

**VILLAGE OF LAKE BARRINGTON  
MINUTES OF THE RESCHEDULED MEETING  
OF THE BOARD OF TRUSTEES HELD JUNE 15, 2015**  
*Approved*

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**1. CALL TO ORDER**

A rescheduled meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Monday, June 15, 2015, and was called to order by President Richardson at 7:03 p.m. Village Clerk Peterson was appointed Recording Secretary.

**2. ROLL CALL OF MEMBERS**

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson, and President Richardson.

The following Trustee was allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None

No Trustee was denied the opportunity to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

**Staff Present:** Village Administrator C. Martin, Village Treasurer P. Hirsch, and Village Clerk L. Peterson

**Others Present:** Village Attorney J. Bateman and Zoning Board Member F. Fortman

**3. PLEDGE OF ALLEGIANCE**

The meeting was heard out of sequence.

**4. CONSIDERATION OF MINUTES**

A. Minutes of the Board of Trustees Meeting – May 5, 2015

**Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Schofield to approve the minutes of the Board of Trustees meeting held on May 5, 2015. The voice vote was all ayes with President Richardson abstaining. President Richardson declared the motion carried.

**5. PRESIDENT'S REMARKS (President Richardson)**

A. CTI Industries – Steve Merrick, CEO: Mr. Merrick provided a presentation on CTI Industries, a long standing Lake Barrington business which is the leading

manufacturer of metalized balloons. He provided a history of the company highlighting its metalized balloon line and the related industry which it established. He shared information on its major product lines: film products for consumer and commercial markets, novelty products including foil and latex balloons, and vacuum sealing products. CTI Industries is a public company traded on Nasdaq which invests in extensive internal research and development which has helped to make CTI an industry leader and a business with steady growth.

Board members complimented the business and asked for a tour of the facility. President Richardson thanked him for introducing the Board to CTI, invited him to be part of the Village's economic development effort and expressed he is looking forward to a tour of the facility.

B. BACOG Protect My Town was deferred to a future meeting.

C. Walking Club was deferred to a future meeting.

D. Other-none

**6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD – NON-AGENDA ITEMS**

Tom Gilder, Secretary, Veterans of LBS, reported on the Memorial Day Ceremony which was held in the Canlan Sportsplex Lake Barrington. He commended the service provided by the host venue and he thanked the Village for its support. He announced the following:

- the organization will be marching with veterans from Lake Barrington Woods in the Barrington July 4<sup>th</sup> parade;
- Support Our Troops campaign will be held the first two weeks of August;
- the group will help with parking at the Freier Farm Barn Stomp again; and
- Gold Star Mothers will be giving a presentation at the June 29 muster.

**7. CONSENT AGENDA**

- A. Approve Resolution No. 2015-R-07, A Resolution Recognizing the 30<sup>th</sup> Anniversary of the Barrington Area Council on Aging
- B. Approve Resolution No. 2015-R-08, a Resolution Regarding Prevailing Wage Rates

Mr. Bateman indicated the prevailing wage rate is mandated by the State and that there are consequences for local governments and contractors that do not comply.

**Board Action**

A motion was made by Trustee Mitchell and seconded by Trustee Schofield to approve the Consent Agenda, items 7A & 7B above.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson, and President Richardson

Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**8. TREASURER'S REPORT:**

Village Treasurer Hirsch reported on the following:

**A. Approve the Unaudited Financial Statements as of 4/30/2015.**

The unaudited financial statements were for the twelve months of the fiscal year 2015 ended April 30, 2015.

Equity was at \$ 1,617,000. Net Income for regular operations was \$545,000 compared to last year at this time in the amount of \$330,000. The balance sheet was reviewed and noted as appropriately in balance.

**Actual to Budget**

At the end of the fiscal year 2015, Actual to Budget Revenues were 103% of budget. Income, utility and sales tax revenues were higher than anticipated. The Telecommunications Tax was reduced by the class action settlement payout of \$12,000. Actual to Budget Expenses were 97% of budget. The unused sales tax rebate and lower salt usage brought expenses under budget. She reviewed the quarterly breakout of road maintenance expenses.

Motor Fuel Tax Fund: The only activity was \$11,000 in revenue. The fund will be used this year.

Water/Sewer Fund: \$1,006,000 was available for future maintenance. Mr. Martin reported scuba divers examined and cleaned the water tank.

Open Space: There was \$175,000 available for ongoing maintenance. Funds in the .4504 account were available for upcoming bond payments. Long term debt obligations were included in the Treasurer's Report.

**B-C. The Accounts Payable Warrants have been reviewed and should be approved.**

It was noted the Village weathered the closing of Fidelity Motor Group.

**Board Action (8 A-C)**

A motion was made by Trustee Daulton Lange and seconded by Trustee Schaller to consider by omnibus vote and:

- A. Approve the Unaudited Financial Statements as of 4/30/2015.**
- B. Pay Bills in the amount of \$ \$ 520,104.35 as Listed on the Accounts Payable Warrant "A" Dated June 15, 2015.**
- C. Pay Bills in the amount of \$ 1,529.17 as Listed on the Accounts Payable Warrant "B" Dated June 15, 2015.**

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

- D.** A motion was made by Trustee Schofield and seconded by Trustee Burke to pay bill in the amount of \$ 748.00 payable to TruGreen as Listed on the Accounts Payable Warrant "B1" Dated June 15, 2015.

President Richardson indicated TruGreen is one of his clients and that he was not involved in the choice of the service provider.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, and  
Thompson,  
Nays: None  
Abstain: President Richardson  
Absent: None

President Richardson declared the motion carried.

**9. ADMINISTRATOR'S REPORT**

Mr. Martin reported on the following:

- A.** Zoning Code Amendment – Resident Input – Discussion: Mr. Martin asked the Board whether or not to bring before the Plan Commission the idea of having developers interact with impacted residents prior to the public hearing and to provide a report to the Village. Trustee Daulton Lange recommended not having Village staff or officials in attendance at the developer/residents meetings.

**B.** Other

**10. CLERK'S REPORT**

Ms. Peterson reported on the following:

- A.** Other: Garbage, recycling and yard waste collection will not be delayed due to the 4<sup>th</sup> of July holiday, the business license renewal period has concluded with a few delinquencies, and an interactive business map has been launched.

**11. REPORTS OF STANDING COMMITTEES**

President Richardson mentioned the Board reviewed new committee assignments in a Committee of the Whole meeting that preceded the Board meeting.

- A. Communications and Community Relations (C. Mitchell): No report.
- B. Economic Development (A. Burke): Trustee Burke shared a concern that several businesses had about addressing in the business park. Ms. Peterson will review the concerns with Trustee Burke.
- C. Environment & Open Space (C. Schofield): No report.
- D. Finance, Human Resources and Village Facilities (TBD): No report.
- E. Gated Communities (J. Schaller): Trustee Schaller reported the LBS Rec Center renovation project is projected to be completed towards the end of September/October. Kinzie Real Estate Group will be using a similar marketing program for Tallgrass as it used for the Enclave.
- F. Public Safety (J. Schaller): Trustee Schaller reported President Richardson sent a letter of support for the Lake County Sheriff's Department's body worn camera program. He thanked the LC Sheriff for their services to the community.
- G. Intergovernmental & External Relations (K. Richardson): President Richardson reported BACOG has been active with the Protect My Town program to preserve local government funding and that BACOG Executive Director, Janet Agnoletti, has been putting in a strong effort on behalf of the region. He is going to the US Conference of Mayors next week and will be assuming the travel expenses.
- H. Roads and Infrastructure (K. Daulton Lange): Trustee Daulton Lange introduced Item 14E, *Consideration of a Drainage Work Quote*.

## 12. OLD BUSINESS-None

## 13. ORDINANCES

### A. CONSIDERATION OF AN ORDINANCE AMENDING LIQUOR CONTROL - CLASS G LICENSE

The owner of FattFro Zone, a new baseball instruction business which purchased the PBI location, has indicated operations will not include food and alcohol service. The ordinance decreases the number of issued Class G licenses by one.

Upon inquiry, Mr. Bateman explained the Board changes the number of licenses when a license is revoked or is no longer desired, as in this case, in order to make issuance of a liquor license a legislative decision. Legislative authority gives the board discretion for each single applicant

#### Board Action

A motion was made by Trustee Schaller and seconded by Trustee Mitchell to pass Ordinance No. 2015-O-11, an Ordinance Amending Village Code re: Class G Liquor License Classification.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

#### **14. NEW BUSINESS**

##### **A. CONSIDERATION OF A RELEASE OF PROCEEDS OF A LETTER OF CREDIT - TALLGRASS**

Mr. Martin reported the Tallgrass development has emerged from foreclosure and other proceedings and is now bank owned and managed by Kinzie Real Estate (same as the Enclave). All of the necessary work has been completed and the Village Engineer has completed a review of the improvements. Kinzie has contracted Trillium Native Landscape to continue with the maintenance of the landscaping.

##### **Board Action**

A motion was made by Trustee Schaller and seconded by Trustee Burke to adopt Resolution 2015-R-9, a Resolution to Approve the Release of Proceeds of a Letter of Credit Held by the Village of Lake Barrington

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

##### **B. CONSIDERATION OF A RESOLUTION APPROVING THE INTERGOVERNMENTAL JURISDICTIONAL BOUNDARY AGREEMENT BETWEEN THE VILLAGES OF ISLAND LAKE, LAKE BARRINGTON, NORTH BARRINGTON, PORT BARRINGTON, TOWER LAKES AND WAUCONDA**

The attached resolution and accompanying map update the boundary agreement for the communities of Port Barrington, North Barrington, Island Lake, Wauconda, Tower Lakes, and Lake Barrington. This agreement and map were originally approved in November of 1993. There are no substantive changes relative to Lake Barrington's border.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee Mitchell to adopt Resolution 2015-R-10, a Resolution Approving the Intergovernmental Jurisdictional Boundary Agreement Between the Villages of Island Lake, Lake Barrington, North Barrington, Port Barrington, Tower Lakes And Wauconda.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**C. CONSIDERATION OF DISPOSAL OF PUBLIC RECORDS**

Ms. Peterson reported a Records Disposal Certificate was submitted and approval was received by the Local Records Commission in May. The Village uses a conservative approach and keeps records longer than the authorized retention period. The Finance and Building Departments, which manage their own records, provided a summary disposal request for review and approval by the Board. Staff has been seeking options for disposal and/or scanning for the Building Department which is running out of storage space. Scanning services for the Building Department records was quoted at \$18,000.

Discussion was held on disposal of the Building Department Records. Upon inquiry, Mr. Martin and Ms. Peterson indicated, that if approved, staff will selectively dispose building records and keep plans and plats of surveys. Mr. Bateman indicated that septic, plumbing, electrical and building plans are meaningful to homeowners and should be retained.

**Board Action**

A motion was made by Trustee Schofield and seconded by Trustee Burke to approve disposal of certain public records and for immediate destruction following the meeting.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson,  
and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**D. CONSIDERATION OF A RESOLUTION IN SUPPORT OF THE VILLAGE OF BARRINGTON'S EFFORTS RELATIVE TO THE SURFACE TRANSPORTATION BOARD**

President Richardson reported there is strong regional support for the Village of Barrington's efforts to secure a grade separation at the railroad crossing at Northwest Highway. The Village of Barrington petitioned the Surface Transportation Board (STB) to require CN to provide a grade separation at the current CN/EJ&E crossing at Northwest Highway and was denied. A Petition of Reconsideration filed by Barrington is pending before the STB. The resolution expresses support for the Petition and the Village of Barrington's continuing efforts to secure a grade separation. It also authorizes President Richardson to submit a reply reflecting such support.

Upon inquiry, information was provided on past contributions made by area municipalities to support the Village of Barrington's efforts. It was noted Barrington has contributed a significant amount of money. Discussion was held regarding the possibility of future requests for funding. Mr. Bateman indicated Barrington is using a TIGR2 grant for preliminary studies and engineering for pre-construction.

**Board Action**

A motion was made by Trustee Daulton Lange and seconded by Trustee Buyrke to approve Resolution No. 2015-R-11, a Resolution Expressing the Village of Lake Barrington's Support for the Village of Barrington's Efforts Relative to the Surface Transportation Board.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson, and President Richardson  
Nays: None  
Abstain: None  
Absent: None

President Richardson declared the motion carried.

**E. CONSIDERATION OF APPROVAL OF DRAINAGE WORK QUOTE**

The Village requested quotes from the Cuba Township Road District and other contractors for a package of drainage projects including work in Lakeland Estates, Heritage Estates, and Chesapeake. Mr. Martin reviewed the quotes and noted the Cuba Township Road District provided the lowest price at \$61,029.

**Board Action**

A motion was made by Trustee Daulton Lange and seconded by Trustee Thompson to authorize Village Administrator to direct the Cuba Township Road District to complete the drainage projects as described.

Upon roll call the vote was:

Yeas: Trustees Burke, Daulton Lange, Mitchell, Schaller, Schofield, Thompson, and President Richardson  
Nays: None



Abstain: None  
Absent: None

President Richardson declared the motion carried.

**15. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

None

**16. CLOSED SESSION**

The Board did not enter Closed Session.

**17. ACTION TO BE TAKEN FROM CLOSED SESSION-None**

**18. OTHER**

None

**19. ADJOURNMENT:** President Richardson called for the motion for adjournment. A motion was made by Trustee Daulton Lange and seconded by Trustee Schofield to adjourn the meeting. President Richardson declared the motion carried, whereupon the meeting was adjourned at 8:19 p.m.

Respectfully submitted,

Loretta Peterson  
Village Clerk  
Recording Secretary