

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE MEETING OF THE
PLAN COMMISSION
March 23,2017**

1. CALL TO ORDER AND ROLL CALL

A Meeting of the Plan Commission of the Village of Lake Barrington was held on March 23, 2017 at the Village Municipal Center, 23860 Old Barrington Road, and was called to order by Plan Commission Chair Rick DeLisle at 7:04 pm.

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| Present: | Commissioners: Carpenter, Nixon, Puleo, and Chair DeLisle |
| Absent: | Commissioners: Menconi, Barbera, Wrzeszcz |
| Also Present: | Village Administrator Bill Balling and Village Attorney Jim Bateman, Erica Rezula Staff Liaison, Daniel Gardner of Houseal Lavigne Associates, Debra Santi of Lake-Cook Reporting |

2. APPROVAL OF THE MINUTES – Tabled

Staff has not located the minutes from the last meeting in January of 2017 with the departure of the former Administrator. Erica will contact Lake-Cook reporting to locate the transcripts from the meeting to format minutes.

3. STAFF LIAISON INTRODUCTION -

Administrator Balling re-introduced Erica Rezula, Building Permit Coordinator for the Village as the Planning Liaison to the Commission that will play a more active role in zoning and planning matters. She will serve as the contact resource.

4. WORKSHOP – TO DEVELOP AND DISCUSS DRAFTS OF EXTENSIVE AMENDMENTS TO THE VILLAGE OF LAKE BARRINGTON OFFICIAL COMPREHENSIVE PLAN AND OFFICIAL MAPS –

Administrator Balling welcomed Dan Gardner from Houseal Lavigne and mentioned that it seems the process is close to closure for the Comprehensive Plan to be approved. Mayor Richardson has reserved time on the Board Agenda at the May 2nd meeting for the approval of the comprehensive plan. Chairman Delisle asked Dan if he has anything to present before we discuss? Mr. Gardner said that he and Administrator Balling have talked about the status, and we are picking up where we left off. There have been many changes made since the last approved plan.

Administrator Balling asked to interrupt. Due to this being a public hearing, we need to call the hearing to order and swear in witnesses. Attorney Bateman agreed. Chairman Delisle stated, so let the record show that no one is in the audience except for Mr. Dan Gardner. Chairman Delisle then asked Dan Gardner to raise his right hand and Chairman Delisle swore him in.

Commissioner Carpenter asked if they need to bring up all the changes they have suggested so far, or has Administrator Balling already informed Mr. Gardner. Mr. Gardner stated that the changes are being addressed and will be forthcoming. Mr. Gardner told the commissioners that all comments and changes requested to date have been documented in a chart by page number to keep track of everything. Mr. Gardner feels the chart document is very well put together.

Chairman Delisle stated that he would like to give all commissioners an opportunity to present their items and suggestions. He also mentioned that he knows that Mr. Gardner's team has worked very

hard on this document, however, he feels that it is not ready for approval in the format it is in now. Chairman Delisle has noted many little issues including formatting issues and spelling issues that need to be fixed.

Chairman Delisle opened the discussion by asking for Commissioner Puleo to start with comments. Commissioner Puleo mentioned that she had previously given comments to the former Administrator. Mr. Gardner stated he did not receive the comments. Commissioner Puleo discussed her changes including grammatical and formatting errors, and has a hard copy of her edits. Attorney Bateman said that a more time efficient process may be to incorporate all the comments into the chart document. Further discussion took place regarding changes and graphics.

Chairman Delisle asked Commissioner Carpenter for comments. Mr. Gardner told Commissioner Carpenter that he had received his comments. Commissioner Carpenter said that he does not feel that this draft is the best that can be done, there are things he feels are still not completed or are in question, and this draft should not be given to the Village Board at this time. Commissioner Nixon then confirmed the same, and said that he has specific questions and comments as well. Mr. Gardner asked the Commissioners to please forward comments to staff so that he can make sure they have a good document to review and forward to the Village Board.

A discussion between the Commissioners, Attorney Bateman and Mr. Gardner took place regarding errors, suggested changes to the plan, and map adjustments. Mr. Gardner said he prefers all the requested changes be within one source. Commissioner Carpenter said that after Mr. Gardner receives all the requested changes, he would like to see an updated version before it goes to the Village Board May 2, 2017.

Administrator Balling explained that the May 2nd date was driven by the expectation that there would be a recommendation tonight. Since that is not the case the recommendation can be moved until June. He also suggested establishing a deadline for all Commissioners to submit their comments and changes to him so that he and Ms. Rezula can organize and forward to Dan to get started. Attorney Bateman mentioned that his suggestion is to continue this Public Hearing to move forward with a recommendation.

More discussion took place regarding questions and suggestions. Chairman Delisle would like to move toward completion of the plan, and hopes by the next meeting the incorporation of comments will be made. Mr. Gardner asked that there be an established date set to have all comments sent to Administrator Balling. Chairman Delisle asked about a meeting date one month away. Administrator Balling said if the hearing is continued for one month, the meeting date would be April 27th. Mr. Gardner stated he will be out of town on that date. Attorney Bateman said the dates in May are the 11th and 25th. After discussion, May 11th, 2017 was decided as the date to continue this hearing.

Mr. Garner asked if all changes could be put into the format that they have been working from that was previously provided to the former Administrator. Ms. Rezula asked if it was an excel format. Mr. Gardner said they could modify and provide that format, and Ms. Rezula said she would incorporate all the comments she received into their chart. Administrator Balling asked all the Commissioners and Attorney Bateman to have all comments and changes to him by April 3rd so that Erica can incorporate into the chart and return to Mr. Gardner by April 6th to revise the document.

Chairman Delisle asked for a motion to continue this Public Hearing. Commissioner Puleo made a motion to approve, seconded by Commissioner Carpenter.

Upon roll call, the vote was as follows:

YEAS: Commissioners Carpenter, Nixon, Puleo, and Chair DeLisle
NAYS: None
ABSENT: Menconi , Barbera, Wrzeszcz
ABSTAIN: None

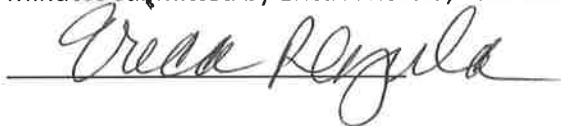
Chair DeLisle declared that the motion passed.

5. OTHER COMMENTS-

Attorney Bateman told the Commissioners that there was previously another matter scheduled for tonight, a Special Use for an auto – related sales, but it was further researched by staff. It was determined that the property already had such a Special Use, and so steps are being taken to assign that earlier Special Use to the new prospective tenant. The transfer does not need a Public Hearing process, only Village Board approval since it is just a transfer of the same type of use.

Chairperson Delisle called a recess of this Public Hearing. The meeting was concluded at 7:57 p.m.

Minutes submitted by Erica A Rezula, Staff Liaison

A handwritten signature in cursive script, reading "Erica Rezula", written over a horizontal line.