

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE RESCHEDULED MEETING
OF THE BOARD OF TRUSTEES HELD May 14, 2014**
Approved

1. CALL TO ORDER

A rescheduled meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Wednesday, May 14, 2014, and was called to order by President Richardson at 7:00 p.m. Village Administrator Martin was appointed Recording Secretary.

2. ROLL CALL OF MEMBERS

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Staff Present: Village Administrator C. Martin, Village Treasurer P. Hirsch and Village Accountant D. Vernon

Others Present: Village Attorney J. Bateman

3. PLEDGE OF ALLEGIANCE

The meeting was heard out of sequence.

4. CONSIDERATION OF MINUTES

- A. Minutes of the Rescheduled Board of Trustees Meeting – April 3, 2014
- B. Minutes of the Special Meeting of the Committee of the Whole – April 22, 2014
- C. Minutes of the Special Meeting of the Committee of the Whole – April 29, 2014

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes, in block, items 4A-C above. The voice vote was all ayes with Trustee Raclaw abstaining. President Richardson declared the motion carried.

5. PRESIDENT'S REMARKS (President Richardson)

- A. *Barrington Countryside Fire Protection District 100 Day Report* – Chief Jeff Swanson. Chief Swanson detailed the operation of the Countryside Fire Protection

District noting equipment purchases, training, and personnel. The Board thanked the Chief for his presentation and for bringing the new ambulance to Village Hall for tours.

- B. *Stormwater MS4 Annual Report* – Gewalt Hamilton Associates. Representatives from Gewalt Hamilton Engineers, Geoff Perry and Caitlin Burke, detailed the Village’s MS4 compliance initiatives and discussed the program in detail. The Board thanked Mr. Perry and Ms. Burke for their hard work and accepted the report

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS

None

7. CONSENT AGENDA

- A. Approve the BACOG Budget FY 2014-2015

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Daulton Lange to approve the Consent Agenda, item 7A.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

8. TREASURER’S REPORT:

Village Treasurer Hirsch reported on the following:

- A. Approve the Financial Statements as of 3/31/2014.

The financial statements were for the first eleven months ending March 31, 2014 of fiscal year 2014.

Equity was \$1,065,000. Regular Operations Net Income was \$253,000 through March 31, 2014 compared to \$142,000 at this time last year. There were no extraordinary items this month. The balance sheet was reviewed and noted as appropriately in balance.

Actual to Budget

As of March 31, 2014, Actual to Budget revenues were 103% of budget with no more property taxes to be received until June. A quick review of the income accounts show the utility tax helped boost the outcome to 103% though the Village is 92% through the year. Actual to Budget Expenses were 96% of budget which are in line with 11 months of the fiscal year completed at 92%.

Motor Fuel Tax Fund: There was net cash in the amount of \$78,000 plus current receivables of \$8,000.

Water/Sewer Fund: There is \$864,000 cash available for ongoing maintenance and future capital needs, as needed.

Open Space: There was an approximate balance of \$100,000. The Freier Farm Park is completed. The last 2 payments due to Team Reil is on Warrant A.

- C. The Accounts Payable Warrants have been reviewed and should be approved.

Board Action (A-C)

A motion was made by Trustee Schaller and seconded by Trustee Mitchell to consider by omnibus vote and:

- A. Approve the Financial Statements as of 3/31/2014
- B. Pay Bills in the amount of \$ 246,654.36 as Listed on the Accounts Payable Warrant "A" Dated May 14, 2014.
- C. Pay Bills in the amount of \$ 3,089.00 as Listed on the Accounts Payable Warrant "B" Dated May 14, 2014.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller,
Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

9. PUBLIC HEARING - APPROPRIATION ORDINANCE

A. FY2015 APPROPRIATION ORDINANCE AND FINANCIAL PLAN

A motion was made by Trustee Raclaw and seconded by Trustee Burke to open a public hearing regarding the Appropriation Ordinance for Fiscal Year Ending April 30, 2015.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

Mr. Martin reviewed the Fiscal Year 2015 Financial Plan noting it appeared before the Board on three previous occasions. Also provided was the FY2015 Appropriation Ordinance. The FY2015 Financial Plan is balanced in all funds and is in compliance with the Village's 66% reserve policy. The Board discussed various

items relative to the Plan and noted that the Village appeared to be on target relative to expenses and revenues. The Board noted that the Water Fund in particular was robust in terms of its available fund balance. Mr. Martin noted that staff anticipates larger expenditures for repair and replacement within the next 3-5 years due to the age of the system.

There was no public comment.

A motion was made by Trustee Schofield and seconded by Trustee Schaller to close a public hearing regarding the Appropriation Ordinance for Fiscal Year Ending April 30, 2014.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

Board Action

A motion was made by Trustee Raclaw and seconded by Trustee Schofield to consider in block:

- 1) Acceptance of the FY2015 Financial Plan, Certified Statement of Revenues, and Fiscal Policies; and
- 2) Pass Ordinance No. 2014-O-08, an Appropriation Ordinance for Fiscal Year Ending April 30, 2015.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

10. ADMINISTRATOR'S REPORT

Mr. Martin reported on the following:

- A. *River and Roberts Roundabout Schedule.* Mr. Martin described the Lake County Department of Transportation project at River and Roberts Road and encouraged residents to use Lake County's website for updates and scheduling. He noted River Road would be closed beginning in early/mid June when utility work was completed.
- B. *Gaming Correspondence.* Mr. Martin provided to the Board correspondence received from the Horseshoe Grill, Kelsey Roadhouse, and Onion Pub requesting

that Board to authorize video gaming pursuant to the State Statute. The Board discussed the issue and requested that the Village Administrator schedule a Committee of the Whole meeting prior to the June 4 meeting at 6:00pm and that Staff provide a report to include revenues estimates, controls, and other items of interest.

11. CLERK'S REPORT

Mr. Martin reported on the following:

- A. June Board Meeting – Wednesday, June 4, 2014 due to LBS Annual Meeting
- B. Annual Bulk Item Pick Up Day – Saturday, May 17
- C. Memorial Day Ceremony & Lunch – Monday, May 26 at noon
- D. Open Burning Ends May 31

12. REPORTS OF STANDING COMMITTEES

- A. **Communications and Community Relations** (C. Mitchell): Trustee Mitchell provided a handout of a flowchart describing communications and branding.
- B. **Economic Development** (A. Burke): Trustee Burke reported that the Board discussed the Speedway pre-application previously.
- C. **Environment & Open Space** (C. Schofield): No report.
- D. **Finance, Human Resources and Village Facilities**: Trustee Raclaw noted that the Financial Plan and Appropriation Ordinance were on this evening's agenda and that a personnel matter would be discussed in Executive Session.
- E. **Gated Communities** (J. Schaller): Trustee Schaller reported that the recreation center renovation process was on going at LBS and that Kinzie Real Estate reports that 50% of the lots are sold in the Enclave.
- F. **Public Safety** (J. Schaller): Trustee Schaller reported that the Village hosted a community awareness meeting. He thanked the Lake County Sheriff's Deputies for their assistance. The next meeting would be in June at the Freier Farm
- G. **Intergovernmental & External Relations** (K. Richardson): President Richardson reported that BACOG has recently completed its lobby day in Springfield. He noted he personally spoke with State Representatives regarding state intervention with local revenue streams and that he would be attending the US Conference of Mayors in June.
- H. **Roads and Infrastructure** (K. Daulton Lange): Trustee Daulton Lange reported that the Village will be prepping bid documents for the 2014 Road program and that the Cuba Township Road District contract was discussed previously.

13. OLD BUSINESS

- A. **CONSIDERATION OF A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL SERVICE AGREEMENT WITH THE CUBA TOWNSHIP ROAD DISTRICT**

Mr. Martin noted that the Village Staff and the Cuba Township Road District have developed a revised agreement for snow plowing and general road maintenance services. This agreement closely matches those in place in North Barrington and Barrington Hills and provides a greater degree of specificity. He noted that the substantive changes included: 1) use of a 3% per year increase rather than using public works municipal index, and 2) a change in the term end, from 2018 to 2017. The language relative to the Village purchased dump truck and maintenance at the Freier Farm was unchanged from previous agreements.

President Richardson welcomed Township President Nelson and Cuba Township Road District Highway Commissioner Randy Marks. Mr. Nelson stated that the Village and Township had long standing relationship and that this agreement continued that relationship. Commissioner Marks reiterated these comments and noted that the Township desires to assist the Village in its public works operations.

Trustees, Schaller, Schofield, Raclaw, Lange and Burke commented that the agreement was consistent with the other communities and the changes were minor and appropriate. Trustee Mitchell, queried Village Staff and the Commissioner Marks relative to the Township and Village's budget/expenses for services outside of the maintenance provisions of the contract. Mr. Martin explained that the Village generally has approximately \$50,000-\$100,000 of annual projects that fall outside of maintenance such as culvert replacements, drainage work, emergency tree removals, and various other items, some planned and some unplanned. In general, the Village uses the Township Highway Department as its public works department. Mr. Marks noted that the Township provides these services on a time and materials basis and budgets for them accordingly noting that the Village has used the Township in this capacity for many years. Mr. Martin noted that the Village's total public works expenses, including snow plowing and maintenance as well as drainage and other work, is typically in the \$200,000- \$250,000 range. Trustee Mitchell requested detail relative to the road maintenance and associated project expenses. Mr. Martin will direct staff to provide said detail.

Board Action

A motion was made by Trustee Daulton Lange and seconded by Trustee Raclaw to pass Resolution No. 2014-R-10, a Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement with the Cuba Township Road District.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

14. ORDINANCES

A. CONSIDERATION OF AN ORDINANCE AMENDING THE BUILDING CODE

Summary: This item was deferred for another meeting.

15. NEW BUSINESS

A. PRE-APPLICATION DISCUSSION: NOYES PARCEL

Mr. Martin noted that Speedway Corporation is requesting a pre-application discussion regarding the proposed development of 28540 Northwest Highway (formerly the Noyes animal hospital) as a gas station with automated carwash and convenience mart. The current zoning of this parcel is "B" Business within which a gas station would require a special use permit. Materials were provided in the Board folder, including a site schematic and letter describing the use and company.

Alex Chakonas, Rich Yost, Melanie Fuoss, and Michael Bergman of Speedway Inc. presented the pre-application materials. They discussed the possible site layout of a Speedway gas station and car wash at 28540 Northwest Hwy. They described design elements, circulation, and various uses on the property, as well as, the corporate philosophy and operations of Speedway.

President Richardson noted that the presentation was a pre-application only and that the Board would provide comment only relative to the general concepts and use of the property. The Plan Commission would be charged with reviewing the relevant facts and providing a recommendation to the Village Board.

The Trustees were generally supportive of the use and site plan. However, several Trustees noted that attention should be given to this location as a gateway property and that lighting, materials, and landscaping should be paramount considerations. President Richardson encouraged the petitioner to think about how to make the design as attractive as they are able. The Board thanked the petitioner and encouraged them to apply for the necessary zoning relief and to appear before the Plan Commission.

B. CONSIDERATION OF A LETTER OF ENGAGEMENT FOR SSA#3 REFINANCE

Mr. Martin noted that Village staff was contacted by Bernardi Securities Inc. regarding the refinancing of the Special Service Area #3 bonds (Pepper Road Business Park water system). The estimated savings to the taxpayers in the Park is \$124,000 over the remaining seven years of the bond issue, the term will not change. Any costs associated with the refinancing will come from the bond proceeds with no "out-of-pocket" for the Village.

Mr. Robert Vail of Bernardi, reviewed the proposed refinance with the Board. Mr. Martin noted that Bernardi Securities was the original brokerage firm on the SSA#3 bonds. The Board agreed that this would be a benefit to the existing and future taxpayers within SSA#3.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Schaller to authorize the Village Administrator to enter into a Services Agreement with Bernardi Securities Inc. for the Refinancing of the SSA#3 Bonds.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Raclaw, Mitchell, Schaller, Schofield, and President Richardson.

Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

16. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

None

17. CLOSED SESSION

Board Action

At approximately 10:25 p.m., a motion was made by Trustee Schaller and seconded by Trustee Mitchell that a portion of the meeting be closed to the public, effective immediately to discuss matters of Personnel and to discuss matters of Litigation Which is Pending or Which is Probable or Imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

Upon roll call the vote was:

Yeas: Trustees Daulton Lange, Burke, Mitchell, Raclaw, Schaller, Schofield,
and President Richardson
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

The Board reconvened at 10:55 p.m. with all members present as the original roll call.

18. ACTION TO BE TAKEN FROM CLOSED SESSION

A. CONSIDERATION OF A COMPENSATION ORDINANCE

Following Village Administrator and Finance, Human Resources and Village Facilities committee review of staff performance and report discussion by the Board, the Board considered staff and Treasurer compensation ordinances.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Schaller to pass Ordinances No. 2014-O-09 and 2014-O-10, Ordinances Regarding Compensation.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Raclaw, Mitchell, Schaller, Schofield, and
President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

19. OTHER

None

20. ADJOURNMENT:

President Richardson called for the motion for adjournment. A motion was made by Trustee Schaller and seconded by Trustee Daulton Lange to adjourn the meeting. President Richardson declared the motion carried, whereupon the meeting was adjourned at 11:05 p.m.

Respectfully submitted,

Christopher Martin
Village Administrator/Recording Secretary