



## Village of Lake Barrington

### FEE SCHEDULE FOR DUPLICATION OF PUBLIC RECORDS

Digital Copies delivered via e-mail or internet	No Charge
<b>Black &amp; White Copies:</b>	
8.5" x 11" or Legal size, first 50 pages	No Charge
8.5" x 11" or Legal size, each additional page	\$0.15/ page
11" x 17"	\$0.15/ page
<b>Color Copies:</b>	
8.5" x 11" or Legal size	At cost for commercial reproduction
11" x 17"	At cost for commercial reproduction
Black & White or Color Copies over 11"x17":	At cost for commercial reproduction
Digital Copies of documents or photographs on CD/DVD	At per disc cost of purchasing the disc
Photograph prints	At cost for commercial reproduction
Digital Storage Devices other than CD/DVD	At cost for purchase
Certification of a document	\$1.00 per certification
Hourly cost for personnel in searching for, redacting, or retrieving a requested record (only relative to requests made for a commercial purpose and/or for voluminous requests)	Ten dollars (\$10.00) per hour for each Village employee for each hour after the first eight (8) hours
Providing electronic records in response to a voluminous request	(1) \$20.00 for not more than 2 megabytes of data (if not in PDF), or not more than 80 megabytes of data (if in PDF); (2) \$40.00 for more than 2 and up to 4 megabytes of data (if not in PDF), or 80 to 160 megabytes of data (if in PDF); or (3) \$100.00 for more than 4 megabytes of data (if not in PDF), or more than 160 megabytes of data (if in PDF).
Cost of retrieving and transporting public records from an off-site storage facility when the public records are maintained by a third-party storage company (only relative to requests made for a commercial purpose)	Actual cost

This fee schedule is intended to be compliant with applicable State of Illinois Freedom of Information Act provisions.

If applicable, Requester will be notified of the total fees pertaining to their request. Requester will be notified if any records requested have to be sent out for commercial reproduction/printing and the estimated timing and price.