

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES HELD NOVEMBER 5, 2014**
Approved

1. CALL TO ORDER

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Wednesday, November 5, 2014, and was called to order by President Richardson at 7:00 p.m. Village Clerk Peterson was appointed Recording Secretary.

2. ROLL CALL OF MEMBERS

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Staff Present: Village Administrator C. Martin, Village Treasurer P. Hirsch, and Village Clerk L. Peterson

Others Present: Village Attorney J. Bateman and Zoning Board Member F. Fortman

3. PLEDGE OF ALLEGIANCE

The meeting was heard out of sequence.

4. CONSIDERATION OF MINUTES

- A. Minutes of the Special Meeting of the Committee of the Whole – October 2, 2014.
- B. Minutes of the Rescheduled Board of Trustees Meeting - October 2, 2014

Ms. Peterson reported Treasurer Hirsch recommended replacing “certificate of deposit” with “brokered certificates of deposit” on page 3, 2nd sentence of the last paragraph of Item B.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Mitchell to approve the minutes, Items 4 A-B above, with the amendment to the October 2, 2014 Rescheduled Meeting Minutes (Item 4B). The voice vote was all ayes. President Richardson declared the motion carried.

5. PRESIDENT'S REMARKS (President Richardson)

A. Resolution 2014-R-15 , A Resolution Honoring Willard R. Helander

President Richardson, Lake County Sheriff Mark Curran, Lake County State's Attorney Mike Nerheim, Lake County Treasurer-Elect David Stolman, Lake County Circuit Court Clerk Keith Brin, Lake County Clerk-Elect Carla Wyckoff, and Lake County Board Member Nick Sauer shared stories and commended retiring Lake County Clerk Willard Helander for her integrity, intelligence, grace, and her exemplary and dedicated 20 years of service. Mr. Sauer also read a letter from Lake County Board President Aaron Lawler.

President Richardson read the Resolution.

Board Action

A motion was made by Trustee Schofield and seconded by Trustee Mitchell to adopt Resolution 2014-R-15, A Resolution Honoring Willard R. Helander.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

Ms. Helander shared her future plans and reflected on her service. She thanked and commended the officials and noted the residents would be in good hands with the staff and County Clerk-Elect Wyckoff.

President Richardson called a recess at 7:27 p.m. The meeting reconvened at 7:57 p.m. with all of the Board members present as roll call.

B. Other – none.

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS

None

7. CONSENT AGENDA-None

8. TREASURER'S REPORT:

Village Treasurer Hirsch reported on the following:

A. Pass Resolution No. 2014-R-16, a Resolution for the Estimate of the Amount of a Tax Levy in Compliance with the Requirements of the Truth in Taxation Act

Mr. Martin indicated it proposes a 5% increase totaling \$488,000 for the General Fund which comes to an average of \$120-140 per household. The business park is a significant contributor to the tax base, contributing 30-35% of total EAV.

B. Approve the Financial Statements as of 9/30/2014.

The unaudited financial statements were for the five months ended September 30, 2014 of the fiscal year 2015.

Equity was at \$ 1,587,000. The General Fund Net Income for Regular Operations was \$ 465,000 for five months through September 30, 2014 compared to \$258,000 at this time last year. The balance sheet was reviewed and noted as appropriately in balance.

Actual to Budget

At the end of the fifth month of fiscal year 2015 or 42% of the year, Actual to Budget Revenues were 53% of budget due mostly to timing. Actual to Budget Expenses were approximately 34% of budget. It was confirmed that Fidelity Motor Group will not receive the sales tax rebate if the business is closed at least 60 days of the year.

Motor Fuel Tax Fund: No activity.

Water/Sewer Fund: There is \$903,000 available for future capital needs, as needed. The water meter replacements were almost done with \$35,000 of the expected \$42,000 spent.

Open Space: There was \$216,000 cash available for ongoing maintenance. The short term loan to the general fund has been paid and the OSLAD grant funds received.

C-E. The Accounts Payable Warrants have been reviewed and should be approved.

Board Discussion

Ms. Hirsch reported on municipal investments and her frustrations with getting information from the current banker. Discussion was held on consideration to seek another financial institution. Mr. Bateman will provide suggestions. Ms. Hirsch will discuss the situation further with Trustee Raclaw.

Board Action (8 A-D)

A motion was made by Trustee Burke and seconded by Trustee Raclaw to consider by omnibus vote and:

- A.** Pass Resolution No. 2014-R-16, a Resolution for the Estimate of the Amount of a Tax Levy in Compliance with the Requirements of the Truth in Taxation Act
- B.** Approve the Financial Statements as of 9/30/2014.
- C.** Pay Bills in the amount of \$ 309,635.44 as Listed on the Accounts Payable Warrant "A" Dated November 5, 2014.
- D.** Pay Bills in the amount of \$ 274,554.93 as Listed on the Accounts Payable Warrant "B" Dated November 5, 2014.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield
and President Richardson
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

Board Action (Item 8E)

A motion was made by Trustee Schofield and seconded by Trustee Mitchell to consider Item 8E:

- E.** Pay Bill in the amount of \$ 504.00 payable to TruGreen as Listed on the Accounts Payable Warrant "B1" Dated November 5, 2014.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, and Schofield
Nays: None
Abstain: President Richardson
Absent: None

President Richardson declared the motion carried.

9. ADMINISTRATOR'S REPORT

Mr. Martin reported on the following:

- A.** Barn Stomp: Mr. Martin thanked the volunteers. In January, he is planning on discussing other events for the summer months. Trustee Schaller thanked staff.
- B.** Special Meeting of the Village Board is being held on November 19, 2014 for consideration of the proposed Speedway.
- C.** Other: The Village Engineer and Mr. Martin will be conducting test flooding for the ice skating rink. The Village is working with a contractor to resolve the drainage and soil quality issues in the community garden.

10. CLERK'S REPORT

Ms. Peterson reported on the following:

- A.** November 10 Cuba Township Road District Brush Pick Up
- B.** November 26 Last Day of Yard Waste Collection
- C.** BACOG Well Water Quality Testing
- D.** Veterans of LBS Food Collection Drive & Veterans Day Ceremony
- E.** Other

11. REPORTS OF STANDING COMMITTEES

- A.** Communications and Community Relations (C. Mitchell): Trustee Mitchell shared "A Suggested Template for Evaluation of Controversial or Contentious Issues."
- B.** Economic Development (A. Burke): No report.

- C. Environment & Open Space (C. Schofield): Trustee Schofield indicated information was covered in Mr. Martin's report and noted the new fence at the farm looks magnificent.
- D. Finance, Human Resources and Village Facilities (D. Raclaw): Trustee Raclaw commended Ms. Hirsch. Mr. Martin reported on electrical work done on the outdoor light fixtures. The Village has also begun replacing fixtures with LED lights.
- E. Gated Communities (J. Schaller): Trustee Schaller reported work on the LBS renovation project has not begun yet. The Enclave continues successfully. LBS will be conducting controlled burns in natural areas in November.
- F. Public Safety (J. Schaller): Trustee Schaller reported scam alerts were issued by the Lake County Sheriff
- G. Intergovernmental & External Relations (K. Richardson): President Richardson noted retiring Lake County Clerk Willard Helander was honored earlier in the meeting. He shared his conversation with State Representative McSweeney following the election. Discussion was held regarding home rule after Trustee Burke noted home rule was not approved by voters in local villages.
- H. Roads and Infrastructure (K. Daulton Lange): Trustee Daulton Lange and Mr. Martin met with the village engineer to develop a draft road and drainage program. They are waiting on information from the engineer.

12. OLD BUSINESS-None

13. ORDINANCES

A. CONSIDERATION OF AN ORDINANCE – CLASS M LIQUOR LICENSE: CATERING BUSINESS

Wild Asparagus, a catering company, is moving to Pepper Park of Lake Barrington. Mr. Bateman explained the Village had a catering classification that was never used. The Ordinance creates a new liquor license classification for catering businesses which includes two transactions: selling catering packages that include liquor and catered events in the Village. He shared information on state liquor licensing. The new license classification will be made available to other restaurants as an add-on for a modest fee. Liquor liability insurance is required.

Jeramie and Debra Campana, Owners, Wild Asparagus, have been in business for 5-6 years. They found the opportunity to grow at Pepper Park after searching for a larger location in the area to expand their operations. It was confirmed that they prepare foods to be served off site only and that they will not have an on-site restaurant.

Board Discussion

President Richardson offered for them to apply for a build-out grant. Mr. Martin already provided them with the paperwork. Board members welcomed the business, shared positive experiences with Wild Asparagus and wished them success.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Burke to adopt Ordinance 2014-O-15, an Ordinance Establishing a Class M Liquor License – Catering.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

B. CONSIDERATION OF AN ORDINANCE CONSENTING TO ADDITIONAL MEMBERS OF THE SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS (SWALCO)

Mr. Martin explained the Ordinance approves SWALCO membership for the Villages of Volo and Bannockburn and a waiver of their late fees. Trustee Schofield who previously chaired SWALCO, indicated the organization has attempted to get participation from all of the Lake County municipalities and she shared information on the establishment of the membership fee.

Board Action

A motion was made by Trustee Schofield and seconded by Trustee Raclaw to adopt Ordinance 2014-O-16, an Ordinance Consenting to the Village of Volo and the Village Bannockburn as Additional Members of SWALCO With No Late Fee.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

14. NEW BUSINESS

A. CONSIDERATION OF A RESOLUTION TO RELEASE AN IRREVOCABLE LETTER OF CREDIT AND APPROVE A MAINTENANCE GUARANTEE – ENCLAVE

Mr. Martin reported the Enclave developer has completed all necessary improvements which have been inspected and accepted by the Village Engineer. The Ordinance releases the Letter of Credit and establishes a maintenance guarantee/bond. The maintenance guarantee amount was corrected to \$95,138. Mr. Bateman explained the maintenance guarantee obligates the developer to make any needed repairs from the original installation for a period of two years.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Schaller to adopt Resolution 2014-R-17, a Resolution Approving the Release of an Irrevocable Letter of Credit (Re: Enclave of Heritage Estates).

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

None

16. CLOSED SESSION

The Board did not enter closed session.

17. ACTION TO BE TAKEN FROM CLOSED SESSION-None

18. OTHER

None

19. ADJOURNMENT: President Richardson called for the motion for adjournment. A motion was made by Trustee Schofield and seconded by Trustee Mitchell to adjourn the meeting. President Richardson declared the motion carried, whereupon the meeting was adjourned at 9:03 p.m.

Respectfully submitted,

Loretta Peterson
Village Clerk
Recording Secretary