July 2, 2013.
- C.** Pay Bills in the amount of \$ 11,133.17 as Listed on the Accounts Payable Warrant "B" Dated July 2, 2013.

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Schaller, Schofield, and  
President Pro Tem Raclaw  
Nays: None  
Abstain: None  
Absent: Trustees Burke, Mitchell, and President Richardson

President Pro Tem Raclaw declared the motion carried.

**9. ADMINISTRATOR'S REPORT**

Mr. Martin reported on the following:

- A.** Barn Stomp: The event is scheduled for Saturday, October 12, from 4 pm – 8 pm. He highlighted planned activities and noted the event will debut the new Freier Farm park improvements.
- B.** Annual Audit: The field work was completed last week and the report is anticipated to be brought before the Board in September.

- C. Rain Event June 26, 2013: Approximately seven inches of rain fell within 3-4 hours making it the single largest rain event in the Village. It resulted in significant flooding throughout the Village with many homes that took on water including 72 homes in LBS, which is a first. There was a public safety response situation with a report of a man and his dog in Flint Creek near Village Hall. No one was found and no missing persons report was filed. He reported on emergency work the Village undertook and indicated the Village Engineer will be engaged to examine flooding issues. These items will be extraordinary expenses that will likely total \$8-10,000.

It was confirmed upon inquiry that the volume of rain caused overland flooding with many residents reporting water coming into the home through window wells. Trustee Daulton Lange shared two websites that provide tips on flood-proofing and information on flood insurance that is available to residents who are not in flood plains – fema.org and floodsmart.gov. She commended Mr. Martin and the Cuba Township Road District for the drainage work that was completed in her neighborhood last year which worked well in the extreme weather conditions.

Trustee Schaller reported on the flooding and response in LBS.

Jay Gerak, 22380 N. Linden Drive, Pheasant Ridge Subdivision, shared a drainage concern impacting his property and that end of the subdivision. He reported he has been in contact with Cuba Township Road District Commissioner Marks, Lake County and Mr. Martin. He asked for Village support. President Pro Tem Raclaw indicated to Mr. Gerak the Village will look at the issue and follow up with him.

- D. Other-none

#### **10. CLERK'S REPORT**

Ms. Peterson reported on the following:

- A. Other: She announced the July 11 Citizens Utility Board presentation being held at the LBS Rec Center, and that garbage collection is on July 3.

#### **11. REPORTS OF STANDING COMMITTEES**

- A. Communications and Community Relations (C. Mitchell): No report.
- B. Environment & Open Space (TBD): No report.
- C. Finance, Human Resources and Economic Development (D. Raclaw): President Pro Tem Raclaw reported the annual audit went well and that the report will likely be presented in September. The Village is looking for a Treasurer.
- D. Gated Communities (J. Schaller): Trustee Schaller further reported on the flooding in LBS due to the extraordinary rain event on June 26. LBS is assisting with restoration. The Enclave continues its promotion of lots and custom homes. One lot has been closed and four more are under contract.
- E. Public Safety (J. Schaller): Trustee Schaller introduced Lake County Sheriff's Department Lt. Christopher Thompson who will be serving as the new afternoon shift commander and liaison to the Village. Lt. Thompson shared his background with the

Lake County Sheriff' Department. Sgt. Sittig suggested Lake Barrington develop a neighborhood watch program.

- F. Intergovernmental & External Relations (K. Richardson): No report.
- G. Roads and Infrastructure (A. Burke): No report.
- H. Village Hall and Grounds (C Schofield): Trustee Schofield reported there was a construction meeting for Freier Farm. Mr. Martin indicated the project will proceed upon receipt of Lake County permits and should be completed in time for the Freier Farm Barn Stomp.

**12. OLD BUSINESS-None**

**13. ORDINANCES-None**

**14. NEW BUSINESS**

**A. CONSIDERATION OF A RESOLUTION FOR AN AGREEMENT WITH THE BARRINGTON COUNTRYSIDE FIRE PROTECTION DISTRICT FOR USE OF THE VILLAGE'S WATER TANK FOR RADIO EQUIPMENT**

The Barrington Countryside Fire Protection District requested permission to install radio equipment on the Village's water tank on Kelsey Road. This equipment will help with coverage throughout the area. Surety bonds and other assurances will be provided for working on the tank. There is no compensation contemplated.

**Board Discussion**

Upon inquiry, it was confirmed the current situation with the Village of Barrington will not impact this agreement or work. Trustee Daulton Lange pointed out the exhibit to the agreement refers to "Barrington" not "Lake Barrington". Staff will obtain a corrected exhibit document prior to execution. Mr. Bateman recommended a 5-year term.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee Schaller to approve a Resolution Approving And Authorizing The Execution Of An Intergovernmental Agreement Between The Village Of Lake Barrington And The Barrington-Countryside Fire Protection District For The Attachment Of A District Radio Antenna On The Village's Water Tower And Placement Of Related Equipment at The Base Of Said Water Tower, for a 5-year term.

Upon roll call the vote was:

- Yeas: Trustees Daulton Lange, Schaller, Schofield, and  
President Pro Tem Raclaw
- Nays: None
- Abstain: None
- Absent: Trustees Burke, Mitchell, and President Richardson

President Pro Tem Raclaw declared the motion carried.

Ms. Peterson indicated the Resolution will be recorded as Resolution 2013-R-16.  
Mr. Bateman will obtain a corrected proposal.

**B. CONSIDERATION OF A RESOLUTION APPOINTING A SWALCO DIRECTOR & ALTERNATE DIRECTOR**

Mr. Martin explained a resolution is required to give Lake Barrington SWALCO voting privileges by means of an appointment of a Director and Alternate(s). The Resolution appoints Village Administrator Christopher Martin as Director and Trustee Daulton Lange as Alternate Director.

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve Resolution No. 2013-R-17, a Resolution appointing Village Administrator Martin as Director and Trustee Daulton Lange as Alternate Director to the SWALCO through April 30, 2015 or until such successor(s) are appointed.

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Schaller, Schofield, and  
President Pro Tem Raclaw  
Nays: None  
Abstain: None  
Absent: Trustees Burke, Mitchell, and President Richardson

President Richardson declared the motion carried.

**C. DISCUSSION ON POTENTIAL SIDEWALK AT RIVER AND ROBERTS**

Mr. Martin is deferring direction until the August meeting. He will have more information to provide at that time. He reported Lake County is constructing a roundabout with some pedestrian improvements as part of the project at River and Roberts Roads. Twin Pond Farms has requested a 200 foot extension. The Village would enter into an intergovernmental agreement to maintain the walkway in perpetuity. The sidewalk will cost the Village approximately \$44,000 plus annual maintenance. Installation of the walkway would require removing large trees, more than 36" in girth, and retaining walls would be required for the slope resulting in a significant character change. Demand for use of the walk is low. Mr. Martin provided other options including putting the walk on the south side of the road, and widening the asphalt shoulders. He asked the Board to take a look at the site for further discussion in August.

**Board Discussion**

Trustee Schofield commented on the Village being a Tree City USA community and that mature trees would be removed to create a short path to accommodate a small number of residents, President Pro Tem Raclaw recommended the whole Board take a look at the site prior to the next meeting. Trustee Daulton Lange suggested placing ribbons around the trees that would need to be removed.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

Trustee Schaller asked if Good Shepherd Hospital has communicated with the Village regarding their recent approval by the state for its expansion plans. Mr. Martin indicated the hospital reported on proposed enhancements to the hospital building at a recent GSH Leadership Breakfast that he and Trustee Raclaw attended. Trustee Schaller suggested staff invite a representative from the hospital to a Board meeting to share information regarding the state-approved expansion.

**16. CLOSED SESSION**

The Board did not go into closed session

**17. ACTION TO BE TAKEN FROM CLOSED SESSION**

**A. CONSIDERATION OF A RESOLUTION REGARDING CLOSED SESSION MINUTES**

No action was taken, because the Board did not go into closed session.

**18. OTHER**

None

**19. ADJOURNMENT: A motion was made by Trustee Schaller and seconded by Trustee Schofield to adjourn the meeting, which was approved by a unanimous voice vote, whereupon the meeting was adjourned at 8:00 p.m**

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary