

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES HELD JULY 1, 2014**  
*Approved*

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**1. CALL TO ORDER**

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, July 1, 2014, and was called to order by President Richardson at 7:00 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Daulton Lange, Raclaw, Schaller, Schofield, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: Trustee Mitchell

**Staff Present:** Village Administrator C. Martin, Village Treasurer P. Hirsch, and Village Clerk L. Peterson

**Others Present:** Village Attorney J. Bateman and Zoning Board Member F. Fortman

The meeting was heard out of sequence.

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDERATION OF MINUTES**

- A. Minutes of the Special Meeting of the Committee of the Whole - June 4, 2014
- B. Minutes of the Regular Board of Trustees Meeting – June 4, 2014

Trustee Daulton Lange recounted that at the last meeting she expressed concern with a past roof inspection and she explained that following the meeting it was found the inspection was conducted by a previous company. She apologized to B & F Construction Code.

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Daulton Lange to approve the minutes, in block, items 4A-B above. The voice vote was all ayes. President Richardson declared the motion carried.

**5. PRESIDENT'S REMARKS (President Richardson)**

**A. Enclave of Heritage Estate Status Report – Sandie Kosinski, Kinzie Real Estate Group**

Ms. Kosinski reported the Enclave is over 50% sold out. She invited the Board to a July 22 Open House at the Maple model. She thanked the Village for its support.

**B. Legislative Report – Don Storino, Jr., Fidelity Consulting Group**

Mr. Storino reported on the spring legislative session and shared priorities to protect home rule authority and the LGDF. He provided insight to the November election and information regarding the proposed capital improvement program and efforts to make the state income tax increase permanent. He will continue to assist staff with state related processes and to find funding opportunities for Village projects. He reported on bills of interest and the Compassionate Use of Medical Cannabis Pilot program. He briefed the Board on the Illinois legislative process.

**C. Other - Nick Sauer, Lake County Board Member, District 17**

Mr. Sauer reported the Lake County Board and Forest Preserve both approved spending in the Village. During this construction season, the County is going to address safety concerns on Miller Road that were raised by Trustee Raclaw. He provided information regarding the Lake County Forest Preserve project to extend the Grassy Lake Trail into the Hurd property.

Mr. Sauer noted he is a Lake Barrington resident and he thanked the Board for reaching out to residents for their input regarding video gambling through the survey mailer. President Richardson and Trustee Burke commented that the survey mailer was handled exceptionally well and in an objective way.

Mr. Sauer answered questions regarding the portion of Miller Road in North Barrington. He reported the River/Roberts intersection improvement project will proceed after utility work is completed, and Miller Road, south of Kelsey Road, will be resurfaced in 2015.

Other - Keisha St. John, Lake Barrington Life

Ms. St. John, a Lake Barrington resident, announced she is seeking content and photos from residents and staff for a free community based monthly magazine she is establishing specific to Lake Barrington. She explained similar publications exist throughout the suburbs including a few BACOG communities. She provided background information on the publishing company, and how and where it will be distributed. Suggestions were made on how to assist Ms. St. John with reaching out to the community. Board members wished her good luck with her endeavor.

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS**

None

**7. CONSENT AGENDA-None**

**8. TREASURER'S REPORT:**

Village Treasurer Hirsch reported on the following:

**A. Investment Report for Year Ending 4/30/2014**

Ms. Hirsch reviewed the Investment Report which provides information regarding the Village's accounts and interest rates. She answered questions regarding where, terms of investments, and the type of accounts the Village invests. Discussion was held on investigating options with higher interest rates. Mr. Bateman informed the Board there are rules regarding municipal investing and confirmed the Village has an investment policy.

**B. Approve the Financial Statements as of 5/31/2014.**

The unaudited financial statements were for the first month of fiscal year ending May 31, 2014.

Equity was at \$ 1,205,000. The General Fund Net Income for Regular Operations was \$68,000. The balance sheet was reviewed and noted as appropriately in balance.

The Cuba Township Road District monthly expense of \$7,962 was the only Road Maintenance expense. In the future, this Road Maintenance item will be broken down by vendor and reported to the Board quarterly.

**Actual to Budget**

At the end of the first month of fiscal year 2015, Actual to Budget Revenues were 8% of budget. Actual to Budget Expenses were approximately 6% of budget.

Motor Fuel Tax Fund: Cash available was \$150,000. MFT funds will be built up over two years for a future road program. Upon inquiry, it was explained the funds can be used for state approved activities and expenses relative to transportation.

Water/Sewer Fund: There is \$895,000 available for future capital needs, as needed. Discussion was held on possible uses of the funds, how the funds are collateralized, and where the funds are held and invested.

Open Space: There was \$65,000 cash available. An additional account was open to create two accounts, one for Open Space bond payments and one for operations of the farm. The OSLAD grant audit was completed and funds are expected within 60 days.

**C-D. The Accounts Payable Warrants have been reviewed and should be approved.**

**Board Discussion**

It was noted the fund balance is at 73%, policy is to have at least 66% of the previous year's total operation expenses. President Richardson informed the Board that residents have expressed appreciation for the Village's transparency of having the annual financial reports on the website.

**Board Action (B-D)**

A motion was made by Trustee Raclaw and seconded by Trustee Daulton Lange to consider by omnibus vote and:

- B. Approve the Financial Statements as of 5/31/2014
- C. Pay Bills in the amount of \$ 168,323.75 as Listed on the Accounts Payable Warrant "A" Dated July 1, 2014.
- D. Pay Bills in the amount of \$ 26,783.01 as Listed on the Accounts Payable Warrant "B" Dated July 1, 2014.

Upon roll call the vote was:

- Yeas: Trustees Burke, Daulton Lange, Raclaw, Schaller, Schofield, and  
President Richardson.
- Nays: None
- Abstain: None
- Absent: Trustee Mitchell

President Richardson declared the motion carried.

**9. ADMINISTRATOR'S REPORT**

Mr. Martin reported on the following:

- A. Barn Stomp: Planning is beginning next week.
- B. Freier Farm – The Illinois Department of Natural Resources completed its OSLAD grant audit. The Village will receive its funding upon approval. The Village is now responsible for the maintenance and upkeep. He reported on work which will be done in and around the community garden, and on the path to address erosion from heavy rain events.
- C. Other: He provided information regarding the mosquito abatement program.

**10. CLERK'S REPORT**

Ms. Peterson reported on the following:

- A. Other: The Run the Shores 5K and BACOG prescription drug disposal map were announced.

**11. REPORTS OF STANDING COMMITTEES**

- A. Communications and Community Relations (C. Mitchell): No report.
- B. Economic Development (A. Burke): No report.
- C. Environment & Open Space (C. Schofield): Trustee Schofield reported she, Mr. Martin, and Mr. Bateman met with representatives from CFC regarding the JKF Foley property they acquired. Mr. Bateman shared CFC's goals and concerns with the property. CFC wants a vacation of the Village right of way, however, it would create two or three non-conforming lots. It was suggested they create one lot, then vacate the right of way and have the property to establish a future headquarters with a special use should the need arise. This would provide a buildable site, preserve the value and help in pursuing the vacation of the ROW. They plan to keep the residential zoning.

- D. Finance, Human Resources and Village Facilities (D. Raclaw): No report.
- E. Gated Communities (J. Schaller): Trustee Schaller noted the good news from the Enclave status report and reported LBS has not voted on the activity center project yet.
- F. Public Safety (J. Schaller): Trustee Schaller reported the Barrington Countryside Fire Protection District has approved at auto aid agreement with the Village of Barrington. He announced the Public Safety Meet and Greet and next Neighborly Awareness meeting to be held at Freier Farm on July 17. All of the public safety entities are participating.
- G. Intergovernmental & External Relations (K. Richardson): President Richardson attended the summer session of the US Conference of Mayors which had a law enforcement session regarding the resurgence of heroin use. He plans to have someone brief the Board on the topic at a future meeting. He is going to have Trustee Mitchell and Mr. Martin work with Google for search optimization and economic development opportunities.
- H. Roads and Infrastructure (K. Daulton Lange): Trustee Daulton Lange indicated the road program would be reviewed later in the meeting.

## **12. OLD BUSINESS - None**

## **13. ORDINANCES**

### **A. CONSIDERATION OF AN ORDINANCE RE: ISSUE SSA 3 REFUNDING BONDS**

Mr. Martin reported the Board asked staff to pursue the refinancing of bonds issued by the Village in 2005 for Special Service Area Number Three. It was further explained that this would be the last refinance of the bonds and that it would end prior to the term, that it is not altering the term of the bond expiring in 2020 nor is it significantly altering the payments or obligations for the Village, and that it would save the taxpayers in the special service area \$120,000 over the remaining five years of the issue.

He summarized that the Board was considering an Ordinance providing for the issue of not to exceed \$2,700,000 General Obligation Special Service Area Number Three Refunding Bonds, Series 2014, for the purpose of refunding certain outstanding special service area bonds and paying the expenses incident thereto and providing for the levy and collection of a direct annual tax sufficient to pay the principal and interest on said bonds.

Upon inquiry, it was confirmed that Mr. Martin is the compliance officer. Mr. Martin and Bob Vail, Bernardi Securities, Inc., explained the annual disclosure requirements.

Mr. Martin indicated the special service area will be removed from the tax rolls after the issue expires and that the special service area tax levy is applied to property owners in the Pepper Road business park for the cost of the water and sewer infrastructure in that area.

Mr. Vail explained the ordinance is being passed with the documents in form only and that they will be amended and filed with the county clerk in its final form. President Richardson asked that a report be shared with the Board after the transaction is finalized.

**Board Action**

A motion was made by Trustee Burke and seconded by Trustee Schofield to adopt Ordinance 2014-O-13, an Ordinance providing for the issue of not to exceed \$2,700,000 General Obligation Special Service Area Number Three Refunding Bonds, Series 2014, for the purpose of refunding certain outstanding special service area bonds and paying the expenses incident thereto and providing for the levy and collection of a direct annual tax sufficient to pay the principal and interest on said bonds.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Raclaw, Schaller, Schofield, and  
President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustee Mitchell

President Richardson declared the motion carried.

**B. CONSIDERATION OF AN ORDINANCE AMENDING POLICE REGULATIONS  
RE: POSSESSION & USE OF CANNABIS**

Mr. Bateman reported the State of Illinois enacted the “Compassionate Use of Medical Cannabis Pilot Program Act” (410 ILCS 130) that allows therapeutic use of cannabis through a prescription from a medical professional. Village code prohibited cannabis and the ordinance is amending the Village code to comply with the state act.

President Richardson explained the Village adopts ordinances when the state enacts mandatory legislation that which a municipality must comply to make sure liability is not created by not being in compliance with state law. The action is not an endorsement of marijuana use. The ordinance keeps Village code in line with the new state statute.

Mr. Bateman answered inquiries regarding the application of the state statute as it relates to law enforcement action.

Comments were made regarding state mandates.

President Richardson shared information from studies regarding the consequences of casual use of marijuana, and use of cannabis for medical reasons. He expressed reservation with the legalization of cannabis, but that, as policy, the Village must comply with state law.

Upon an inquiry by Bridget O’Shea, Writer, Barrington Courier Review, Mr. Bateman explained adoption of the ordinance will make the local code, which prohibits the use and possession of cannabis, recognize that in Illinois there is a statutory exception to the criminal code relative to the medical use of marijuana.

**Board Action**

A motion was made by Trustee Daulton Lange and seconded by Trustee Schofield to adopt Ordinance 2014-O-12, an Ordinance amending the Lake Barrington Village Code regarding the possession and use of cannabis.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Raclaw, Schofield, and  
President Richardson.  
Nays: Trustee Schaller  
Abstain: None  
Absent: Trustee Mitchell

President Richardson declared the motion carried.

**14. NEW BUSINESS**

**A. CONSIDERATION OF A CONTRACT – FY2015 ROAD PROGRAM**

Trustee Daulton Lange reported two responsible bidders submitted bids for the FY2015 road program. She and Mr. Martin explained the bid included drainage and patching work on Crestview as a separate item to provide a comparison to the Cuba Township Road District proposal. Cuba Township Road District was the low bidder for the Crestview drainage and patching project and Chicagoland Paving was the low bidder for the FY2015 Road Program which included resurfacing work in the Golfview, Crestview, and Kelsey Farms neighborhoods. Patching work will also be done by the CTRD on Old Barrington Road as a precursor to future resurfacing.

WORK	Chicagoland Paving	Peter Baker and Sons	Devinci	Cuba Township Road District
Resurface Work	\$301,736.05	\$329,082.30	N/A	N/A
Patching (OBR)	\$81,950	\$109,200	N/A	\$60,000
Drainage (Crestview)	\$83,579.20	N/A	\$75,160.65	\$39,136
<b>TOTAL (REC.)</b>	<b>\$301,736.05</b>	<b>\$0</b>	<b>\$0</b>	<b>\$99,136</b>

**Board Action**

A motion was made by Trustee Daulton Lange and seconded by Trustee Schaller to Authorize the Village Administrator to enter into a Contract with Chicagoland Paving for \$301,736.05 for resurface work and to authorize Cuba Township Road District to complete drainage work for \$39,136 and patching work up to \$60,000 (plus 5% contingency) pursuant to the FY2015 Road Program.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Raclaw, Schaller, Schofield, and  
President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustee Mitchell

President Richardson declared the motion carried.

**B. CONSIDERATION OF A CONTRACT TO REPLACE ALL WATER METERS IN THE BUSINESS PARK**

Mr. Martin reported there are 82 “Neptune” water meters in the Pepper Road Business Park that were installed in 1998-99. The Fox River Grove Water Department (which manages the Village’s system via agreement) is recommending the replacement of these meters. The Village anticipated this replacement and budgeted \$45,000 for this fiscal year. The water meter system is a ‘single source item (Neptune Meters) which is integrated into the billing software from Fox River Grove, and as such, alternate quotes are not available. The quoted price was \$43,832.52 from Ferguson Waterworks. A 10% contingency was proposed in case they run into any plumbing anomalies. Trustee Daulton noted the expense comes from the Water/Sewer Fund.

**Board Action**

A motion was made by Trustee Raclaw and seconded by Trustee Schofield to authorize the Village Administrator to enter into a contract with Ferguson Waterworks for \$43,832.52 (plus 10% contingency) for water meter replacements.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Raclaw, Schaller, Schofield, and President Richardson.  
Nays: None  
Abstain: None  
Absent: Trustee Mitchell

President Richardson declared the motion carried.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**16. CLOSED SESSION**

The Board did not enter Closed Session.

**17. ACTION TO BE TAKEN FROM CLOSED SESSION-None**

**18. OTHER**

Trustee Daulton Lange indicated she will be missing the next two Board meetings.

**19. ADJOURNMENT:** President Richardson called for the motion for adjournment. A motion was made by Trustee Schaller and seconded by Trustee Burke to adjourn the meeting. President Richardson declared the motion carried, whereupon the meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary