

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE RESCHEDULED MEETING
OF THE BOARD OF TRUSTEES HELD JANUARY 9, 2014**
Approved

1. CALL TO ORDER

A rescheduled meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Thursday, January 9, 2014, and was called to order by President Richardson at 7:00 p.m. Village Clerk Peterson was appointed Recording Secretary.

2. ROLL CALL OF MEMBERS

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Staff Present: Village Administrator Martin, Village Treasurer Hirsch, and Village Clerk Peterson

Others Present: Village Attorney J. Bateman and Zoning Board Member Fortman

The meeting was heard out of sequence.

3. PLEDGE OF ALLEGIANCE

4. CONSIDERATION OF MINUTES

A. Minutes of the Board of Trustees Meeting - December 3, 2013.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes, item 4A above. The voice vote was unanimous and President Richardson declared the motion carried.

5. PRESIDENT'S REMARKS (President Richardson)

President Richardson encouraged residents to check on their neighbors, who are living alone or have infirmities, during the extreme weather conditions.

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS

None

7. CONSENT AGENDA

Mr. Martin explained the resolutions are a formality with IDOT for the MFT process. The money was already approved by IDOT and was expended following the completion of their associated projects. Mr. Bateman explained the MFT audit process. Trustee Daulton Lange and Mr. Bateman explained it is not uncommon for IDOT to ask for further paperwork and resolutions related to MFT expenditures.

- A. Pass Resolution 2014-R-3, 2005 MFT Funds IDOT Audit, Maintenance, \$41,928.13
- B. Pass Resolution 2014-R-4, 2009 MFT Funds IDOT Audit, Traffic Signal Maintenance, \$900
- C. Pass Resolution 2014-R-5, 2010 MFT Funds IDOT Audit, Traffic Signal Maintenance, \$690.75
- D. Pass Resolution 2014-R-6, 2011 MFT Funds IDOT Audit, Traffic Signal Maintenance, \$2,632.29

Board Action

A motion was made by Trustee Daulton Lange and seconded by Trustee Raclaw to approve the Consent Agenda, items 7A-D above.

Upon roll call the vote was:

- Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
- Nays: None
- Abstain: None
- Absent: None

President Richardson declared the motion carried.

8. TREASURER'S REPORT:

Ms. Hirsch reported the following:

- A. The Financial Statement is for the first seven months of the fiscal year ending November 30, 2013.

The Balance Sheet is appropriately balanced and shows equity of \$1,130,000. Regular operations net income to date is \$301,000 as compared to last year at \$269,000. For the Balance Sheet all the cash accounts are in order as all bank statements were reconciled monthly and reviewed. Actual to Budget Total Revenues is at 70% of budget. She noted the majority of the property tax has been collected and there will be no more received until June 2014. The Actual to Budget Total Expenses is at 60% which is in line with 7 months of the fiscal year. She reported on the MFT Fund and payments to the contractor that completed the FY2014 road program work. The Water/Sewer Fund balance less current liability is \$682,000.

- B-C.** The Accounts Payable Warrants have been reviewed and should be approved. She noted the payment for the PACE Bus program on Warrant B is for last year and that the Board voted on next fiscal year's payment earlier in the meeting.

Ms. Hirsch indicated that she will be presenting a summary report on the expenditures and receipts into the Open Space Fund account since the bonds were issued and that RFPs were sent to four auditing firms last week.

Board Action (A-C)

A motion was made by Trustee Mitchell and seconded by Trustee Raclaw to consider by omnibus vote and:

- A.** Approve the Financial Statements as of 11/30/2013.
- B.** Pay Bills in the amount of \$ 159,518.42 as Listed on the Accounts Payable Warrant "A" Dated January 7, 2014.
- C.** Pay Bills in the amount of \$ 45,798.93 as Listed on the Accounts Payable Warrant "B" Dated January 9, 2014.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

9. ADMINISTRATOR'S REPORT

Mr. Martin thanked the Cuba Township Road District for their efforts with snow removal and he reported on the following:

- A.** January 23, 2014 Plan Commission Meeting: The Plan Commission will discuss medical marijuana operations related to changes in state law, tree list expansion and fences.
- B.** Budget Calendar will be sent to the Board and will include dates for committee meetings which are scheduled to begin mid-February. No radical changes to the financial plan were anticipated.
- C.** River and Roberts Road Utilities: President Richardson reported Lake County received federal grants to fund infrastructure projects including the River/Roberts Roundabout project. The project involves the movement of the ComEd lines to the north side of Roberts Road due to construction, configuration of the new roadway and the wetlands on the south side of the road.

A meeting was set up with representatives from ComEd and LCDOT, Mike Oberholtzer – Twin Pond Farms HOA President, and Village staff after the Twin Pond Farms HOA raised their concerns regarding the visual impact of the poles near the subdivision entryway.

Mr. Martin explained and showed the proposed relocation of the poles and reviewed the options the Village had:

1. Let ComEd proceed as planned at no cost to the village
2. The Village pay to move the lines back to the south side of the road – no cost available, but anticipated to be substantial
3. Bury the line – the Village pays \$250,000

Board Discussion

Discussion was held on the substantial cost to bury the lines and on the applicability for Village support when there are poles throughout the Village. The Board discussed how to fund the project and the cost vs. benefit for the community if utility charges were raised to fund the change in the utility plan. It was pointed out the Village supported burial of the ComEd lines on Route 59 at Miller Road, because of the high traffic and visibility of the area, that it was designated a gateway of the Village and that it impacted a large portion of the Village residents with its proximity to LBS.

After further discussion, the Board came to a consensus it could not find justification to raise utility charges to pay for the high costs to change the planned utility relocation when it impacted a small portion of the community.

- D. Mosquito Report: Mr. Martin indicated a report provided by Clarke was included with the Board folder.
- E. Other: The Waste Management Sharps Kiosk was received and will be installed at Village Hall as part of the expanded contract.

10. CLERK'S REPORT

Ms. Peterson reported on the following:

- A. Village Office Closed Monday, January 20, 2014 in observance of Martin Luther King Jr. Day
- B. Newsletter will be delivered within the next few days.
- C. Neighborly Awareness Meeting January 22, 2014 at 7 pm to held at Village Hall
- D. Other: Free live Christmas tree pick up information was provided and she announced the Village of Lake Barrington Village Hall will be the new early voting site for Cuba and Wauconda Townships beginning with the March primary election. She thanked LBS Management, the homeowners' associations and neighborhood network contacts for sharing Village news with their respective neighbors. Discussion was held on communications.

11. REPORTS OF STANDING COMMITTEES

- A. Communications and Community Relations (C. Mitchell): Trustee Mitchell gave a presentation on building Lake Barrington's brand as a springboard for discussion to position the Village for a changing economy. The presentation addressed the topic of branding as well as branding ideas and ideals specific to the Village.

President Richardson thanked Trustee Mitchell for the excellent presentation, and for identifying issues for discussion and raising the possible need for a comprehensive plan update.

He asked Ms. Peterson to setup a joint meeting with the Plan Commission and Zoning Board of Appeals in the spring.

Trustee Burke shared positive comments made by company representatives who are interested in locating a business in Lake Barrington. He noted how two different businesses had opposite comments regarding siting at a particular location in the Village which highlighted how examination of the market is dynamic.

Trustee Mitchell commented on taking opportunities for the increasing trend in the Village of people e-commuting and working from home. He also raised opportunities for the business community such as hi speed internet and recycling.

- B. Economic Development (A. Burke):** Trustee Burke affirmed the ideals from the presentation that Lake Barrington is open for business and that it is easy to do business in the Village. He shared more information regarding the meeting with company representatives who had a high level of interest to do business in and with the Village.
- C. Environment & Open Space (C. Schofield):** Trustee Schofield noted people are enjoying the new sledding hill. For next year, the hill will be landscaped to direct where to sled on the hill. She said it was good to see the rolling recycling carts instead of the rectangular bins. Trustee Burke added his observation that the sledding hill has been very busy and commented on seeing the Freier Farm Park transcend from a plan to it being used. Trustee Schofield reported rules and regulations at the park were discussed and that she would be deferring to Trustee Raclaw for his garden expertise. Mr. Martin indicated weather has prevented further work on the water system which needs to be resolved in order to install the ice rink.
- D. Finance, Human Resources and Village Facilities (D. Raclaw):** Trustee Raclaw expressed Ms. Hirsch is doing an excellent job with the treasurer reports. He raised the need to monitor the General Fund closely because collection of property taxes is done until June. He commended the auditor, which has provided services for 15 years, for doing an outstanding job, but that due to the situation in Dixon, the Village is acting upon the recommendation to change auditors every few years. He thanked Ms. Hirsch and Ms. Vernon for taking the initiative to issue an RFP for auditing services.
- E. Gated Communities (J. Schaller):** Trustee Schaller reported a new management company will be operating the LBS Golf Club. The current Course Director, Quentin Grasso, has been retained. The clubhouse restaurant is open for part of the week during the winter.
- F. Public Safety (J. Schaller):** Trustee Schaller reported the Barrington Countryside Fire Protection District is officially separated from Barrington and that there is no mutual aid agreement with Barrington. He provided information regarding the Neighborly Awareness Program, in cooperation with the Lake County Sheriff, and he announced the informational meeting scheduled for January 22 at 7 pm. Ms. Peterson shared information regarding anticipated attendance for the meeting.

- G. Intergovernmental & External Relations (K. Richardson): President Richardson reported he will be attending the US Conference of Mayors at his own expense and noted the benefits of networking and benchmarking. He shared a notification letter he received as an individual resident regarding revisions to the Lake County health ordinances related to reporting of septic system service and maintenance. He plans to join BACOG for its legislative trip to Springfield.
- H. Roads and Infrastructure (K. Daulton Lange): Trustee Daulton Lange reported she met with Mr. Martin and the village engineer to develop draft drainage problem response guidelines which sets a hierarchy on what the Village can do based on the severity of the problem. It will be presented to the Board next month. She reported she reached out to Cuba Township Road District Commissioner Marks to learn about the snow and ice removal operations. She shared information he provided to her regarding their services and she recounted her experience of riding along in a plow during snow removal operations.

12. OLD BUSINESS-None

13. ORDINANCES

A. CONSIDERATION OF AN ORDINANCE ESTABLISHING SPECIAL SERVICE AREA FIFTEEN IN THE VILLAGE OF LAKE BARRINGTON – TWIN POND FARMS SIDEWALK CONNECTION

This Ordinance establishes Special Service Area 15 for the shared portion of the cost to build a sidewalk connecting Twin Pond and Oak Hill Roads in conjunction with the Lake County River and Roberts Roads roundabout project. The 60-day period to file a petition of objection has expired.

14. NEW BUSINESS

A. CONSIDERATION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF LAKE FOR SIDEWALK IMPROVEMENTS ALONG ROBERTS ROAD BETWEEN RIVER ROAD AND TWIN POND ROAD

The intergovernmental agreement is for the installation of the sidewalk connecting Twin Pond and Oak Hill Roads in conjunction with the Lake County River and Roberts Roads roundabout project.

Board Discussion

The Board discussed Agenda Items 13A & 14A concurrently

Mike Oberholtzer, President of the Twin Pond Farm HOA, indicated the Board and HOA have spent 5-6 months discussing this issue and he commented on the scope of work and the homeowners' support. He thanked the Board for their support. President Richardson thanked him for his time and efforts.

Mr. Martin explained Agenda Item 13A was for discussion and consideration of establishing SSA #15 related to the sidewalk in conjunction with the River/Roberts Road project and that Agenda Item 14A is for the corresponding contract with LCDOT.

Comments were made regarding utility work related to the River/Roberts Road project. Mr. Martin indicated this topic would be discussed further as a separate agenda item later in the meeting.

President Richardson commented on ComEd's goal for a maximized return, LCDOT's objective to move traffic with the greatest engineering efficiency and the Village's desire to preserve it's bucolic countryside characteristic.

President Richardson suggested voting in block, Agenda Item 13A establishing SSA # 15 and Agenda Item 14A which is for approval of the intergovernmental agreement is for the installation of the sidewalk connecting Twin Pond and Oak Hill Roads in conjunction with the Lake County River and Roberts Roads roundabout project.

Mr. Bateman confirmed the Board can vote on an ordinance and a resolution in the same motion.

Board Action

A motion was made by Trustee Burke and seconded by Trustee Schofield, to consider, in block, Agenda Items:

- 13A. To adopt Ordinance 2014-O-01, an Ordinance Establishing Special Service Area Fifteen in the Village of Lake Barrington.
- 14A. To pass Resolution No. 2014-R-02, a Resolution Approving a Certain Intergovernmental Agreement Between the County of Lake and the Village of Lake Barrington for Sidewalk Improvements along Roberts Road, Between River Road and Twin Pond Road.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

14. NEW BUSINESS (Cont'd)

B. CONSIDERATION OF AN INTERGOVERNMENTAL AGREEMENT WITH BARRINGTON TOWNSHIP AND CUBA TOWNSHIP RE: PACE "DIAL A RIDE" BUS SERVICE

The Village participates in a local share agreement with Barrington Township and Cuba Township. The proposal is based on a set payment schedule based on a range of rides for the year, which would be a fixed cost, as compared to the estimates used in the past.

Joyce Palmquist, Executive Director, BACOA, reported she encouraged BACOG to see the PACE Bus issue as a regional issue and a critical issue for each member

community. BACOG reached consensus it is a regional issue. She provided to the Board the document that was provided to BACOG which outlined background and ridership information. She explained how the cost share was being split between the Cuba and Barrington Townships and the participating BACOG municipalities. Agreements that are similar to the one that is being presented to the Board at this meeting are being sent to each participating community.

Board Discussion

Upon inquiry regarding fare revenues, Ms. Palmquist informed the Board that fares were increased to \$2 per ride (each way) from \$1 and that 10-ticket books are being eliminated. She provided information regarding how the fares work, schedule changes and more specific details on ridership.

President Richardson feels more confident the Village has equity. He noted it is a lifeline for some residents and that he is happy other communities in the region are contributing to the program.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Schofield to pass Resolution No. 2014-R-01, A Resolution Approving a Certain Intergovernmental Agreement Among Barrington Township, Cuba Township, and the Village of Lake Barrington To Provide For Contribution Under A Local Share Agreement With Pace For Senior/Handicapped Bus Service.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield and
President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

None

16. CLOSED SESSION

Board Action

At approximately 9:02 p.m., a motion was made by Trustee Schaller and seconded by Trustee Schofield that a portion of the meeting be closed to the public, effective immediately to review the Closed Session minutes.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield
and President Richardson
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried and he announced he anticipated Board action following closed session.

The Board reconvened at 9:16 p.m. with all members present as the original roll call except Trustee Schofield.

18. ACTION TO BE TAKEN FROM CLOSED SESSION

A. CONSIDERATION OF A RESOLUTION REGARDING CLOSED SESSION MINUTES

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Daulton Lange to approve Resolution No. 2014-R-07, a Resolution Regarding the Release of Closed Session Minutes.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: Trustee Schofield

President Richardson declared the motion carried.

19. OTHER

Trustee Burke shared more information regarding a meeting he and Mr. Martin had with representatives from a business who indicated a strong desire to locate at Kelsey Road and Northwest Highway. Discussion was held on development at the property and incentives and assistance the Village can provide.

The Board came to a consensus to conceptually provide a similar incentive as was given to Fidelity Motor Group.

20. ADJOURNMENT: A motion was made by Trustee Schaller and seconded by Trustee Mitchell to adjourn the meeting. President Richardson declared the motion carried, whereupon the meeting was adjourned at 10:06 p.m.

Respectfully submitted,

Loretta Peterson
Village Clerk
Recording Secretary