

**MINUTES OF
SPECIAL MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LAKE BARRINGTON,
MEETING AS THE COMMITTEE OF THE WHOLE
FEBRUARY 4, 2020**

A Special Meeting of the President and Board of Trustees of the Village of Lake Barrington, meeting as the Committee of the Whole (“COTW”), was held at the Village of Lake Barrington Village Hall, Conference Room, 23860 N. Old Barrington Road, Lake Barrington, Illinois on February 4, 2020 (immediately prior to the regular Board of Trustees Meeting at 7:00 p.m.).

Present at Roll Call at 5:52 p.m. were President Richardson and Trustees Burke, Mitchell, Rigby, Schaller, and Thompson.

Absent: Trustee Perkins

Also present were Village Attorney Jim Bateman, Village Administrator Karen Daulton Lange, Village Clerk Lisa C. Pena-Tlapa, Treasurer Peggy Hirsch, and Village Accountant Debbie Vernon.

Other Attendees: None

- A. Building Code Updates – Ms. Daulton Lange explained the Village will be adopting the updated 2018 ICC international building codes. The most significant code is how we address when fire sprinklers are required. It also how it affects decks, as well as materials and technology.
- B. HVAC Replacement – Ms. Daulton Lange reported that the two furnaces in the conference room and hallway failed. Approval was given by the Board through email for the purchase of a new furnace; therefore, it is on the Agenda to ratify the purchase.
- C. Professional Services – 2020 Road Program Design – Ms. Daulton Lange reported that the Village plans to utilize \$380,000 in MFT funds for the construction of the 2020 Road program. Professional design, bidding, and construction observation services are required. Construction management will be in the FY2020 budget and the construction part of the project will be in the FY2021 budget.
- D. Scott Partners Update – Trustee Burke explained that it was mutually agreed to discontinue Ms. Scott’s contract with the Village at the end of February. She will attend the March Board meeting to summarize her service to the Village.
- E. Zoning Map Update – Ms. Daulton Lange explained that the Resolution is on the Consent Agenda. No new properties were added but there were some updates that needed to be made to the list of ordinances at the bottom of the map, and some of the boundary lines along the perimeter of the Lake Barrington map weren’t coinciding with the Lake County GIS.

- F. Budget Workshop – Ms. Daulton Lange thanked Village Accountant, Debbie Vernon and Village Treasurer, Peggy Hirsch for all their work with the budget. Ms. Daulton Lange described key topics from the Agenda handed out to the Board. Review and discussion revolved around the 5-year budget, the financial planning process, expenses, sources of revenue, and the sales tax increase. Proposed spending reductions for FY2020 were outlined and potential budget reductions for FY2021 were reviewed. The spreadsheet shows a balanced budget.

Treasurer Hirsch reported that the Village received an email from Moody's wanting to discuss the strengths and weaknesses of the Village. She will let the Board know the results of the phone call once it occurs.

Clerk Pena-Tlapa gave an update on the new iCompass Agenda Management program that the staff and the Board and will soon be transitioning to.

A motion was made by Trustee Mitchell, and seconded by Trustee Thompson to adjourn the COTW meeting. The voice vote was unanimous, the motion carried, and the meeting was adjourned at approximately 6:57 p.m.

These Minutes were prepared by:



Lisa C. Pena-Tlapa, Village Clerk
Recording Secretary
Village of Lake Barrington