

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE RESCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD NOVEMBER 5, 2013**  
*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, November 5, 2013, and was called to order by President Richardson at 7:02 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Raclaw, Schaller, Schofield, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: Trustee Daulton Lange

**Staff Present:** Village Administrator Martin, Village Treasurer Hirsch, and Village Clerk Peterson

**Others Present:** Village Attorney J. Bateman and Zoning Board Member Fortman

The meeting was heard out of sequence.

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

Trustee Mitchell entered the meeting at 7:04 p.m.

**A.** Minutes of the Special Meeting of the Board of Trustees held September 14, 2013

**B.** Minutes of the Board of Trustees Meeting held October 5, 2013.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee Raclaw to approve the minutes, in block, items 4A-B above. The voice vote was all ayes and President Richardson declared the motion carried.

## **5. PRESIDENT'S REMARKS (President Richardson)**

### **A. Legislative Report – Don Storino, Fidelity Consulting Group**

Mr. Storino reported state legislators are still in Veto Session. He reported on veto session activity, bills of interest, pension reform, and income tax legislation that was introduced due to the future sunset of the temporary income tax increase. He shared the likely impact of next year's election on the spring session. He reviewed his work on behalf of the Village to urge protection of the LGDF and other sources of local government funding, obtain grant funding, urge prioritization of IDOT projects that benefit the Village, and to monitor IDOT projects related to Route 22.

#### **Board comments**

Board members individually thanked Mr. Storino for his insight. Upon inquiry, he spoke about the impact on LGDF as the state budget constricts. He noted he will have a better idea of legislative impacts on local government funding after the Governor presents his budget address this winter. Discussion was held on activity related to the Lake County Election Commission that was mandated by legislation last spring. President Richardson recognized and commended the Illinois State Geological Survey's work provided to the Village and he directed Mr. Storino to express the Village's support of funding towards the ISGS relative to their needs.

### **B. Barrington Area Council on Aging (BACOA), Joyce Palmquist, Executive Director**

Ms. Palmquist announced the new BACOA Resource Directory is available. BACOA is a not for profit that receives little state and federal funding. The Village's past support is appreciated. She reviewed services BACOA provides to residents in the Barrington area and she reported service counts specific to Lake Barrington. She asked the Board to consider continuing its funding support in 2014.

#### **Board Comment**

Trustee Schofield shared more information regarding BACOA and its services. She recognized BACOA for its large body of knowledge and noted her support to provide a contribution to the organization. Discussion was held on why other larger agencies do not provide more support to residents in the area.

President Richardson indicated it is the custom of the Village to support BACOA and that it would likely provide a similar contribution as last year following review of the finances.

### **C. Other:**

#### **Neighborhood Watch Program**

Trustee Schaller introduced Lt. Buckberger who provided information regarding the Lake County Sheriff's Department Neighborhood Watch Program to LBS. He thought the Board may be interested in considering a Village-wide program. Lt. Buckberger who serves as the Neighborhood Watch Program liaison informed the Board that subdivisions can network through the Village and Sheriff's Department to receive information and enhance public safety. The program would be organized

through Village Hall and entails an educational component and availability of a Sheriff's Department liaison. He briefed the Board on how the program is set up, what it entails, and how crime decreases for several years following implementation of the program.

### **Board Discussion**

President Richardson directed Trustee Mitchell, Chairperson of Community Relations and Communications, and Ms. Peterson to work on the program. He recognized the excellent relationship the Village has with the Lake County Sheriff's Department. He thanked Trustee Schaller for bringing this topic before the Board and for his work on negotiating a contract with the department.

He announced that with no objections from the Board the Village would initiate the program.

### **Barrington Countryside Fire Protection District**

Chief Jim Arie, Village of Barrington Fire Department, indicated the Barrington Countryside Fire Protection District and the Village of Barrington are separating at the end of the year. He shared information about the services that were provided under the current shared organizational structure. He commended and thanked Mr. Martin, and he noted the great relationship the department had with the Village's building permit coordinator. He recognized the Village for adopting and maintaining the sprinkler standard and expressed that it was a privilege and honor to work with the officials, staff and residents of Lake Barrington. President Richardson thanked him and the Department for their tremendous service. He also thanked Trustee Schaller for his efforts with the BCFPD and assured that there would be no break in service. Upon inquiry, Chief Arie indicated the BFD and BCFPD are still in discussions regarding a mutual aid agreement.

### **Board Comment**

Trustee Schofield noted she never heard a complaint about the fire protection service and that she didn't think the residents would suffer due to the split. Trustee Schaller shared information regarding mutual aid agreements under the new structure. Trustee Mitchell thanked Chief Arie for the response when his home was struck by lightning.

### **Veteran's Day Ceremony**

President Richardson recounted the moving Veterans of LBS ceremony he attended in the past. He reported a Marine who is the son of a Plan Commission member would be part of this year's ceremony. Trustee Raclaw, a member of the Veterans of LBS, provided information regarding the November 11 ceremony that is being held at LBS. He also provided information regarding the Cuba Township Food Pantry drive that the Veterans of LBS is sponsoring.

### **Freier Farm Barn Stomp Acknowledgements**

President Richardson thanked officials, staff and named volunteers for holding another successful Freier Farm Barn Stomp. Special appreciation was extended to the Cuba Township Road District, Doering Landscape and Conscious Cup Coffee Roaster.

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS**

None

**7. CONSENT AGENDA-None**

**8. TREASURER’S REPORT:**

Village Treasurer Hirsch reported on the following:

She noted \$3,500 was in the budget for BACOA. She said that though the Village is happy with the auditing services provided by Dam, Snell, and Taveirne, that it is prudent to review other options and that she is working with Trustee Raclaw to examine other auditing firms.

**A. Pass Ordinance No. 2013-O-16, a Tax Levy Ordinance for Fiscal Year 2013/2014**

A resolution was passed last month for consideration of a tax levy ordinance for \$465,000.

**B. Approve the Financial Statements as of 9/30/2013.**

This month’s warrant includes some of the first large payments for the FY2014 Road Program contract with Peter Baker & Son which was previously authorized by the Board in August. There was an overage of approximately \$42,000 which Mr. Martin explained was for drainage work on Chippewa. President Richardson said residents from the Tanglewood subdivision thanked him for the road work at the Barn Stomp.

The financial report for the period ending September 30, 2013 is for the first five months of the fiscal year. The balance sheet was reviewed. Net income from regular operations was \$330,000 as compared to \$378,000 at this time last year. She and Mr. Martin reviewed the extraordinary items that were related to work on Old Barrington Road and the approach to the Woodland Bridge.

The first five months comprise of 42% of the fiscal year. Actual to Budget revenues were at 54% and Actual to Budget expenses were at 42%.

She reviewed the Motor Fuel Tax fund. During the report on the Water and Sewer Fund, Mr. Martin indicated the water plant is 14-15 years old and he reviewed possible use of the funds held in reserve for maintenance and possible replacement of equipment. He and President Richardson explained the business park property owners are levied to their benefit through SSA 3.

The General Fund reserve balance is at 79%, fund balance policy is 67%.

**C-D. The Accounts Payable Warrants have been reviewed and should be approved.**

**Board Discussion**

Trustee Raclaw commented on the cash surplus and commended staff for an excellent job. After President Richardson indicated the 66.6% fund reserve is a “rainy day” fund, discussion followed on use of the funds that are over and above fund balance policy. Mr. Martin explained the road program is now being funded

with Motor Fuel Tax funds and General Funds in alternating years, and he further explained that the amount over and above the reserve fund policy will be used for next year's road program while the MFT fund recharges to fund the following year's program. Trustee Schaller inquired about the open space fund balance following the reconciliation of the OSLAD grant. Mr. Martin explained money in the fund is dedicated to caring for the farm and discussion was held on maintenance of the other farm buildings.

**Board Action (A-D)**

A motion was made by Trustee Raclaw and seconded by Trustee Mitchell to consider by omnibus vote and:

- A. Pass Ordinance No. 2013-O-16, a Tax Levy Ordinance for Fiscal Year 2013/2014.
- B. Approve the Financial Statements as of 9/30/2013.
- C. Pay Bills in the amount of \$ 772,682.84 as Listed on the Accounts Payable Warrant "A" Dated November 5, 2013.
- D. Pay Bills in the amount of \$ 82,178.85 as Listed on the Accounts Payable Warrant "B" Dated November 5, 2013.

Upon roll call the vote was:

Yeas: Trustees Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson.

Nays: None

Abstain: Trustee Burke

Absent: Trustee Daulton Lange

President Richardson declared the motion carried.

**9. ADMINISTRATOR'S REPORT**

Mr. Martin reported on the following:

- A. Barn Stomp: President Richardson reported on this during his remarks.
- B. Freier Farm Park Update: The village will be developing policy on administration of the Freier Farm Park after staff observes the park for awhile first. Upon inquiry regarding liability for the sledding hill, Mr. Bateman explained how tort immunity applies to municipal recreational facilities. Ms. Hirsch reported the insurance company is going to tour the Village facilities.
- C. Waste Hauling – Roll Out Update: This is the third collection week following the bin switch outs. Mr. Bateman provided information from the Village's recycling ordinance. Comments were made on accomplishing a uniform look and preventing recyclables from blowing around. Residents who were previously signed up for cart rental need to contact Waste Management to cancel the account and then leave the cart outside for pick up. Old rectangular bins can be labeled "to be recycled" and left out on waste collection day.
- D. Other-none.

**10. CLERK'S REPORT**

Ms. Peterson reported on the following:

- A. Last Day of Yard Waste Collection, Wednesday, November 27, 2013

- B. Veterans of LBS Veterans Day Ceremony & Cuba Township Food Pantry Collection was announced during the President's Remarks.
- C. Other-None

## **11. REPORTS OF STANDING COMMITTEES**

- A. **Communications and Community Relations** (C. Mitchell): Trustee Mitchell produced a video of the Freier Farm Barn Stomp. He will begin work with the Lake County Sheriff's Department on the Neighborhood Watch program and he is continuing work on the branding campaign.
- B. **Economic Development** (A. Burke): Trustee Burke reported work continues on three focused areas of opportunity in the Village. He shared highlights from the October 16 groundbreaking ceremony for the Pepper Park of Lake Barrington retail plaza and expressed his excitement for the new coffee shop which will be opening there. He encouraged the Board to be good stewards and to use the shop after it opens. He commented on and shared information from a booklet on recruiting and retaining retail businesses. He and President Richardson will be meeting with the owner of the property at Route 14 and Kelsey Road. President Richardson reported the Onion Pub is significantly expanding its brewery operations and that one of the owners complimented the Village for being forward-thinking. It was noted the Onion Pub ales are being featured at area businesses.
- C. **Environment & Open Space** (C. Schofield): Trustee Schofield reported the Freier Farm Park is wonderful and that the application process for the community garden is forthcoming.
- D. **Finance, Human Resources and Village Facilities** (D. Raclaw): Trustee Raclaw reported the auditor provided a favorable report on the Village's finances last month. Mr. Martin reported on increasing repairs to the HVAC system and the possible need to replace the aging system in the future.
- E. **Gated Communities** (J. Schaller): Trustee Schaller reported the switch out of Waste Management carts are being addressed. The Enclave has begun foundation work on its model home and that another home was sold. Mr. Martin added there are three building permits at the Enclave.
- F. **Public Safety** (J. Schaller): Trustee Schaller reported there was a meeting with the Lake County Sheriff's Department regarding renewal of the police services contract which included discussion on the language regarding liability and public safety services in LBS were discussed. A proposed agreement for a 4% increase will be considered at the December meeting. He expressed appreciation for their volunteer services at the Freier Farm Barn Stomp. Trustee Schaller reported on the Barrington Countryside Fire Protection District mutual aid agreements more in detail and he announced three part-time assistant chiefs will be on staff.
- G. **Intergovernmental & External Relations** (K. Richardson): President Richardson attended the United States Conference of Mayors Water Council meeting. He explained he brings to light the needs of communities that receive their water from private and community wells and the need for groundwater protection.
- H. **Roads and Infrastructure** (K. Daulton Lange): No report.

## **12. PUBLIC HEARING:**

### **A. ESTABLISHING SPECIAL SERVICE AREA 15 – TWIN POND FARMS SIDEWALK**

A required public hearing relative to the proposed creation of a Special Service Area for the purpose of providing a sidewalk connection along Roberts Road from Twin Ponds Road to Oak Hills Road as part of the Lake County Roundabout project was held.

Prior to opening the public hearing, Mr. Martin reviewed that following a request from the Twin Pond Farms Subdivision Homeowners' Association, the Board discussed the sidewalk connection at several meetings. He shared the results of a survey conducted with the Twin Pond Farms Subdivision residents.

#### **Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Mitchell to open a public hearing regarding the establishment of Special Service Area 15 – Twin Pond Farms Sidewalk.

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustee Daulton Lange

President Richardson declared the motion carried.

#### **Public Comment**

Mr. Bateman swore in each resident individually prior to their comment.

Dave Carver, Oak Hill Road, stated he is a one year resident with two children. He enjoys the natural setting and understands the impact of the project. He stated he is in support of the sidewalk connection and that it would provide the ability to get the kids from one side of the neighborhood to the other safely.

Michael Oberholzer, resident of Oak Hill Road and President of the Twin Pond Farms Homeowners Association, noted this is the 4<sup>th</sup> or 5<sup>th</sup> meeting the Board has discussed the sidewalk connection and that he appreciates the attention to this matter. Halloween highlighted the need for safe passage around the neighborhood.

President Richardson thanked him for his attention to detail in presenting the concern to the Board and for his efforts.

#### **Board Comment**

Trustee Schaller strongly encouraged including a protective guardrail such as the one in Tower Lakes as part of the plan.

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to close a public hearing regarding the establishment of Special Service Area 15 – Twin Pond Farms Sidewalk.

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustee Daulton Lange

President Richardson declared the motion carried.

Mr. Bateman explained there is a 60 day period to give residents in the subdivision to file a petition to object to the SSA. It must be executed by 51% of the electors and 51% of the property owners. The January meeting will be the earliest the Board can consider the Ordinance to establish the SSA which includes the tax roll. He advised the Board to comply with the statute rather than asking the homeowners to waive the objection period. President Richardson noted the objection period is to protect the homeowners in case they get “buyer’s remorse”.

**13. OLD BUSINESS-None**

**14. ORDINANCES**

**A. CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 5, “TRAFFIC SCHEDULES,” OF TITLE 5 OF THE VILLAGE OF LAKE BARRINGTON VILLAGE CODE (RE: SECTION 5-5-2, “PROHIBITED PARKING”) - LAKELAND ESTATES**

Mr. Martin reported that following numerous complaints from residents, the Village is proposing this ordinance which creates a “no parking” zone at the entrance of the Lakeland Estates neighborhood.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee Mitchell to adopt Ordinance 2013-O-17, an Ordinance Amending Chapter 5, “Traffic Schedules, “Of Title 5 of the Village of Lake Barrington Village Code (Re: Section 5-5-2, “Prohibited Parking”).

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustee Daulton Lange

President Richardson declared the motion carried.

## **15. NEW BUSINESS**

### **A. CONSIDERATION OF A RESOLUTION SUPPORTING THE ESTABLISHMENT AND FUNDING OF A COMPREHENSIVE GROUNDWATER MONITORING PROGRAM UNDER THE BARRINGTON AREA COUNCIL OF GOVERNMENTS**

BACOG Executive Director Janet Agnoletti reported the BACOG Executive Board unanimously supported this program and that the item is being brought before each member board for approval before final BACOG Board consideration. She reviewed groundwater work - modeling, mapping and public education - that BACOG has completed so far and further explained the importance of studying and protecting the groundwater supply. The program being proposed would involve creating a network of monitoring wells in order to collect and analyze data over a period of 10 years. A USGS grant is providing part of the funding for the program with the remainder to be funded through BACOG reserve funds and individual contributions from each member entity. Lake Barrington's contribution would be \$1,350 annually.

President Richardson commended Ms. Agnoletti and recognized the value of BACOG's groundwater work.

#### **Board Discussion**

Upon inquiry, Ms. Agnoletti provided locations of the first three monitoring wells one of which is a Village of Lake Barrington well already being used as an ISGS monitoring well. Data analysis will also include municipal well data that will be provided to BACOG. Discussion was held on watering bans and educating residents on sprinklering and general water use. President Richardson thanked her for leadership on addressing regional concerns.

#### **Board Action**

A motion was made by Trustee Mitchell and seconded by Trustee Raclaw to adopt Resolution 2013-R-22, a Resolution Supporting the Establishment and Funding of a Comprehensive Groundwater Monitoring Program Under the Barrington Area Council of Governments.

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustee Daulton Lange

President Richardson declared the motion carried.

## **16. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

## **17. CLOSED SESSION**

### **Board Action**

At approximately 9:19 p.m., a motion was made by Trustee Schaller and seconded by Trustee Schofield that a portion of the meeting be closed to the public, effective immediately to discuss matters of Litigation Which is Pending or Which is Probable or Imminent [5ILCS 120/2 (c)(1)] as to those matters so identified on the record in such Closed Session for the reasons therein stated and to discuss the Purchase of Lease of Real Property for Use of the Public Body [5 ILCS 120/2(c)(5)].

Upon roll call the vote was:

Yeas: Trustees Burke, Mitchell, Raclaw, Schaller, Schofield, and  
President Richardson.

Nays: None

Abstain: None

Absent: Trustee Daulton Lange

President Richardson declared the motion carried and he announced there will be no action following closed session. President Richardson called a recess.

The Board reconvened at 9:35 p.m. with all members present as the original roll call.

## **18. ACTION TO BE TAKEN FROM CLOSED SESSION**

None

## **19. OTHER**

None

## **20. ADJOURNMENT:** A motion was made by Trustee Burke and seconded by Trustee Raclaw to adjourn the meeting. President Richardson declared the motion carried, whereupon the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary