

VILLAGE OF LAKE BARRINGTON
BOARD OF TRUSTEES
Regular Meeting
TUESDAY, AUGUST 2, 2016
7:00 P.M.
AGENDA

1. CALL TO ORDER

2. ROLL CALL

Honorable Kevin C. Richardson, President

Andrew F. Burke, Trustee

Karen Daulton Lange, Trustee

Christopher D. Mitchell, Trustee

John M. Schaller, Trustee

Dorothy H. "Connie" Schofield, Trustee

Jim Thompson, Trustee

3. PLEDGE OF ALLEGIANCE

4. CONSIDERATION OF MINUTES

A. Minutes of the Board of Trustees Meeting – July 5, 2016

Recommended Action: Motion to approve the minutes. (Voice Vote)

5. PRESIDENT'S REMARKS (President Richardson)

A. Senator Dan McConchie - State Senator for the 26th District of Illinois - Guest

B. Approval of Resolution No. 2016-R-08. A Resolution Honoring Trustee Connie Schofield.

C. Appointment – Randy Rigby, Village Trustee (2017)

Recommended Action: Motion to advise and consent to the Village President's appointment of Randy Rigby as a Village Trustee for a term expiring on 4/30/2017. (Roll Call Vote)

Brief Recess – Community Room

D. George Balis – Clarke Mosquito

E. Other

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - NON AGENDA ITEMS

7. CONSENT AGENDA (Roll Call Vote)

8. TREASURER'S REPORT

A. Approve the Financial Statements as of June 30, 2016

B. Pay Bills in the amount of \$216,049.36 as Listed on the Accounts Payable Warrant "A" Dated August 2, 2016.

C. Pay Bills in the amount of \$ _____ as Listed on the Accounts Payable Warrant "B" Dated August 2, 2016.

Recommended Action: Motion to approve, in block, items 8A-C above. (Roll Call Vote)

9. ADMINISTRATOR'S REPORT

- A. Administrative Adjudication
- B. BACOG – Lead Webinar
- C. Plan Commission Meeting August 4, 2016
- D. Other

10. CLERK'S REPORT

- A. Barnstomp
- B. Other

11. REPORTS OF STANDING COMMITTEES

- A. Roads and Infrastructure (K. Daulton Lange)
- B. Communications and Community Relations (J. Thompson)
- C. Economic Development (A. Burke)
- D. External Relations (K. Richardson)
- E. Finance, Human Resources & Administration
- F. Open Space & Village Facilities (C. Mitchell)
- G. Public Safety & Gated Communities (J. Schaller)

12. OLD BUSINESS – None

13. ORDINANCES

14. NEW BUSINESS

A. CONSIDERATION A CONTRACT FOR A WEBSITE DEVELOPMENT AND HOSTING SERVICES

Summary: The Village completed a Request For Proposal (RFP) process and received six proposals for website design and hosting services. Three vendors were interviewed by Trustees Thompson, Treasurer Hirsch, consultant Kathleen Scott and Staff. Following the interviews, the firm MunicipalCMS was unanimously selected to be recommended for the redesign of the Village's website. The proposed price is within the Village's budget for this service (\$25,000). Materials are provided in the Board folder

Recommended Action: *Motion to authorize the the Village Administrator to enter into a Services Agreement with MunicipalCMS for website design and hosting services for the first year sum of \$14,266 and subsequent hosting and maintenance of \$3,196 per year for a three year period. (Roll Call Vote)*

B. CONSIDERATION A CONTRACT FOR CATERING SERVICES

Summary: The Village has used Catered Productions for several years at the Barn Stomp and they performed exceptionally well. The Village requested quotes from two firms this year with Catered Productions providing the lower cost. Materials are provided in the Board folder

Recommended Action: Motion to authorize the the Village Administrator to enter into a Services Agreement with Catered Productions for catering and other services related to the Village's Barn Stomp for the sum of \$10,291.10 (Roll Call Vote)

C. CONSIDERATION OF A CONTRACT FOR ANNUAL AUDIT SERVICES

Summary: The auditing firm of *Lauterbach and Amen, LLP* has provided the Village with contract extension for a three year term as follows (current fee is \$9,100, initial term began in 2014). Materials are provided in the Board folder:

Year	Fee
2017	\$9,350
2018	\$9,600
2019	\$9,850

Recommended Action: Motion to authorize the Village Administrator to enter into a Professional Services Agreement with *Lauterbach and Amen, LLP* for auditing services.
(Roll Call Vote)

15. SECOND OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

16. CLOSED SESSION (Roll Call Vote)

17. OTHER

18. ADJOURNMENT (Voice Vote)

The Village of Lake Barrington is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, are requested to contact the Village's ADA Coordinator, Christopher Martin, at (847) 381-6010 promptly to allow the Village to make reasonable accommodations for those persons.