

VILLAGE OF LAKE BARRINGTON
BOARD OF TRUSTEES
Regular Meeting
Tuesday, December 4, 2018
7:00 P.M.
AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL**

Honorable Kevin C. Richardson, President

Andrew F. Burke, Trustee

Christopher D. Mitchell, Trustee

Susie Perkins, Trustee

Randall L. Rigby, Trustee

John M. Schaller, Trustee

Jim Thompson, Trustee

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF MINUTES**

A. Minutes of the Special COTW Board of Trustees Meeting- November 13, 2018

B. Minutes of the Board of Trustees Meeting- November 13, 2018

Recommended Action: *Motion to approve the minutes, in block, items 4A & B above.*
(Voice Vote)

5. **PRESIDENT'S REMARKS (President Richardson)**

A. Fidelity Consulting Group Update- Donald J. Storino

B. Mac Strategies Group Update- Ryan McLaughlin

C. Lake Barrington Countryside Park District Welcome

D. Other

6. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD NON-AGENDA ITEMS**

7. **CONSENT AGENDA**

Move to approve by omnibus vote items on the consent agenda.

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders, resolutions, or motions placed together for voting purposes in a single group.

Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

A. CONSIDERATION OF A RESOLUTION TO EXTEND CONTRACT FOR LOBBYING SERVICES - FIDELITY CONSULTING GROUP

Summary: The Village has retained Fidelity Consulting since 2008 to perform lobbying services in the State of Illinois pertaining to the interests of the Village and its environmental, water quality, and transportation policies. They have performed well for the Village, and the rate has not increased.

Recommended Action: *Motion to approve Resolution No. 2018-R-____, a resolution to extend the term of a services agreement with Fidelity Consulting Group, LLC to December 31, 2019.*

B. CONSIDERATION OF A CONTRACT WITH MAC STRATEGIES GROUP FOR CONSULTING SERVICES

Summary: The Village has retained Mac Strategies Group, Inc. since 2015 to perform services that include assessing the Village's communications plans/tools on an ongoing basis, assuring information is provided to the public and the media on issues related to economic development, and other related services. They have performed well for the Village, and the rate has not increased.

Recommended Action: *Motion to approve Resolution No. 2018-R- ____, a Resolution to extend the term of a services agreement with MAC Strategies Group, Inc., to December 31, 2019.*

C. APPROVE THE VILLAGE BOARD AND PLAN COMMISSION 2018 REGULAR MEETING SCHEDULE

Recommended Action: *Motion to approve the Village Board and Plan Commission 2018 Regular Meeting Schedule.*

D. CONSIDERATION OF AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF PROPERTY TAXES FOR THE VILLAGE OF LAKE BARRINGTON, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY, 2018 AND ENDING ON THE 30TH DAY OF APRIL 2019

Summary: The Village's general fund property tax levy (the dollar amount collected by the Village) provides for a zero-dollar increase, freezing the levy for the fifth consecutive year. The total levy is \$488,000.

Recommended Action: *Motion to Approve Ordinance No. 2018-0-25, an Ordinance for the Levy and Assessment of Property Taxes for the Village of Lake Barrington, Lake County, Illinois for the Fiscal Year Commencing on the 1st Day of May, 2018 and Ending on the 30th Day of April 2019.*

E. SMALL CELL WIRELESS FACILITIES

Summary: In June the Village Board adopted Ordinance 2018-O-12 relative to the State of Illinois “Small Wireless Facilities Deployment Act” relative to wireless (small cell) facilities. This Act provides that small wireless providers are to be treated differently than utilities or franchisees who use Village rights-of-way, and affords them certain broader rights, while limiting certain rights of municipalities. Since that time the FCC Order of September 26, 2018 preempted some of the current provisions of the Village Code, which were adopted in order to comply with the State’s Small Wireless Facilities Deployment Act. One edit was to increase the permit application fee from \$500 to \$1,000.

Recommended Action: *Motion to approve an Ordinance No. 2018-O-26 amending the Village Code relative to the regulation of small wireless facilities.*

Recommended Action: *Motion to approve Items 7.A. through 7.E. as stated in the Recommended Actions of the Consent Agenda. (Roll Call Vote)*

8. TREASURER’S REPORT

- A. Approve the Financial Statements as of October 31, 2018.
- B. Pay Bills in the amount of \$172,765.71 as Listed on the Accounts Payable Warrant “A” Dated December 4, 2018.
- C. Pay Bills in the amount of \$ _____ as Listed on the Accounts Payable Warrant “B” Dated December 4 2018.
- D. Authorize the wire transfer of \$371,000.00 as Listed on the Accounts Payable Warrant “C” Dated December 4, 2018.

Recommended Action: *Motion to approve, in block, items 8A-D above. (Roll Call Vote)*

9. ADMINISTRATOR’S REPORT

- A. Barrington Area Library
- B. Pearl Harbor Remembrance Day, Friday, December 7th
- C. Other

10. CLERK’S REPORT

- A. Winter Holiday Waste Collection Schedule
- B. Winter Newsletter

11. REPORTS OF STANDING COMMITTEES

- A. Branding and Communications (President Richardson)
- B. Community Relations, Special Events and Veterans Affairs (J. Thompson)
- C. Economic Development (A. Burke)
- D. External Relations (K. Richardson)
- E. Finance, Human Resources & Administration (R. Rigby)
- F. Open Spaces & Village Facilities (C. Mitchell)
- G. Public Safety & Gated Communities (J. Schaller)
- H. Roads and Infrastructure (S. Perkins)

12. OLD BUSINESS

13. ORDINANCES

A. EMERGENCY OPERATIONS PLAN ADOPTION

Summary: The Village created and established an Emergency Services and Disaster Agency (ESDA) by Ordinance 2008-O-30. That Ordinance established an Emergency Operations Plan (EOP), which was subsequently updated in 2013, but without an ordinance approving that update. Minor verbiage clarifications were made, along with current contact information in the appendix. Attorney Bateman has updated Title 1, Chapter 13, of the Village Code to reflect current standards, definitions, emergency purchasing authority, and emergency interim executive succession.

Recommended Action: *Motion to approve Ordinance No. 2018-O-___, an Ordinance amending the Lake Barrington Village Code, Chapter 13, "Emergency Services Disaster Agency and Operations Plan", of Title 1, "Administration", and adopting the revised Emergency Operations Plan. (Roll Call Vote)*

The oath will be administered by Attorney Bateman.

14. RESOLUTIONS

15. NEW BUSINESS

A. EMPLOYEE HEALTH INSURANCE

Summary: Staff has received the 2018 Blue/Cross Blue Shield (BCBS) renewal quotes. Staff is recommending retaining Blue/Cross Blue Shield PPO and HMO health insurance options and the same BCBS dental option. The rates vary by age, but overall rates have increased about 1% for the HMO plan and about 15% for the PPO. The Committee will be recommending that the employee share of the premium remain at 10% for the HMO, and increase from 15% to 20% for the PPO plan.

This year the Committee is recommending a couple of changes we think incentivize healthy choices; the creation of a Flexible Savings Account (FSA) and a Health Savings Account (HSA). Both of these plans have virtually no administrative costs to the Village.

Recommended Action: *Motion to approve an employee health and dental plan with Blue Cross/Blue Shield, including the establishment of an FSA and HSA, as administered by Better Business Planning, Inc. (Roll Call Vote)*

B. SECOND OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

C. CLOSED SESSION *(Roll Call Vote)*

Recommended Action: *Motion that a portion of the meeting be closed to the public to discuss matters of Village personnel, and specifically, employee performance and compensation. [5 ILCS 120/2 (c) (1)] (Roll Call Vote)*

D. OTHER

E. ADJOURNMENT *(Voice Vote)*

The Village of Lake Barrington is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, are requested to contact the Village's ADA Coordinator, Karen Daulton Lange, at (847) 381-6010 promptly to allow the Village to make reasonable accommodations for those persons.