

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES HELD APRIL 8, 2015**
Approved

1. CALL TO ORDER

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Wednesday, April 8, 2015, and was called to order by President Richardson at 7:02 p.m. Village Clerk Peterson was appointed Recording Secretary.

2. ROLL CALL OF MEMBERS

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Staff Present: Village Administrator C. Martin, Village Treasurer P. Hirsch, and Village Clerk L. Peterson

Others Present: Village Attorney J. Bateman and Zoning Board Member F. Fortman

3. PLEDGE OF ALLEGIANCE

The meeting was heard out of sequence.

4. CONSIDERATION OF MINUTES

A. Minutes of the Board of Trustees Meeting – March 3, 2015

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Daulton Lange to approve the minutes of the Board of Trustees meeting held on March 3, 2015. The voice vote was all ayes with Trustee Raclaw abstaining. President Richardson declared the motion carried.

B. Minutes of the Special Meeting of the Board of Trustees – March 10, 2015

Trustee Daulton Lange noted a correction to the motion in the minutes.

Board Action

A motion was made by Trustee Schofield and seconded by Trustee Schaller to approve the minutes of the Special Meeting of the Board of Trustees held on March 10, 2015 with the noted correction. The voice vote was all ayes with Trustees Burke, Raclaw and President Richardson abstaining. President Richardson declared the motion carried.

5. PRESIDENT’S REMARKS (President Richardson)

A. Lake County Sheriff – Heroin Presentation

President Richardson indicated he asked staff to invite the Lake County Sheriff to give a presentation after learning more about the growing epidemic of heroin at a US Conference of Mayors task force meeting. A Detective and a Sergeant from the Lake County Sheriff’s Special Investigation Unit gave a presentation, *Heroin-Dying to Break the Law*. The presentation educated the Board and audience on what heroin is, slang terms, how it is used, addiction-led criminal activity, side effects and behavioral impacts, how avoid use, and recovery. It was noted prescription medication, in particular, opiates such as Oxycontin is a gateway to addiction.

Board members shared stories regarding conversations with family members about heroin and drug use. Questions were answered regarding access to purchasing the drugs in the suburbs, use, average age of onset, educating physicians on the risks of prescribing narcotics, signs of use, and disposal of prescription medications. The officers outlined the distribution system and “business side” of the drug, and how they conduct investigations. Upon inquiry they shared how they got into law enforcement.

B. Other: None

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS

None

7. CONSENT AGENDA

A. Proclamation in Celebration of Arbor Day, Friday, April 24, 2015.
President Richardson read the proclamation.

Board Action

A motion was made by Trustee Daulton Lange and seconded by Trustee Schofield to approve the Consent Agenda, Item 7A.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and

President Richardson

Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

8. TREASURER'S REPORT:

Village Treasurer Hirsch reported on the following:

A. Approve the Financial Statements as of 2/28/2015.

The unaudited financial statements were for the ten months of the fiscal year 2015 ended February 28, 2015.

Equity was at \$1,578,000. She reported on regular income and extraordinary expenses. The balance sheet was reviewed and noted as appropriately in balance.

Actual to Budget

At the end of the ninth month of fiscal year 2015, Actual to Budget Revenues were 86% of budget with the majority of property tax revenue received. Actual to Budget Expenses were approximately 81% of budget. Everything was on track for the year.

Upon inquiry, she indicated the state revenue payments were behind by two months.

Motor Fuel Tax Fund: There was no activity and the fund is building up at \$10,000 -12,000 per month. There was \$263,000 cash available.

Water/Sewer Fund: There was no activity. Mr. Martin reported another inspection of the tank will be conducted.

Open Space: No activity. There is \$175,000 cash available for ongoing maintenance.

B-C. The Accounts Payable Warrants have been reviewed and should be approved.

Board Action (8 A-C)

A motion was made by Trustee Raclaw and seconded by Trustee Schaller to consider by omnibus vote and:

- A. Approve the Financial Statements as of 2/28/2015.**
- B. Pay Bills in the amount of \$173,179.97 as Listed on the Accounts Payable Warrant "A" Dated April 8, 2015.**
- C. Pay Bills in the amount of \$8,449.50 as Listed on the Accounts Payable Warrant "B" Dated April 8, 2015.**

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson
Nays: None

Abstain: None
Absent: None

President Richardson declared the motion carried.

9. ADMINISTRATOR'S REPORT

Mr. Martin reported on the following:

He indicated the Village allows temporary permits for special events for things such as signage and tents.

A. Special Event Approval - Spring Market - Motion to Approve

Mr. Martin reported the Village is providing the portajohns to support the event.

B. Special Event Approval - Farmer's Market - Motion to Approve

Mr. Martin reported the Farmer's Market will be held in the Pepper Park Coffee parking lot on Tuesdays from 2 pm – 7 pm. It is anticipated it will begin in late May/early June. The southbound side of Pepper Road may be needed for parking. Board members expressed support and encouragement for special events in the business park.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Schaller to approve Items 9A and 9B, in block:

- 1) Item 9A: May 9, 2015 Spring Market; and
- 2) Item 9B: Farmer's Market.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson

Nays: None

Abstain: None

Absent: None

President Richardson declared the motion carried.

C. FY2016 Draft Financial Plan – There are no substantive changes from the previous presentation of the draft plan. He invited comments ahead of consideration of the final plan at the May or June Board meeting. He reported the LGDF will not be swept this year, however, 50% of the Motor Fuel Tax Fund revenue for March was swept. The full plan will be provided prior to consideration. Upon inquiry, he reported on the status of the building permit for the Speedway gas station.

D. Other: The Community Garden meeting is scheduled for April 14.

10. CLERK'S REPORT

Ms. Peterson reported on the following:

- A. Annual Bulk Item Pick Up Day – May 20
- B. Other: The May 16 Barrington Countryside Fire Protection District antique fire truck show and unofficial results for Village Trustees from the April 7, 2015 Consolidated Election were announced. She thanked the Lake County Sheriff and Deputy Roman Buchberger for providing information on identity theft after staff was notified by a resident that he had been contacted by an IRS phone scammer.

11. REPORTS OF STANDING COMMITTEES

- A. Communications and Community Relations (C. Mitchell): Trustee Mitchell shared recommendations from the Communications Committee:

- 1) To brand the Village of Lake Barrington on the water tank when it is repainted. Trustee Schofield indicated that when the tank was erected neighbors were assured it would be painted in such a way to blend in with the gray sky. Trustee Daulton Lange suggested reaching out to residents in the neighboring subdivisions.
- 2) Directional sign for Village Hall on Kelsey Road
- 3) A message board at the corner of Kelsey Road and Old Barrington Road.

Upon inquiry, Mr. Martin shared the status of the website redesign. Trustee Mitchell commented on communicating thoughtfully.

- B. Economic Development (A. Burke): No report.
- C. Environment & Open Space (C. Schofield): No report.
- D. Finance, Human Resources and Village Facilities (D. Raclaw): No report.
- E. Gated Communities (J. Schaller): Trustee Schaller reported the LBS Rec Center project has been extended through August. ComEd is conducting work in LBS.
- F. Public Safety (J. Schaller): Trustee Schaller emphasized to just hang up if a suspected scammer calls. He would like to see a Neighborly Awareness tie in to future community information meetings and suggested having heroin as a future topic.
- G. Intergovernmental & External Relations (K. Richardson): President Richardson reported the LGDF will not be swept this year and a portion of the Motor Fuel Tax fund has been swept.
- H. Roads and Infrastructure (K. Daulton Lange): Trustee Daulton Lange reported the road work for Twin Pond Farms went to early bid last month and that the work will begin May 1 with anticipated completion by mid-June. Drainage improvements are being examined and MFT will be monitored. Mr. Bateman indicated that the sweep of the March MFT fund was done by executive order not legislation. He further explained that the swept funds will eventually be provided to local governments unless legislation is passed to permanently sweep it. Upon inquiry, Mr. Martin outlined noticing of road work to residents. Mr. Martin will check on engineering markings on a street in the Estates of Lake Barrington.

12. OLD BUSINESS-none

13. ORDINANCES

A. CONSIDERATION OF AN ORDINANCE VACATING THE RIGHT-OF-WAY OF FOLEY COURT IN THE JKF COUNTRY HOMES RESUBDIVISION

Mr. Martin reported Citizens for Conservation (CFC) is requesting approval of a vacation of the public right-of-way (ROW) known as Foley Court and the consolidation of three lots into one in property formerly known as the JKF Country Homes Subdivision which was comprised of three single family lots and a public right-of-way called Foley Court. CFC is the owner of all of the lots within the subdivision. The Plan Commission met on March 12, 2015 and unanimously recommended approval of the vacation and lot consolidation.

Mr. Bateman indicated a fee waiver for the public hearing process was granted, because vacation of the ROW to CFC would unload the Village of the burden of maintaining the ROW.

David Lynam, General Counsel, CFC (a 501c3 organization), and Tom Cross, the newly elected President of CFC were introduced.

Board Discussion

Upon Board member inquiry, Mr. Lynam indicated CFC plans to plant the property with prairie plants to prevent people from driving into the area and that CFC purchased the property to expand the Flint Creek preserve area. Mr. Bateman confirmed the Village would no longer have liability for the road and that it is a permanent vacation that cannot be reversed by the Village. Board members expressed support for expanding the CFC preserve area and appreciation for their work. Mr. Cross thanked the Board for their support of CFC.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Daulton Lange to pass, in block:

- 1) Ordinance No. 2015-O-06, An Ordinance Vacating the Right-Of-Way of Foley Court in the JKF Country Homes Resubdivision
- 2) Resolution No. 2015-R-03, A Resolution Granting Approval of a Plat of Consolidation JKF Country Homes Resubdivision (Re: Lots 1, 2, and 3 and the East Half of Foley Court, as Vacated, In the JKF Country Homes Resubdivision.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and President Richardson
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

14. NEW BUSINESS

A. CONSIDERATION OF A RESOLUTION GRANTING APPROVAL OF A PLAT OF CONSOLIDATION JKF COUNTRY HOMES RESUBDIVISION

See item 13A above for summary, Board discussion and Board action.

B. PRE-APPLICATION DISCUSSION: WEB PRINTING CONTROLS PROPERTY

Mr. Greg Schmitt requested a pre-application discussion regarding re-use of the former Web Printing Controls building on Kelsey Road for a condominium/townhome use. The current zoning of this parcel is R-1 single family, the previous business special use permit expired with the closure of Web Printing Controls several years ago. A townhome/condominium use would require zoning relief.

President Richardson indicated the Village allows a pre-application review with the Board. It is strictly a courtesy review which is not binding.

Gregory Charles Schmitt, LBS resident, shared his education and background in real estate and development. He expressed appreciation for the pre-application discussion.

He provided background on the property's zoning, benefit of its location next to the forest preserve trail, and structural and architectural history of the building.

He proposed repurposing the property for 2-3 bedroom multifamily residential. Residential would be more consistent with the surrounding properties. The housing market does not favor new single family housing and multifamily housing would fill a needed housing type in this area that would engage a diverse population.

He spoke of the challenges to repurpose the unusually shaped building and three additions. They plan on bringing a more cohesive and comprehensive look to the whole building.

He introduced Keith Venturi of Professional Edge and VP Construction, a Barrington-based construction specialist company that is working with him to make the project economically viable to attract funding.

Mr. Venturi provided information about his background and experience. He is currently providing professional assistance with the Barrington White House.

He shared the process of determining utilization of the space and orientation of the building on the property. They are taking into account the aesthetics from Kelsey Road and plan to eliminate the center driveway and parking lot which would increase the green space facing the road. He briefed the Board on the proposed plan for the repurposed residential development.

Board Comments

Upon inquiry, it was confirmed the traditional Tudor façade would remain on all structures and the garage in back. The pond would remain untouched and a path to the forest preserve trail is included in the plans.

Discussion was held regarding the four adjacent residential properties at the back of the site.

President Richardson expressed the expectation of the developer to speak with the Barrington Harbor Estates HOA and the adjacent homeowners. He suggested making nearby homeowners stakeholders and partners in the process. He indicated he had no objection with changing the commercial facility to a multifamily residential purpose, however, the fact finding and examination of the use is charged with the Plan Commission.

Mr. Schmitt and Mr. Venturi indicated they will be working with the Village engineer and Lake County Health Department to address the septic field and possible need of a small wastewater treatment center.

Trustee Daulton Lange expressed intrigue with the proposal to repurpose the property. She indicated she was the chairperson of the Plan Commission when the comprehensive plan was updated and that the property was designated commercial use because Web Printing Controls was operating there at that time. The developer should be prepared to address with the Plan Commission parking, lighting, stormwater management including enhanced plantings, traffic, inclusion of accessible units, financial sustainability, among other aspects of the development. She recommended engaging the neighbors in the process and that they should go in with all they have for the public hearing.

Board members expressed support for the use, and interest and enthusiasm for the proposal. It was noted multifamily housing is underserved in the Barrington area and there is a need for reasonable and affordable housing in the community especially for those who are downsizing and would like to stay in the community. Comments were made about making the plans fit Lake Barrington and to find creative ways to model and display their proposal in such a way that people see their vision.

Staff will provide assistance with scheduling the public hearing should he decide to move forward.

C. CONSIDERATION OF A RESOLUTION AMENDING THE VILLAGE OF LAKE BARRINGTON INVESTMENT POLICY

The Village Treasurer and Village Attorney prepared a revised investment policy to more closely mirror Illinois Statutes and neighboring communities.

Ms. Hirsch briefed the Board on the proposed policy that more closely mirrors the Public Funds Investment Act. The primary amendments include defining suitable investments as everything authorized by the Act, and the removal of an investment committee. The investment committee will be replaced with quarterly reports of investments.

Mr. Bateman added the policy authorizes investment in municipal bonds with AA and AAA ratings. The language was approved by Bernardi Securities. It also prohibits investment in IMET.

President Richardson indicated the primary objectives are legality, safety of principal, liquidity and return on investment. Safety of principal is of utmost importance.

Board Action

A motion was made by Trustee Mitchell and seconded by Trustee Raclaw to pass Resolution No. 2015-R-04, A Resolution Amending the Village of Lake Barrington Investment Policy.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

D. CONSIDERATION OF A RESOLUTION PROVIDING FOR A VOLUME CAP/PRIVATE ACTIVITY BOND REALLOCATION

The Village of Lake Barrington has opted to transfer the State's Private Activity Bond Allocation in past years to the Village of Buffalo Grove, a clearinghouse for Lake County Partners. Mr. Bateman shared the history of how the volume cap bond was established and how the program works. The Village has received a small amount of revenue in return in the past.

Board Action

A motion was made by Trustee Schofield and seconded by Trustee Raclaw to pass Resolution No. 2015-R-05, A Resolution Reallocating 2015 Volume Cap to the Village of Buffalo Grove, Illinois.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Raclaw, Schaller, Schofield, and
President Richardson
Nays: None
Abstain: None
Absent: None

President Richardson declared the motion carried.

15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

None

16. CLOSED SESSION

The Board did not enter closed session.

17. ACTION TO BE TAKEN FROM CLOSED SESSION-None

18. OTHER

None

19. ADJOURNMENT: President Richardson called for the motion for adjournment. A motion was made by Trustee Schaller and seconded by Trustee Raclaw to adjourn the meeting. President Richardson declared the motion carried, whereupon the meeting was adjourned at 9:53 p.m.

Respectfully submitted,

Loretta Peterson
Village Clerk
Recording Secretary